

DRAFT

**SUSSEX YACHT CLUB
MINUTES OF THE MEETING OF THE MAIN COMMITTEE
HELD MONDAY 17TH MARCH 2014**

Present:

D Ramus	Commodore
S Vyse	Vice Commodore, Chair Publicity & New Members
Pat Hill	Rear Commodore, Chair, House Committee
L Woodhams	Rear Commodore, Hon. Treasurer
Hazel Arnold	Director, Rally Secretary
T Cork	Director, Sailing Section Captain
D Golding	Director, Buildings Maintenance Committee
N Fraser-Betts	Director, House Committee
K Headon	Director, Training Principal
G Roberts	Director, Moorings & Maintenance Committee
M Rummery	Director, Moorings & Maintenance Committee
D Skinner	Director, Moorings & Maintenance Committee
A Weber	Director, Safety Boat Manager
G Weston	Director, House Committee
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

Apologies:

T Kinch	Rear Commodore, Chair Moorings & Maintenance Cttee
M Naldrett	Director, Chair BSAC Committee
J Pryke	Director, Chair, Dinghy Committee

Absent:

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline; date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

WHO WHEN STATUS

718 MINUTES OF LAST MEETING 16th DECEMBER 2013

Agreed true record of the meeting.

Proposed: Commodore Ab: 1 (GW) Carried

719 MATTERS ARISING

719.1 695.5 – Main Entrance Barriers

Background: The Moorings & Maintenance Committee advised the Board that they had discussed the possibility of having some form of secure entrance barrier to the Club, perhaps fob operated. They would draw up designs and report back.

GR reported that due to the current fullness of the boatpark progress had been very limited. It was agreed M & M would bring this back to Board when ready

GR

Ongoing

719.2 695.6 – Comments Book-Fishing at Shoreham

Background: A query was raised as to whether fishing was allowed at Shoreham and if not if signs could be erected to that effect.

It was considered this to be an M & M matter which they will deal with in their next meeting.

TK

Closed

719.3 695.7 – Fire in Clubhouse

Background: On Monday 28th October, there was a fire in the ladies changing room, which was noticed by an off duty fire officer driving past the building. The Fire Brigade were called and the Clubhouse evacuated for some 1½ hours. The fire started in the area of the vent in the wall and could have possibly been started by a build up of dirt or a jammed motor. TL would be submitting an insurance claim.

Commodore advised that after consultation, work had been signed off and contractor paid. There was an outstanding item of a lock for the door and submission of the insurance claim for settlement.

CLOSED

719.4 703.9 – Changing Room Refurb not DDA Compliant

Background: A query was raised as to whether the refurbished Changing Room was DDA compliant.

TL advised that as the Club has dedicated disabled facilities, the changing room was not required to be DDA compliant.

CLOSED

719.5 695.8 – RNLI Open Day

Background: The Club had been invited to take a stand at the annual RNLI Open Day and had been waiting for confirmation of its date.

In JP's absence the Board were advised that all was in hand and JP would liaise with DSki nearer the time for format, ideas and plans.

JP

Closed

719.6 695.10 – RYA Club of the Year

Background: The RYA Club of the Year is an initiative operated by the RYA, which they describe as "awards are aimed at recognising and promoting the outstanding achievements of the amazing array of people who work together to create vibrant clubs across the UK and keep our sports alive".

SV advised that SYC were runners up, which was a fantastic achievement. It was his intention to enter the Club again next year. The Commodore gave his thanks to SV and KH for all their hard work

Closed

GR asked whether being a finalist could help the Club in any way over the coming year. KH advised that it could

certainly help with any funding we might seek. SV commented that our status as a finalist was on the Club's website and on email communications. Very positive publicity.

719.7 685 – Bar Franchise Legal Update

PH advised that this item was ongoing.

PH

Ongoing

719.8 695.9 – Wavelength

SV advised that the Spring edition would be with the Editor by the end of the month.

SV

Ongoing

719.9 695.11 – Main Entrance Signage

Background: The Club was waiting for permission from the Council to erect the new signage at the East end of the Clubhouse. This has now been granted.

In TK's absence, brought forward to April's meeting.

TK

April

Ongoing

719.10 701- Shoreham Slipways Group

Background: The Club had received a communication from the SSG stating that they would be willing to assist SYC should the Club wish to investigate the possibility of extinguishing the status of the public hards on the Club's premises. LW was asked to meet with representatives of the Group.

LW advised that he recently met with the SSG and their proposal was that if the Club were to donate to their fund, they would support the Club in an application it may wish to make. The SSG stated that it could have a great financial implication on the Club if the status of the hards were changed.

LW advised the SSG that the financial implications were not important to the Club but it could bring other advantages not having public rights of way across the Club's land. After discussions LW was asked to go back to the SSG and advise them that, at this stage, the Club would be interested in talking to them further to ascertain what is proposed but without making any commitment.

LW

Ongoing

719.11 700 - Riverfest 2014

Background: Riverfest is a relatively new, annual festival held in Shoreham over the August Bank Holiday. The Club was invited to participate and the Board asked KH and JP to meet with a representative of the Festival.

KH advised that he and JP met with John Haffenden to discuss what was proposed for Riverfest 2014. The final program is not finalised but some activities are an inflatable dinghy race which will pass the club and further activities such as a duck race and a swim. KH confirmed that no

request for any safety boat cover was requested. JP to ascertain whether the Dinghy Section wished to be involved.

719.12 703.1 – Bar Refurbishment Update

Background: It was decided at February's meeting that the way forward for this project would be to gain the services of an outside surveyor, who could gather tenders and deal with the whole process. Commodore stated he would speak to someone.

Commodore advised he had spoken to a Quantity Surveyor who was willing to take on the project. TC to pass all paperwork to the Surveyor. LW stated that the Surveyor would require terms and conditions and his fee would be need to be agreed in advance. TL advised that the Council had granted a three-month extension for the completion of work required following a recent health and safety visit.

TC Asap Ongoing

719.13 715.1 – Letter from Mary Parker

Background: A letter from Mrs Parker was read at the February meeting. Mrs Parker wanted to know what the Club offered its dinghy sailors as she was experiencing difficulties joining in.

LW advised that JP was yet to respond. TL asked that this now be done as a matter of urgency.

JP Imm. Ongoing

719.14 715.2 – Letter from Angela Bower

Background: A letter was received from Mrs Bower giving the reasons behind her resignation.

TL confirmed that Mrs Bower had received a reply.

CLOSED

719.15 698 – Rule Three Change - Update

Background: At February's meeting a change to Club Rule Three was agreed.

SV advised that since the Board agreed the change to Rule Three, advice had been taken from the Club's Solicitor, who did not believe the wording was sufficient. SV to liaise with Solicitor.

SV Ongoing

The content of the remainder of this minute is held confidentially

720 CONFIRMATION OF VOTE

Background: Following February's meeting a sum of £25,000 was agreed to be released for the West Entrance area of the Club by email vote.

The meeting was advised that since the agreement had been made to release the funds, the contractor had pulled out of the contract.

KH enquired as to how often preferred suppliers are checked. LW

advised that there were no current rules, but he personally would check every 3-6 years.

721 PRESENTATION FROM MEMBERS

Background: At February's meeting a number of Members, who are working on their boats in the yard, asked to attend to discuss an item that was giving them cause for concern.

The Commodore spoke warmly of the presentation, saying that although the board was fully aware of the issue brought before it, the club is unable to say what if anything may flow from the issue. Other than closely monitoring the situation the club cannot presently give any assurances, as it must deal with issues as and when they occur and must not pre judge any process it might be invited by any part of its membership to consider commencing, or how it might deal with any circumstances that may yet arise.

The Commodore further advised that as an immediate result of this meeting, the refurbished changing rooms would have a lock on the door, enhanced cctv coverage in the downstairs corridor and better floodlighting along the outside of the building.

722 SOCIAL MEMBERSHIP SUBCOMMITTEE

SV asked that this item be removed from the agenda until such time as he was ready to bring a revised proposal back to the Board.

723 BSAC PROPOSAL

Item ongoing.

MN

Ongoing

724 HEART DEFIBRILLATOR

Background: It was suggested that the Club held a heart defibrillator and Dski volunteers to see if the Club to get one for free from the Health Authority. Unfortunately the Authority had sited all its free defibrillators.

Dski said that it was regrettable that the Club was unable to secure a free unit. A unit, with stand and training had been sourced for £1,350 and Dski was seeking funds release.

Proposed: Dski 2nd: MR Carried unanimously

725 EPOS TILL

Background: At a previous meeting, a release of funds was agreed for the purchase of an EPOS till for the Bar.

TC confirmed he had reviewed the website sent by the Commodore and also for second hand tills. His concerns were that the suggested system was not waterproof and only had a 30 day warranty. Commodore asked TC to continue searching and report back. SV gave TC a link to another supplier.

TC

Ongoing

726 DINGHY STORE DOORS

Background: The current door to the dinghy store was requiring constant upkeep and was at the end of its useful life.

The Club received two quotes, one for a steel door to replace the existing steel door and one for a plastic door to match existing doors. The cost of a steel door would be £660 but would require priming, painting and redecorating every few years (estimated at £250 to prime with two coats of steel primer and apply three coats of metal paint), the plastic door would cost £1,040 complete. Buildings Maintenance Committee approved the plastic doors as this would be maintenance free but this required Board agreement.

Proposed: Commodore Ab: LW Carried

727 HEADSAIL RULE

Proposed changes to the Club Rule pertaining to sails had been distributed. TC did not believe the wording was strong enough. Commodore asked that the rule be taken back to M&M and brought to the next Board meeting.

TK April Ongoing

728 ADUR FLOOD DEFENCES

TL advised that the second half of the consultation process finishes before the next Board meeting and asked as many Directors as possible attend any of the proposed meetings. TK would be attending and also Dski

All

729 HARVEY'S BREWERY DRAY

TC advised that he had been approached by Harvey's to see if they could use a part of the yard for loading and unloading of horses that draw their dray. Dates required not yet set and would be agreed in consultation with the Boatswains, so as not to disrupt boatyard activities. Agreed in principle to agree to request.

730 COMMENTS BOOK

Background: Within the Bar area there is kept a Comments Book where Members are invited to write down any suggestions/comments they may have that affect their Club, its Members and themselves. These comments are read at the following Main Committee meeting and responses noted in the book.

There were two new comments since last meeting. The first was a compliment to the Bar staff for making a recent social event very good.

The second was a request for a mat at the west entrance to the Clubhouse. TL to ascertain cost and advise PH.

TL Asap Ongoing

731 MEMBERSHIP MATTERS

731.1 New Member Listing

List read through.

Proposed: Commodore Carried Unanimously

Commodore thanked Mark and Emma for engaging with lost souls and putting them with Directors to make introduction.

732 CORRESPONDENCE

732.1 Letter from Commodore, BMYC

TL read a letter from the Commodore of BMYC congratulating the Club on reaching the final of the RYA Club of the Year. TL confirmed that a reply had been sent.

732.2 Richard & Jane Ogden

Email received thanking the Board for pushing through the Joint Life Membership category.

732.3 Christening Party

Letter received complaining about high stiletto heels being worn on the Restaurant floor. Office will review terms and conditions of hire and letter sent to hirees. It was suggested that “no stilettos” be put on posters for events. TL also reminded all that confetti stains the floor and should also not be allowed.

JF Asap Ongoing

733 AOB

733.1 Glasswasher

TC advised that the glasswasher was on its last legs and would probably require replacing in the future.

733.2 Hiring of Clubhouse for Commercial Events

GR stated that he believed a recent hiree of the Clubhouse had been selling tickets to the event. GR was advised that House were aware of the situation and that there was no profit made. PH also commented that the Club does host commercial events.

733.3 Dinghy Show

KH advised that the Youth Team’s presentation at the Dinghy Show went very well. The team had gained sponsorship from Harken and the Club’s profile was raised.

733.4 RER & Office Carpet

TL showed two colour choices for carpet tiles for the RER and Office. The Board agreed on dark purple.

733.5 Time Limited Door Fobs

JF suggested that the fobs of Members who paid membership should cease working on 31st October and be reinstated once fees had been paid. Commodore asked

JF April Ongoing

that the item be put on the agenda for April.

733.6 Budget Rounds

LW reminded all that these would be starting soon. LW suggested that all budget holders start to consider their budgets for the coming year. TL to distribute proposed dates for budget submissions following advice from LW.

Budget
Holders/
TL

Ongoing

There being no further business the meeting closed at 2217

Date of Next meeting: Monday 28th April 2000h (one week later due to Easter).

I agree the above to be a true summary of the meeting.
