

SUSSEX YACHT CLUB

PRIVATE HIRING OF CLUBHOUSE PREMISES

SOUTHWICK HIRE

CONDITIONS OF HIRE:

The member making the hire booking MUST be present at the venue at all times it is occupied by his/her guests. The Member is responsible for the security and good care of the premises and the safety of the persons attending the event.

The period of hire shall be agreed at the time of the approval of the hire. Daily hire shall commence at 1000hrs and premises must be vacated and all cleaning complete by 1000hrs the following day. Any other hire period shall require the cleaning to be complete at the end of the hire period. Wipe cloths, bin liners and cleaning materials are not provided. Failure to comply with this requirement, by the prescribed time will cause the forfeiture of deposit or part thereof as directed by the Committee, whose ruling shall be final, subject only to appeal as laid down in the club rules.

Young Persons: When the club is hired for a young persons' event, there must be at least one Full SYC Member over the age of 23 years, in attendance, for the whole period of the event. This person will be responsible to the Club for the whole proceedings.

Car parking is extremely restricted and you are advised to request that the guests make alternative travel arrangements.

DEPOSIT:

In order to cover the cost of any breakages, damage or failure to comply with the above conditions, a returnable deposit of £100 (£500 Non-Members) will be payable in addition to the hiring fee. For administrative purposes this should be made by separate method to the hiring fee. The deposit will be returned or destroyed after a satisfactory inspection of the premises.

At the end of the clause "Should the inspection reveal damage above and beyond the amount of the deposit the deposit will be forfeited forthwith and additional damages will be claimed in full from the member or other party making the hire to include all costs and any consequential damages of whatsoever nature and howsoever arising"

USE OF THE PREMISES:

No illegal, indecent or immoral activity nor gambling, betting or gaming is permitted on the premises.

FOOD:

Food to be consumed on the Southwick premises can be supplied by the Hirer on a free of charge basis.

LIQUOR:

The conditions of the Clubs registration certificate allow intoxicating liquor to be sold only by the Club's Bar Franchisee. It is possible for alcohol to be consumed by Members or their bona fide guests at Southwick, if it is supplied to the attendees free of charge. You are reminded that no member can lawfully serve drinks at any function unless covered by a Justices' License. A list of guests must be supplied to the Club Secretary 48 hours before the date of the function, signed by the hiring Member.

ACCESS:

Access to the clubhouse is controlled by a swipe card system to the clubhouse and then an entry code to the bar area and finally a key is required to access the kitchen. A temporary swipe card and entry code will be supplied prior to the date of the hire and must be returned as soon as possible after the event.

CONSIDERATION:

Please remember that there are residents living nearby and the Club expects reasonable behaviour and noise levels in the vicinity of the Clubhouse, particularly late at night.

CANCELLATION:

Hires may be cancelled up to two weeks of the date, with a refund of hiring fee. After this date there will be no refund.

Signed as acknowledgement of the above Conditions of Hiring:

Signed _____ Date _____

Please print name _____