

## Summary of Actions

Item No	Item	Who	When	Status
1087.1	Volunteers Directory	SV	November	Ongoing
1087.2	Staff Group Membership	LW	November	Ongoing
1087.3	Fixtures Card	SV	November	Ongoing
1087.4	Sections Constitutions Draft	SV	November	Ongoing
1087.5	Staff Handbook	LW	November	Ongoing
1087.6	Arun YC Reimbursement	SV	Immediate	
1094.2	New Members Listing – Split	JB	Immediate	
1094.3	New Member Support	SV, HF, AM	Immediate	
1094.4	Mrs Mellor – letter	JB	Immediate	
1094.5	Mike Green membership	SV	Immediate	
1094.6	Mr and Mrs Hart membership	JB	Immediate	
1095.1	Sailing Section AGM on web	SV	Immediate	
1095.1	Sailing Section Fixture List - Pursuits	SV	Immediate	
1100.1	Brighton Festival Maritime Show	KK	Immediate	
1100.3	Planning Application – Frosts site	TL	Immediate	
1101.1	Christmas Tree event	TL/SV	Immediate	

**DRAFT**

### SUSSEX YACHT CLUB MINUTES OF THE MEETING OF THE MAIN COMMITTEE HELD MONDAY 24th October 2016

**The meeting commenced at: 20.14**

**Present:**

S Vyse	Commodore, Chair Publicity & New Members
G Weston	Rear Commodore, Chair Bar & Catering Committee
L Woodhams	Rear Commodore, Hon. Treasurer
K Headon	Rear Commodore, Training Principal
I Bush	Director, Chair House Committee
H Foster	Director, House Committee
A Macey	Director, House Committee
D Golding	Director, Buildings Maintenance Committee
G Roberts	Director, Moorings & Maintenance Committee
D Skinner	Director, Moorings & Maintenance Committee
N Prescott	Director, Moorings & Maintenance Committee
D Terry	Director, Sailability Committee
K Knight	Director, Safety Boat Manager
D Ramus	Vice President
T Leigh	Ex-officio, Secretary
J Bignell	Ex-officio, Assistant Secretary

**Apologies:**

J Pryke	Director, Dinghy Section Captain
T Kinch	Vice Commodore, Chair M&M and BMC Committees

**Absent:** T Cork Director

Number Item

#### MINUTES OF PREVIOUS MEETING

**1086** All agreed true summary.

Proposed: Commodore. For: Unanimous

**1087 MATTERS ARISING FROM LAST MINUTES**

1087.1 Volunteer Directory

SV is still working through the Volunteer Directory.

Action: SV to report in November.

1087.2 Staff Group Membership

Action: LW to report in November.

1087.3 Fixtures Card

SV reported there are date issues to be dealt with re 125 celebrations. Regatta dates may need to be moved although the social events will remain in the currently assigned week.

Action: SV to report in November.

1087.4 Sections Constitutions Drafts

Action: SV to report in November.

1087.5 Staff Handbook

Action: LW to report in November.

1087.6 Arun YC reimbursement for meal

This has not yet been fully investigated. NP confirmed the meal was subsidised and DR said the list of members attending was around 70.

Action: SV to speak with LW and Arun YC to arrange a refund of up to £5 per head.

1087.7 Trip hazard

TL confirmed the area in question has been lifted, cleaned and resealed.

1087.8 New members listing/John Norman (deceased)

John Norman was posthumously added to the relevant list of deceased members.

1087.9 Confidential note to be put on file

TL confirmed it is now on file.

1087.10 Diving Section/CW Compressor Shed

TL had been requested to advise Chris West of the decision of the last Board meeting. However CW had already read the draft minutes of meeting and accepted the decision.

1087.11 Correspondence/John Goode

TL contacted John Goode and advised that a representative may go to Southampton Boat Show.

1087.12 Reinstate Section Reports

These have been reinstated to the Agenda.

**1088 SAILING THROUGH HISTORY**

The report is not yet ready and will be presented in November.

**1089 SDP COMMITTEE**

1089.1 Update on recent meetings

SV explained that the LEP has confirmed funding but no offer has yet come through as had been previously expected. Each party will now appoint a consultant to act on their behalf in the negotiations to arrive at a fair value for the land. The LEP have agreed the case in principal but they are required to go through a release process to the council. The Club needs to engage with the process as outlined by the LEP and the district council in order to secure the best

result and obtain any money. It is advantageous to use a consultant who does this professionally as this will ensure our representation is considered more seriously.

DS asked the whereabouts of the Minutes of the SDP Committee. SV stated they are going on to basecamp for the 'Scrutineering Committee' to go through them and send through the relevant information to the website. SV questioned whether basecamp access should be made available to Directors and SV will check with TK to get transparency, provided it does not act to the detriment of the Club's case. TL advised that a recent meeting of SDP concluded Basecamp should be held to committee members only and that SV would prepare a ITW article on progress each month. LW reiterated the need for complete confidentiality.

DG questioned whether the funds release requested to pay for a consultant would be recoverable and LW stated that it is a high probability but not a definite promise. AWDC will be asked to underwrite SYC costs.

IB asked if we could get more than the £10,000 fund release back. SV stated that the risk is that if we continue in an amateur manner we would lose more than £10,000.

1089.2 Funds release proposal

A funds release for costs in the region of £10,000 was proposed.

Proposed by TK and Seconded by LW.

For: Unanimous.

**1090 FINANCE COMMITTEE**

1090.1 **Confidential Matter**

*See separate sheet*

**1091 HOUSE**

1091.1 Non Member Private Hire

IB explained that the Office and Jon Edon had reported lost bookings with the new member only policy and House felt that the old policy should be reinstated. LW reported that Finance Committee made the decision to stop non member bookings in June this year but the way forward is to trial reinstating non member bookings until the next Finance Committee meet and discuss again at that time.

SV stated that non-members must not impinge on the membership enjoyment of the club. IB reiterated that House must still sanction each booking.

TL commented that historically bookings were not taken until fixtures cards had been agreed but now events are booking far ahead and we have been managing them when the fixtures card is known. This inevitably will lead (and has lead) to diary conflicts. SV encouraged the office to liaise fully, sharing all forward bookings with House, Sailing and Sailability to prevent such conflicts.

A vote was taken that House will reinstate non member bookings on a trial basis until next Finance Committee.

Proposed by IB. Seconded by GW. For: Unanimous.

1091.2 Comments Book

No comments were in the book, but numerous positive comments about bar and catering have been written in the visitors book.

**1092 BARCO**

1092.1 Update on recent events

GW reported that JE is leaving. We have agreement for a temporary steward, Stella Fuller, to take on the role for next three months and she would be keen to take on thereafter if she remains interested and is successful. JE's last day in the Club is 4<sup>th</sup> November.

GW stated the potential is there to make money with increased footfall and a recent rise in charges combined with better rostering to prevent excessive staffing.

DT asked about the information requested last month regarding audits, business plans and the future. LW reported that the business plan is complete and although the accounts won't be audited this year, they will be presented as at 30<sup>th</sup> September at the November Board Meeting.

GR asked about weekday afternoons and the need for staffing. LW replied that if we staff appropriately to the level of custom we will be fine, but lunches may need to cease if they are not cost effective. GW stated that future staff costs will reduce in the new clubhouse as the bar and kitchen will be adjacent.

## **1093 MMC/BMC**

### **1093.1 Funds Release Proposal**

A paper was presented from TK requesting a funds release of £4,400 for the purchase of a Jacobs variant of large yacht cradle inclusive of delivery.

Proposed: TK. Seconded: NP. For: Unanimous.

### **1093.2 SPA Development Plans**

In TK absence, TL advised the Board of the salient points from the meeting with SPA on 12<sup>th</sup> October including imminent plans for redevelopment of the landside area around Lady Bee and a potential joint venture for redevelopment of the waterside marina facilities with Riverside Yard, Lady Bee and SYC.

GR reported that the Port is hoping to use some of the piling equipment currently used at the Rampion site which will save a lot of mobilisation costs.

### **1093.3 Aldrington Basin**

TL presented a synopsis stating that we have been at Aldrington for 7-8 years but two years ago the site was bought by new owners planning redevelopment and warning that our contract may not continue long term. The wharf has now been isolated from the yard and a contract has been agreed with B & N Fisheries for unloading of fish. We have been given notice to leave and our contract will expire on 31<sup>st</sup> March 2017.

**Confidential:**

*Please see separate sheet.*

## **1094 PUBLICITY AND MEMBERS**

### **1094.1 2017 – Fixtures**

The 2017 fixtures situation was previously covered in the meeting.

### **1094.2 New members listing**

SV questioned why so many members had dropped out but it was confirmed this is due to the end of the year resignations.

Marco Rummery has resigned from the club and SV expressed disappointment and asked if we were aware of his reasons. LW stated this was in relation to the development at the EGM as he did not agree with any of the proposals.

LW requested that a split be reintroduced to the membership summary monthly.

Action: JB to add to monthly membership stats

KK was concerned at the continuing loss of members but LW reported that levels had remained steady within a 10% margin over past years. Historic levels of membership of circa 1,500 can be attributed to inaccurate recording protocols that have since been corrected rather than actual memberships.

Vote on New Members Listing: For: Unanimous.

1094.3 New members support

It was explained that two complaints had been received about the lack of support for new members.

Action: SV, HF and AM to discuss

1094.4 Joan Mellor membership

Mrs Mellor's son had asked if any reduction in membership fees could be applied in her case as she is 96 years of age with 21 years membership. The Board decided that her situation will not be unusual with increased longevity and therefore felt that no variation could be given as it would set a precedent and many could follow.

For: 0. Against: Unanimous.

Action: JB to compile a letter to Mrs Mellor and email to SV before sending out.

1094.5 Mike Green membership

Mike Green has written to Club stated he had been a member for over 50 years and should be considered for life membership. TL has had confirmation he was a member in 1965 and also prior to then. It was agreed he should therefore be given the appropriate membership.

Action: SV to write a letter to Mike Green

1094.6 Mr and Mrs Hart.

Mrs Hart requested she change her sole membership to Mr Hart without registration fee. They have been joint members in the past. It was agreed that the 6 times attendance rule for guests should be imposed and brought to their attention. No additional registration fee will be required.

Action: JB to contact Mr and Mrs Hart and explain the Board's decision.

**1095 SAILING SECTION**

1095.1 Report from Dave Ramus, Representative.

There is a meeting to be held on Thursday 27<sup>th</sup> October.

Sam Lippett is considering applying to be Sailing Captain. Peter Jenkins and Guy Stansell will be assisting with racing and rallying.

Sailing Section AGM is on 29<sup>th</sup> October at 3.00pm but it is not on the website yet.

Action: SV to update website

Student sailing has been successful with Guy Stansell organising the autumn series. University students have regained confidence in recent months and attendance is vastly improved. Widespread appreciation of Guy's efforts were made by the board, recognising the importance of repairing student relations damaged by the behaviour of a club member during last season.

The Autumn series was well attended.

Recognition was given to Sam Lippett for her effective communication to members.

Fixtures List – A request was made for this to be updated with Pursuits. Action: SV to check if Sam is putting it on the website

LW requested a repeat of the format for 7 races for each of the inshore series, 7 Long inshore, and 7 Offshore races. The plan used is tried and tested and works. DR confirmed that Steve Thomas, Tim Pumfrey and Sam Lippett have been working closely in this regard.

**1096 DINGHY SECTION**

1096.1 Report from Captain

John Pryke was away and no report was available. KH confirmed the Icicle series is the next series and he is expecting a good turn out on the river. A notice of race has gone out for the Series.

**1097 TRAINING SECTION**

1097.1 Report from Principal

KH stated recent courses including powerboat, dinghy course, and winter courses are all full with the exception of Yacht-masters which has 2-3 spaces still.

HF stated that one day courses often clash with sailing and KH explained how this was unfortunately unavoidable.

**1098 SAILABILITY**

1098.1 Report from Representative

DG reported the season has now ended and boats will be laid up. Stratos will be kept out. The first disability awareness training course was well attended and provided useful feedback.

A very successful trip to Ardingly reservoir was undertaken and a BBQ was hosted for mid-Sussex triathletes. They were impressed and are looking to sponsor Sailability again.

**1099 NOVEMBER MEETING**

1099.1 Honorary Members list and nominations

The closing date is 31<sup>st</sup> October and any proposals will be brought to the November Board meeting prior to being taken to the AGM.

1099.2 Percy Ludgate Trophy nominations

The Board will discuss at the November Board meeting and agree who, if anyone, will be awarded the Percy Ludgate Trophy. Ideas for nominees are to be brought to the next meeting for further discussion.

**1100 CORRESPONDENCE**

1100.1 Brighton Festival Maritime Show

The Brighton Festival wish to do an 'on the water performance' with a number of boats being taken out on the river. This has been successfully undertaken in Melbourne and Prague. Support has been requested from the club in May for 7 electric power boats, with disabled access for one.

SV suggested the Club will be too busy at this time to assist. KK requested time to consider it further as it would be an opportunity to promote the club in a positive light. SV stated that we needed to have sufficient time and volunteers.

Action: KK to report back to SV and KH as soon as possible

1100.2 TL reported that Adur Council's local plan for the next 20 years has now been submitted for independent examination. The plan is available to view on AWDC website and details outline development plans for the next 20 years.

1100.3 TL reported that a planning application has been received relating to Frosts showroom site opposite the Club. The proposal is to convert the site to a Sports and Fitness Centre. Discussion ensued regarding what provision has been made for parking.

Action: TL to read plan and advise – Please note that the plans incorporate 9 dedicated parking spaces and Flags have determined that SYC will not object to the application as a result (TL 25/10/17)

**1101 ANY OTHER BUSINESS**

1101.1 TL advised that the Club has been invited to take part in the Christmas Tree Festival over first weekend of December by donating a decorated tree. SV asked for more details.

Action: TL and SV to discuss in Surgery on Friday

*1101.2 Confidential Note  
See separate paper*

1101.3 GW requested a farewell collection be started for Jon Edon.

1101.4 DS reported that the Shoreham Herald will again feature SYC this week.

1101.5 GW asked about production of Wavelength magazine and TL confirmed it is now in the office (since Monday) and will be sent out after Thursday.

1101.6 GW asked about elections for Board. The closing date was confirmed as Monday, 31<sup>st</sup> October and that forms must be signed by two shareholding voting members.

**Date of Next Meeting:** Monday 21 November 2016  
Monday 19 December 2016

There being no further business, the meeting closed at: 22.30 hours

I agree the above to be a true summary of the meeting.

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