

DRAFT

**SUSSEX YACHT CLUB
MINUTES OF THE MEETING OF THE MAIN COMMITTEE
HELD MONDAY 14th September 2015**

Present:

D Ramus	Commodore
T Kinch	Rear Commodore, Chair Moorings & Maintenance Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
T Cork	Director, Sailing Section Captain
N Fraser-Betts	Director, House Committee
D Golding	Director, Buildings Maintenance Committee
K Headon	Director, Training Principal
N Prescott	Director
G Roberts	Director, Moorings & Maintenance Committee
A Weber	Director, Safety Boat Manager
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Asst. Secretary

Apologies:

S Vyse	Vice Commodore, Chair Publicity & New Members
Pat Hill	Rear Commodore, Chair, House Committee
D Skinner	Director, Moorings & Maintenance Committee
G Weston	Director, House Committee

Absent: M Rummery Director, Moorings & Maintenance Committee

What: Action to be completed

Who: Person assigned to complete the Action

When: Deadline; date by which the Action is to be completed by assignee

Status: Ongoing, On Hold, Over Due, Complete

WHO WHEN STATUS

908 Minutes of the last meeting

All agreed as being a true record of meeting.

Prop: Comm Carried Unanimously

909 Matters Arising (not on the agenda) from the last meeting

909.1 Wavelength:

SV has not yet completed Wavelength or passed to a new supplier. He will discuss with Comm and TL when returned from leave. TL sourced quotes from alternate printing company, SV is in mind to take job to current printing company as they have experience with the magazine.

SV *Asap* *Ongoing*

909.2 Race Results PC

KH pc is with Dorian to wipe clean and then will go to SV for use with Sailwave.

909.3 Volunteer Directory Responses

Nothing received.

- 909.4 Rule Book Review (3, 9, dogs)**
Carried forward to next meeting
- House Oct
- 910 HOUSE COMMITTEE**
- 910.1 General Report**
In PH's absence there was no general report.
- 910.2 Funds Release – New Epos Till**
LW asked for any questions on distributed papers. TC proposed system link between restaurant and bar. LW confirmed it would. New system will also have provision to take membership cards as method of payment
- LW asked for the release of £2,400 brought forward from next year.
- Prop; LW 2nd: GW Carried Unanimously
- 910.3 Bar – Official Opening**
Comm will write guest list and liaise with Pat Hill.
- Comm Asap Ongoing
- 910.4 Comments Book**
Chris West – Excellent meal.
- Laurence Woodhams – Bigger tv required. Comm House to discuss.
- PH Asap Ongoing
- Door release button required for Twitten Exit – TL advised that the reason why no auto release button was fitted originally as anyone who is on premises without permission could use this as an escape route. TC suggested an entryphone for exit be fitted instead.
- Office Asap Ongoing
- 911 MOORINGS & MAINTENANCE COMMITTEE**
- 911.1 General Report**
TK main issues; Meter Macs replacement of yard and pontoon sockets. Finally have three quotes now doing analysis, raising questions and coming forward for funds release next month.
- TK Oct Ongoing
- Pontoons at Southwick went through on budget in July. Two ideas from suppliers being considered. Graham Roberts and others are investigating these. LW asked whether Riverside and Port are being kept up to date. TK confirmed they were. TC advised that the water was very low in Southwick other day, pile opposite Arwen very thin.
- KH asked for consideration to be given to rescue boats.

TK stated that redesign would be looking to maximise use of all pontoons.

Boatyard bit clearer and tidier. Starting to make some progress on the rebalancing of different types of boats, need to work hard to market yacht lay up and working to attract boats from outside the Club as well as inside, boats without club affiliation and inland Clubs. This is hoped to bring more members in. TL reported that following the ITW article in September asking for members to book lay up space, Boatswain believes that from Jan boatyard will be practically full. TK advised that he still needs to make sure bookings are confirmed.

NFB advised that Brighton Marina yard is out of use for about five weeks. TK asked that BMYC are informed that we could assist if required. JF to email Sarah at Brighton. LW suggested charter vessels are targeted. Owner of "Lady of the Lake" would help.

JF

Asap

911.2 Security Gates Shoreham

Preferred supplier sought and order placed. Hopefully 4-6 weeks until in place. After barriers in place enabled fobs only will be able to access yard with ability to over-rule when required. Control of gates will take place a little later as infrastructure needs to be put in place first. Discussion on car park layout highlighted need for kerbing to prevent accidents at edge of dock and a layout to be confirmed by LW and put in place

911.3 Flood Defences

AWDC (Adur & Worthing District Council) planners have appointed consultant to look into feasibility of flood schemes both north and south of SYC premises. Scheme ideas will go to planning council meeting early Oct and they will report back after.

911.4 Tarmount Hard

The PRoW officer now in agreement with the scheme and EA have submitted a suggestion for compensatory habitat on South side of river (SYC owned hard). Being considered by both parties

911.5 Utilisation of Yard and Equipment

Suggestion was made to MMC of having special lift and scrub offer. A scheme was produced and marketed but to date only one boat has taken up the offer.

911.6 Rescue Boat Pontoon Southwick

TK apologised that despite all efforts the pontoon is still not

in place. He will chase this again but in reality this will now be worked into the pontoon replacement scheme for next year.

911.7 Car Parking Shoreham Layout

LW has design but has not been trialed. There will be a series of solutions until the best one found (refer 911.2)

LW Asap Ongoing

911.8 West Entrance Refurb Update

DSKi report read. No questions on financials. LW asked whether there was any further expenditure? TL advised that SV wants to put up another notice but from another budget code in due course.

912 BUILDINGS MAINTENANCE COMMITTEE

912.1 General Report

Meeting last Thursday discussed the very poor state the restaurant was left in after a recent function giving much extra work for the cleaning staff. Flooring contractors have offered a 'materials only' light sand and polish after the decorating work has been completed. TL to investigate possibility of a maintenance contract with contractors

912.2 Fire Curtain

The issue of fire curtains was also discussed and TK advised that he was waiting for some free ones if there was not any urgency. Agreed urgency not yet an issue enough to warrant buying them.

TK advised that any visiting fire officer would be lenient, as much work has been carried out with fire risks at the Club. NP asked if lack of progress on this matter might have any affect on insurance if a claim were to happen. TK advised that SYC complied with all legal requirements and their recommendations.

912.3 Rubbish After Private Party

One party recently held left excessive cleaning for our cleaners. Comm recommends to the House Committee that an extra large deposit be taken to compensate for this. LW stated that he believed the evening was very financially successful for the Club. TL advised that due to the state the Restaurant was left in the cleaner had to do extra hours.

House Asap Ongoing

TL commented that the buffet had not been cleaned away following the event and much food had gone on the floor and been ground in by repeated stepping on. Catering staff must clean up before they leave every time and after every event, big or small.

House Imm

912.4 Weather Station

Malcolm Threadgould Eurotek offered to install a weather station in the Bar. Comm has not yet spoken to him but will do very soon.

Comm Asap

912.5 Building Work at Southwick

DG advised that a contractor will be working at Southwick to conduct the "weatherproofing" of the building. He will forward the agreed and within budget quote to TL.

913 SAILING SECTION

913.1 General Report

TC busy since last meeting. Great weekend at Eastbourne. Pactolus extremely successful. Wednesday night racing affected by tides. Boats attended Cowes and Fastnet. Littlehampton successful.

Comm 8 boats went down and ate great night. Personal note that Littlehampton had snubbed SYC no Officials from Littlehampton present. TC will speak to Littlehampton. Comm advised that most believed £20 for the menu proffered was too expensive.

TC Asap

LW asked about the appointment of a Rally Secretary for next year and was advised one has not yet been appointed. LW advised that bookings should be made early to avoid being booked out of the popular venues and dates.

Thanks to BMYC for the use of their buoy for the Ferguson. Coming up Bart's Bash. Cruising race this year. Thanks to KH for arranging safety boats. Autumn series coming up. Started doing analysis on what has happened this year regarding tweaks made at beginning of the year and their affect on participation. All looking positive. TK asked if the participating numbers were down anywhere and was advised that going back over five years there was a drop 2011-12 but now coming back up. LW asked for greater clarification on the analysis as to where the improvement lay. TC does not have the required figures yet but promised these when completed

TC Oct Ongoing

913.2 Succession Planning

Looking at succession planning, DSKi has advised he will be standing down as Vice Chair. Sam Lippett has asked to step in to this position. University been in contact and will be meeting with them regarding their membership.

913.3 2016 Fixtures

Provisional programme for next year has been sent to Board and TC would like any feedback asap (by Friday 18th September) so it could be distributed before the Sailing Section AGM. TC asked that if LW (following debate on dates and tides) or anyone else who had any issues with the programme should put these in writing to him for review and amendment to the programme if necessary.

TC wishes to distribute a revised draft to sailing members before the AGM on 17th October.

TK asked that if there is a debate at the Sailing Section AGM it should be made clear that any queries/comments should be advised in advance to the Sailing Captain in order that answers be available at the AGM. Tidal errors had been noted and it was asked that anyone noticing these report in writing to TC.

All

End
week

913.4 Trophies

TK suggested that once prices for trophies are known, they be distributed to Board. LW confirmed that if under £2,500 did not require board approval.

914 DINGHY SECTION

914.1 General Report

KH Steve Popple will not be re-standing as Dinghy Captain. Dinghy AGM Oct 24th want to have a draft fixture for the meeting. Notice of race for Icicle series and OOD up to Christmas in place. AW is standing down as Safety Boat Manager and Kevin Knight has offered his services and is thought suitable. Comm thanked AW for his sterling service over some years now.

915 Training/Youth/Sailability

915.1 General Report

Junior Teams

Junior Teams, two now set up 11-13 14-16 and 16 over. Difficult season with weather. Recently went to Sussex Regatta 92 boats all completed the races all finishing in top third. Youth Team helped immensely with training. Still struggling with suitable volunteers to run things but KH to work on.

RYA Training

RYA training income up on budget. Last three dinghy courses have been full, upcoming power boat course full. Shore based courses filling up this year Alwyn Evans cannot instruct. Dave Terry has recently qualified as a First Aid trainer. Provisional programme for 2016 drawn up.

Sailability

Sailability – another grant received. Fed Week Sailability represented the Club very popular and will attend next year. Fundraiser at Ardingly raised just over £1,000. Three day weekends introduced this year very successful much positive feedback, leaving the boats rigged is very helpful. Planning to put Sonars in the Autumn Series. Junior Team will assist with the Sailability Crew. Provisional programme written.

916 Southwick Sailing Through History

916.1 General Report

Dski submitted written report on subject. All seen. No comments.

917 PUBLICITY & MEMBERS

917.1 General Report

Commodore advised that a pop quiz held at Beach Dreams. Some 10 prospective members were signed up to a £25 try sail and meal has been quite successful. A number have taken up. TL advised that the easiest win win with members are people who want to come involved as long as their enquiries are followed up promptly.

Office/TC Imm

Prospective New Members

TL advised that a couple came in Friday and wanted to get involved in sailing. They emailed in their interest and this was sent out. TC asked that any type of requests be sent to him and if an indication of the persons experience/requirements in order that they are signed to the right boat. LW suggested skippers let office know if they want new crew. TC would prefer all details are sent to him.

917.2 New Members' Listing

Listing read through. Comm good to see a couple of rejoiners. Comment made on the sad loss of Martin Lindsay-Hills, past Chair of Sailability.

Proposed: Commodore Carried unanimously

918 125 COMMITTEE

918.1 General Report

To be discussed next meeting.

919 CORRESPONDENCE

919.1 Diane Robinson

Letter of thanks received from Mrs Robinson for recent party held at the Club.

919.2 Honorary Membership

Admiral Tony Boysons had written in with a suggestion for Honorary Membership. To be discussed next month.

TL Oct Ongoing

920 AOB

920.1 Hose on Slip

NP concurred with comment on forum hose on slip needs looking at. TK confirmed in hand and should be in place within the month

TK Asap Ongoing

920.2 Worthing Rowing Club

KH advised that Worthing Rowing Club keep boats in shed over the other side of the river. They do a lot of activity

over the winter. There are no facilities in the rowing shed. KH asked that they bring three of their boats over here and we put some non-used boats over to the rowing shed. KH believed a positive move to get more people at the Club. KH confirmed he would be speaking to TK regarding the feasibility of the idea.

KH/TK Asap Ongoing

TK indicated strong initial support for the argument to take further with WRC.

LW had two small issues. Security over river may require additional works to make sure secure. Also membership side they have a group membership something should be drawn up. KH targeting their youth membership.

920.3 Draft Forum Minutes

TL advised these had been distributed to board in draft form. The points were discussed and no further comment on the issues raised were considered necessary

920.4 Director Disclosure Forms

Anyone who had not returned there forms already, Jacqui had printed ones available for completion tonight.

920.5 Minutes of Forum

Lift & Scrub

Doug Beanlands suggested the hoist be used for a lift and scrub when not in use. He was advised that M&M were looking in to this. TK advised dates have been arranged but reminded Forum that a request can be made at any time and if the member can be accommodated they will be. LW commented that investigation should be made so that Doug's wish could be accommodated as a service to members as a cost neutral exercise. Commodore stated that the item should be discussed at M&M.

920.6 Mud on Slip

Comment was made regarding mud on the slip. M&M are looking in to a farm slurry remover brush which was expected to work and be long lasting with careful use.

920.7 Volunteer Job Vacancies

Commodore advised that SV will raise a list of positions available from various committees and will collate the names of anyone interested.

921 DATE OF NEXT MEETING

Monday 19th October 2015

There being no further business, the meeting closed at 2140

I agree the above to be a true summary of the meeting.
