

Summary of Actions from Board Meeting on Monday, 16th May 2016

Item No	Item	Who	When	Status
1035.1	Volunteer Directory	TL	June	Ongoing
1035.2	Staff Group Membership	LW	June	Ongoing
1035.3	Fixtures Card, 2017 fixtures	SV	June	Ongoing
1035.5	Sections Constitutions	LW, GW & SV	June	Ongoing
1035.7	House, Speak with Jon Edon	IB, GW	June	Ongoing
1038.2	Comments Book	GW	Immediate	
1038.1	House, General Report (i)	TK		Ongoing
1038.2	House, Comments Book	GW, IB	Immediate	
1044.4	Ford Focus Resident	TL	Immediate	
1045.2	Sailing Through History	TL	Immediate	
1046.5	Publicity and Members	SV		Ongoing

DRAFT

SUSSEX YACHT CLUB MINUTES OF THE MEETING OF THE MAIN COMMITTEE HELD MONDAY, 16th May 2016 at 20.00 hours

The meeting commenced at:

Present:	S Vyse	Commodore, Chair Publicity & New Members
	G Weston	Rear Commodore, House Committee
	L Woodhams	Rear Commodore, Hon. Treasurer
	K Headon	Rear Commodore, Training Principal
	I Bush	Director, Chair, House Committee
	D Golding	Director, Buildings Maintenance Committee
	G Roberts	Director, Moorings & Maintenance Committee
	D Skinner	Director, Moorings & Maintenance Committee
	M Rummery	Director, Buildings Maintenance Committee
	N Prescott	Director, Moorings & Maintenance Committee
	D Terry	Director, Sailability Committee
	K Knight	Director, Safety Boat Manager
	T Leigh	Ex-officio, Secretary
	J Bignell	Ex-officio, Assistant Secretary
Apologies:	T Kinch	Vice Commodore, Chair M&M and BMC Committees
	J Pryke	Director, Dinghy Section Captain
	T Cork	Director, Sailing Section Captain
	A Macey	Director, House Committee
Absent:	H Foster	Director, House Committee

Number Item

Action

MINUTES OF PREVIOUS MEETING

- 1034** All agreed true summary.
Proposed: Commodore: Carried: Unanimously

1035 MATTERS ARISING

- 1035.1 Volunteer Directory
It was agreed to postpone until post-Royal Escape Race.
- 1035.2 Staff Group Membership
It was agreed to postpone until after Bar Staff appraisals with GW and SV.
- 1035.3 Fixtures Card, start 2017 fixtures
SV needs to do work on website, so this will be delayed until after Royal Escape.
- 1035.4 Fixtures Card, compile letter and send
A letter was sent including an announcement about disposal of items. TL said there had been very little feedback and the last deadline for clearing items has now expired.
- 1035.5 Section Constitutions Drafts
Not much headway made so far and it was agreed to delay until June.
- 1035.6 AGM, items for discussion
The document produced by TL summarised the Matters Arising from the AGM. It was decided to update in June any matters still outstanding.
- 1035.7 House, Ian Bush speak with Jon Edon
Food had been considered not up to standard. Following discussion with Jon Edon, it was decided to help the chef improve. House committee will do the menus now. GW reported that we are using outdated pricing and still expect top quality at 1990 prices. Prices will have to rise as currently this is not realistic and standards have fallen. House will discuss and any policy shift will come back to Board for approval. LW was concerned that on the last club night he was told that people were being turned away. GW stated this was a policy the House Committee wanted in order to encourage people to book club night dining in advance. LW wants everything in place by 1st June.
- 1035.8 House, Asbestos
BMC had requested IB and House Comm not to stick pins into asbestos at Southwick. This will remain the same for the time being.
- 1035.9 House, Cancelled Quiz Night
IB stated that AM said numbers were dropping and therefore the quiz night had been cancelled. They feel it is more of a winter event which needs to be set out and planned in advance for better success. Proposed for October – March rather than all year round.
- 1035.10 MMC, spaces
Last meeting LW asked about current percentage of moorings occupancy. TL confirmed that one space is available but we currently don't have a boat waiting for the Southwick (7m) berth. A 9m mooring was available but has been let on temporary basis for a Carter 30 (Arabella) to try a season's racing. TL confirmed that this was for a club member and no one had been usurped on the list. SV requested that we watch whether he is racing as intended.
- 1035.11 MMC, In the Wind
A reminder about disposal area was to be incorporated last month, and this was done.

- 1035.13 BMC, Southwick Water Leak
TL obtained permission to repair from conservation officer.
- 1035.14 BMC, Shoreham Changing Rooms
Changing Rooms have been cleared.
- 1035.15 BMC, Outside Training Room
Have been considered for redecoration. On list to be done over summer.
- 1035.16 AOB, Twitten door
Jez is to decorate with correct varnish.

1036 AGM

- 1036.1 A document was produced by TL which outlined Matters Arising from the AGM.
- 1036.2 LW stated that Finance will be dealt with in the Finance Meeting about policy.
- 1036.3 Barco projections are to be discussed during Jon Edon's appraisal.
- 1036.4 Three auditors have been invited to tender.
- 1036.5 Election of Honorary Members; it was agreed to make this a separate item and will be considered again.
- 1036.6 User guide to Meter Macs – Completed.
- 1036.7 David Nunn was concerned over late racing results and this will be discussed at the Sailing Section AGM.
- 1036.8 Tim Holbrook had suggested ways for attracting more dinghy sailors using Meetup social networking. This has been trialled by SV with little effect (it is a fee charging service). Trial likely to be discontinued with SYC focussing on existing Facebook account which is working well.
- 1036.9 It was noted that all items other than those for Finance Comm had been completed on the AGM list other than Honorary Members' election procedures.

1037 Finance

- 1037.1 Meeting Dates for Sub Commodores
House committee budget meeting – 7th June.
Dinghy meeting – 23rd May – (will discuss safety boats) LW to attend from 2000h
Training – 20th May
Sailing through History – 23rd May LW to attend until 2000h
Royal Escape Race, Membership, Publicity and 125 - to be arranged
Sailing Section – LW will speak to TC
MMC and BMC – already done

Pro forma budget will be sent out by 20th June to all Directors. Mandatory attendance required and all other Directors are encouraged to attend.

1038 HOUSE

- 1038.1 General Report
 - i) IB reported on decorations to Southwick. TK wants House to liaise with him with regard to asbestos. A Sub House Comm meeting will be held on 18th May to discuss.
 - ii) KH said he is still awaiting the notice boards be put up. TL reported that Jez was doing this today and apologised that the wrong board was erected last time.

iii) DS requested that the pictures that were previously up in Southwick be kept somewhere safely and their whereabouts be logged. The previous ambience at Southwick should be retained and the old pictures should be reused and possibly rehung in new frames.

iv) The photographic competition is to be judged by friend of IB when he returns from USA in first or second week of June. There were only 10 or 12 entries. It was decided that with the inclusion of Royal Escape photos a final closing date of 30th June be used.

1038.2 Comments Book

Racist comments have been overhead in the bar and an anonymous entry dated 15 May 2016 has been put in the Comments Book. GW and IB are investigating. As we cannot take action on anonymous comments, the complainant will be encouraged to contact any Director with whom they feel comfortable. SV suggested a letter on Club notepaper should be put in the Comments Book confirming that we do not tolerate any form or racism in the Club. GW to create a letter.

1039 MOORINGS & MAINTENANCE COMMITTEE

1039.1 General Report

i) DS in TK absence. Budget proposals were covered at last meeting and will now go to Finance.

ii) Discussed safety criteria for travel hoist and it was noted that everyone has now signed the rules.

iii) Starboard posts on slipway have received some criticism. Proposals have been invited but nothing has been heard. Trinity House are coming on 24th May and DS will ask their thoughts, however MMC are confident that safety as the main issue has been addressed.

iv) Barrier gates – GR stated they will be working next week. The problem had been a second supporting wheel being required, and once this is fitted it will go live.

1039.2 MeterMacs Southwick Proposal

Due to go live in Shoreham on 31st May but there is no date yet for Southwick (work should start w/c 23rd May).

NP proposed a funds release for MeterMacs at Southwick detailed in a previously circulated document. At the last Board meeting a flat rate was considered unfair for Southwick and it went back to MMC. The proposal now is that the installation of pedestals is brought forward, mounted on existing pontoons so they can be up and working quickly. The Shoreham switch on will not be delayed and Southwick will follow sooner rather than later. As and when pontoons are replaced, the pedestals will be taken out, rewiring done and pedestals put back in. This will provide revenue from Southwick from Day One. Request for funds release of £22,370 to proceed with Southwick pedestals asap. This proposal brings forward expenditure that would have been made anyway, with the only extra charge being the reinstatement once the new pontoons are in place.

A discussion ensued over total amperage availability, which will be confirmed in due course, with agreement that there will be some high amperage outlets installed to allow berthholders occasional use of jet washers etc.

Proposed by NP; Seconded by DS; Carried - Unanimous.

1039.3 Tarmount Hard – Funds Release

A document was produced on brief summary history of Tarmount and GR asked for a funds release of £11,650 (as a top figure). This is for fees, legal and technical expertise required to complete a number of permissions. The money spent would be an investment as permissions

have a five-year lifespan although the developer is trying to fulfil our initial agreement and there is a time limit. It was confirmed that once the developers plant goes off site our window of opportunity will disappear. There is a risk that if we delay to the end of September the developer may not have the plant available then and we may not get it done under the current cost.

GR stated that the tidal wall is another factor and this is a maximum cost.

Proposed by TK; Seconded by GR; Carried - Unanimous.

1040 BUILDINGS MAINTENANCE COMMITTEE

1040.1 General Report

- i) TL reported for TK - essentially there are some small works being undertaken at Southwick with repair to render, plus some small internal works, electrical work, and Jez's work.
- ii) Work at wash up area in Kitchen in Shoreham has been scheduled for commencement.
- iii) It was noted that Jez is now a qualified Pat tester.
- iv) Garden area is now nearing completion. The Commodore had asked for steps over the wall but BMC refused on safety grounds.
- v) Royal Escape Room works are being done asap and at same time electrics and white board will move.
- vi) Budget discussed and agreed and go forward to Finance Committee.
- vii) Works to External Training Room agreed.
- viii) Treasurer previously agreed immediate purchase of Flymo for Jez.
- ix) DT asked for a water supply in Royal Escape Room and Outside Training Room be considered as water currently comes through non-drinking water supply pipes. TL said it is not budgeted for. SV asked that this goes back to BMC for consideration.

1041 SAILING SECTION

1041.1 General Report

TC absent.

1041.2 Lifejackets (from March meeting)

TC absent

1042 DINGHY SECTION

1042.1 General Report

JK absent. KH reported under Training.

1043 TRAINING/YOUTH

1043.1 General Report

- i) Youth teams – 3 youth teams (older, transitional, real beginners). All going well. New group stepped up to Family Cadets with two sessions so far this year.
- ii) Training still going well, sailing course last weekend and another next weekend. All courses have participants and numbers are slightly up. Unfortunately some sailing courses have been restricted because senior sailing instructors are not available.
- iii) Dinghy –next item is Black Rock race –Des Silverson has completed the Notice of Race and sailing instructions.

1044 SAILABILITY

1044.1 The first three-day training weekend is coming up in the harbour. This is new rather than working with the tidal conditions at Shoreham which can be a logistical nightmare. There was a small issue with hoist on jetty as socket won't hold weight. It was tested by DT and broke. Jez will try and effect repair before weekend but doubtful this is possible.

1044.2 Sponsorship has been unsuccessful for new Pioneer Safety Boat. The first two sessions have been well attended. Second RS Venture to run in normal rig rather than seated rig.

- 1044.3 SV asked about Southwick site and car parking. DT reported that a minibus was considered but the numbers did not warrant that and so personal cars are to be used. Numbers have been restricted for this activity. Need to ensure that cars do not block so others cannot get out.
- 1044.4 SV said someone is living in a Ford Focus on the road at Southwick and this is an area belonging to the Port rather than being on our road area. TL to contact the Port Authority.
- 1044.5 KH requested there be no parking in front of actual walk way because support for events cannot function properly. This needs to be the width of the path – half a car width. Perhaps two lockable removable posts would work or hatching on roadway and this will go back to MMC to consider.

1045 SOUTHWICK SAILING THROUGH HISTORY

1045.1 General Report

DS reported the success of achieving the award of the start up grant - £10,000 from Heritage Lottery Fund and £3,000 from Architectural Heritage Fund and SYC will need to put forward £360. However, he stressed that we have been advised not to seek any publicity yet. This money is not refundable so long as we are working correctly. A meeting on 23rd May will look at which professionals will be used and who will give the best value for money, but selection will be left to Andy as he has a clear understanding of what is required. We can however update Tim Loughton and The Port.

1045.2 Director's CVs and Qualifications.

TL reported that Andy has asked for all Directors' names and professions and would like further information of all professional qualifications, degrees, technical qualifications and experiences/skills. This is required urgently so he can have it before 23rd May. SV asked that an email is sent to all Directors asking for information to be returned within 48 hours.

1046 PUBLICITY AND MEMBERS

1046.1 General Report

SV said that as everything he does are projects this section may now be removed.

1046.2 2017 Fixtures

Deferred to June, as previously stated.

1046.3 New Members Listing

Proposed for acceptance by Commodore. A show of hands was unanimous to accept all new member requests.

1046.4 Paddle Round the Pier update

(including 125 update). Dave Lee has a new job in Manchester for the next 18 months and a new Chair, Karen Vyse, has been found for the 125 event.

SV asked for someone to take on responsibility for Paddle round the Pier and it was discussed that this may not now happen. SV is currently waiting to hear back from Dave Lee about running the stand.

1046.5 Wavelength update

SV has regrettably not had time to deal with issues raised over the next issue due to additional workload from Royal Escape Race and the Premier Marina problems in Brighton. He will try to pick it up next week and push it along.

1046.6 Royal Escape Race

Brighton Marina advised dredging is not happening in time for race and only 9 berths were offered for the race. It has been decided that all boats will come to Southwick and all suitable SYC boats will move from north side to south side. TL and Ben Coe are creating a berthing

plan to deliver a safe and comfortable berth for our visitors. A leading UK single hander is coming plus a lot of French boats, and it was considered that this experience may be useful to us for the 125 regatta next year.

It was suggested that if members are grumbling about moving their berths it should be explained that we are trying to showcase to visitors.

DS asked about the boats that are left after everyone has left for the race. TL replied that this is covered.

John Davis, sponsor, thinks he will come down to visit the RER fleet in Fécamp as the weather will be looking favourable. This is the first time in many years.

1047 125 COMMITTEE

1047.1 General Report

Noted above that Dave Lee is no longer Chair and Karen Vyse is taking over that role. No report available but SV confirmed much progress has been made.

1048 CORRESPONDENCE

Nothing to report.

1049 ANY OTHER BUSINESS

1049.1 It was confirmed that Peter Woods in his capacity as a Riverfest Committee member has permission to attend the club as quiz master for the Riverfest quiz.

1049.2 DS requested an update on the visiting 'alien' craft. It was confirmed that the plans have changed again and the insurers had not allowed it to be towed. It is now possibly to be fixed in situ. GR reported that we will have a significant parking problem when the gates start. SV asked if Ben can be asked for an update as this will impact shortly. TL to send out information (Tuesday 17th, Ben Coe advises boat should depart within the next week under tow to Portsmouth for full repair). It has been granted one week foc (per Commodore) and charged in full for all other yard services used.

1049.3 KH promoted Sonar Match racing on 3rd June, and requested entries are made. Unfortunately it clashes with club night again but this was unavoidable.

1049.4 KH has been looking at a 'pay and play' option for dinghy sailing at Southwick. Wants to trial six Wednesday evenings this year. Many people want to carry on sailing but do not want to buy a boat. KH has now employed George Hinchliffe to take this on. If the numbers are good then Jon may be approached to open bar. It is a trial to see if there is interest. Rules would be same as other activities – three times as a guest and then be a member and there would be a difference between costs for members and non-members. This year is a pilot to see how much interest. It will take place in the canal. Payment in advance is considered, but this has to be thought through. No additional budget required and all equipment is in place.

Date of Next Meeting: Monday 20th June 2016

There being no further business, the meeting closed at 21.52

I agree the above to be a true summary of the meeting.

