

RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 19<sup>TH</sup> MARCH 2012

**Present:**

A Saunders	Commodore & Chair
David Ramus	Vice Commodore & Hon. Treasurer
D Skinner	Rear Commodore, Chair Moorings & Maintenance Cttee
C West	Rear Commodore, Chair House Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
B Watkins	Director
Di Saunders	Director
G Roberts	Director, Health & Safety
K Headon	Director, Training Principal
Terry Kinch	Director
Tim Cork	Director, Sailing Section Captain
Steve Vyse	Director
Dave Norwood	Director, Chair BSAC
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

**Apologies:**

Ian O'Dell	Director, Captain Dinghy Section
M Mayall	Director, Publicity
Pat Hill	Director

What: Action to be completed  
 Who: Person assigned to complete the Action  
 When: Deadline, date by which the Action is to be completed by assignee  
 Status: Ongoing, On Hold, Over Due, Complete

	WHAT	WHO	WHEN	STATUS
<b>430</b>	<b>MINUTES OF LAST MEETING</b>			
	There being no comments, minutes agreed as true record of the meeting.			
	Proposed: TK 2 <sup>nd</sup> : SV Carried unanimously			
<b>431</b>	<b>MATTERS ARISING</b>			
<b>431.1</b>	<b>416.1 – Moorings Extension Southwick</b> Item on agenda.			
<b>431.2</b>	<b>416.6 - Sub Committees</b> All information now received.			Closed
<b>431.3</b>	<b>416.7 – Locking Up</b> Commodore advised he had spoken with Hocine regarding locking up procedures.	Comm		Closed
<b>431.4</b>	<b>417.1 – Moorings &amp; Maintenance Issues</b> DSKI advised that the issue regarding charging for temporary moorings is being dealt with by his committee. He will report later.	DSKI		Budget
<b>431.5</b>	<b>417.1 – Moorings &amp; Maintenance Issues</b> SV confirmed he had spoken with the concerned Member and now believes the situation is resolved.			Closed
<b>431.6</b>	<b>418.3 – Funds Release New Heating System</b> Commodore advised that BW was awaiting receipt of the last quotation for the work.	BW		Ongoing
<b>431.7</b>	<b>418.5 – Funds Release Racing Prizes</b>			

	Item on agenda.			
<b>431.8</b>	<b>419.1 – Fixture Card</b>			
	Item on agenda.			
<b>431.9</b>	<b>419.2 – Members' Survey</b>			
	Item on agenda.			
<b>431.10</b>	<b>419.3 – Members' Report Book</b>			
	Item on agenda.			
<b>431.11</b>	<b>421.2 – BSAC Membership</b>			
	Item on agenda.			
<b>431.12</b>	<b>422 – Sunday Duty Director</b>			
	Item on agenda.			
<b>431.13</b>	<b>426 – Crewing Programme</b>			
	Possibilities still being investigated by Sailing Committee.	TC		Ongoing
<b>431.14</b>	<b>427 – Adele Boysons' Memorial</b>			
	Item on agenda.			
<b>432</b>	<b>SOUTHWICK MOORING EXTENSION</b>			
	All confirmed receipt of distributed papers. GR advised that the Moorings & Maintenance Committee were looking to, at this time, extend just the west jetty at Southwick. He was currently speaking with Solent Marine regarding their wood pontoons.			
	TK reported that the Port was happy in assisting the Club and would grant a 7 year lease, subject to normal preparations. TK gave a breakdown of the proposed budget for the scheme.			
	SV asked whether the pile by his vessel would be removed. GR advised that it would not. SV also commented that there was a vessel that had an overhang, which many Club boats had difficulty passing. TK stated he would be having a meeting with the Port, subject to the release of funds being agreed, and would discuss this with them.	TK	Asap	Ongoing
	LW asked what sort of warranty and Insurance Solent Marine were offering GR said he would investigate and respond.	GR	Asap	Ongoing
	TL asked whether any consideration had been given to a dual docker system which did not require piles. GR confirmed he would investigate and advise.	GR	Asap	Ongoing
	It was agreed that any decision regarding the allocation of the new moorings would be made jointly between Moorings & Maintenance and Sailing Committees and agreed by Main Committee.			
	KH asked whether provision had been made for dinghies/rescue boat. GR stated that nothing had changed regarding these vessels.			
	It is proposed that Main Committee agree the release of £24,150.00 (plus VAT where applicable) to fund the extension of the west jetty at Southwick and prepare the legal groundwork for the extension of the middle and east jetties at a future date; details per the distributed documents.			
	Proposed: Dski 2 <sup>nd</sup> , TK Carried unanimously			
	TL advised TK that the bank would require one month's notice to release funds.			
<b>433</b>	<b>ADELE BOYSONS' MEMORIAL</b>			
	SV advised that he had spoken with Tony Boysons who was very happy for a Royal Escape trophy to be dedicated to Adele. SV thought it may be appropriate to make it for an English v French team race, based on handicaps. He expected			

	the trophy to cost in the region of £1,500-2,000. SV asked whether the Club would be able to loan the Royal Escape the finances to purchase such a trophy.			
	The Commodore advised that this could be arranged via the "Friends of the Royal Escape". All present agreed SV's idea most appropriate. SV to return with figures.	SV	Asap	Ongoing
<b>434</b>	<b>BAR FRANCHISE UPDATE</b>			
	Commodore advised that he had a meeting with Giles Weston, Hocine's representative. Negotiations over the contract were nearly at their conclusion. There was one item still outstanding which hopefully would be concluded this week. The franchise fee at agreed levels was being paid.	Comim	Asap	Ongoing
<b>435</b>	<b>TWINNING</b>			
	TL advised that he received an email from Trevor Passmore from Shoreham Twinning Association. Mr Passmore stated that he had been approached by Members of SYC who believed Shoreham should be twinned with Fecamp.			
	It was felt by the Board that although the Club would be willing to offer the association assistance in any twinning, it would not offer any financial help. TL asked to respond stating SYC enthusiastic support short of funding.	TL	Asap	Ongoing
<b>436</b>	<b>FINANCE MATTERS</b>			
<b>436.1</b>	<b>Budget Timetable</b>			
	Timetable distributed. No questions.			
<b>437</b>	<b>MEMBERSHIP MATTERS</b>			
<b>437.1</b>	<b>New Members' Listing</b>			
	List read through			
	Proposed Dski 2 <sup>rd</sup> : SV Carried unanimously.			
	LW commented that membership numbers were 58 down on this time last year.			
<b>437.2</b>	<b>BSAC Membership</b>			
	DN advised that BSAC Members were being advised that anyone attending the Club more than 6 times must join the Club.			
	TL reminded all that the original concern was that there were members of BSAC who were not members of SYC, which was part of the original agreement between BSAC and SYC. DN stated that his concern was that part-time members of BSAC would leave if they were forced to join SYC and BSAC could not afford to lose more members.			
	LW asked whether any of the people queried in the January list had been approached. DN stated he had asked his Membership Secretary to look in to this.	DN	Asap	Ongoing
<b>438</b>	<b>SUNDAY DUTY DIRECTOR</b>			
	Commodore asked whether anyone had any comments on the proposal to provide a duty Director on a Sunday. GR commented that in his past experience he did not believe it to be a great success. TC commented that all should agree to the idea or it should be forgotten. DSKI spoke in favour or reinstating as felt beneficial to the Club.			
	SV commented that perhaps it would be helpful if there were a sign in where it can be seen which Directors were available to help. After discussion TL and JF were tasked with designing a "Directors Available" sign for consideration by House Committee. Majority agreed that an informal approach to Duty Director would be more acceptable.	TL, JF	Asap	Ongoing
<b>439</b>	<b>WAVELENGTH</b>			

	SV advised that he was looking in to co-ordinating the advertising in and publication of Club material. He believed the Club should be "corporate" in the production of its publicity material and he wished to have sight of any such material to ensure cohesion and that all material presents the Club in the way it should be.			
	TC believed that a review should be undertaken of such material to see whether all was required/relevant. SV advised that this, too, was something he was looking in to.			
<b>440</b>	<b>PUBLICITY MATTERS</b>			
<b>440.1</b>	<b>Fixture Card</b> To be dealt with at April's meeting.	SV	April	Ongoing
<b>440.2</b>	<b>Members' Survey</b> SV advised that a first draft had been done. Still work to do.	SV		Ongoing
<b>440.3</b>	<b>Members' Report Book</b> SV advised that book was now in situ in the Bar and comments had already been entered. SV read through the comments and they were passed to the relevant committee for their action. SV to notate in the Report Book what action was being taken.	SV	Asap	Closed
<b>440.4</b>	<b>Club Brochure</b> SV advised he was waiting on terms and conditions from the publishers.	SV		Ongoing
	TL asked whether any of the proposals might affect budgets. SV commented that with the exception of postage costs for the survey, there should be no changes.			
<b>441</b>	<b>SPA BYELAWS</b>			
	TL reminded all that papers were distributed three weeks ago and he had not received any comments. TK stated that he did raise a query regarding the rule of not being able to leave vehicles on Port property for more than 24 hours. He believed this would affect those rallying. TK wondered how this would be enforced.			
	TL confirmed that he would speak to Julian Seaman regarding this issue.	TL	Asap	Ongoing
	SV asked whether the Port could be asked for a spot on the outside where boats could stop and scrub for 10 minutes.	TL	Asap	Ongoing
<b>442</b>	<b>CORRESPONDENCE</b>			
<b>442.1</b>	<b>Mike Hardiman</b> Letter of thanks received and distributed from Mike Hardiman for his recent Commodore's Recognition Award.			
<b>442.2</b>	<b>Honorary Membership</b> Letters of thanks for Honorary Membership received from:  Lancing Sailing Club Shoreham Sailing Club Brian Boggis, Chair, ADC			
<b>443</b>	<b>ANY OTHER BUSINESS</b>			
<b>443.1</b>	<b>Shares</b> GR asked whether new Members were still being offered shares. He was advised that upon completion on the probationary period, and by the Board agreeing, those Members are written to inviting them to apply for a share. If a shareholder leaves the Club, their share is negated. Any unissued shares are held by the incumbent Vice Commodore.			

	<b>443.2</b>	<b>Sub Committee Listing</b>			
		LW asked for an up to date copy of the listing. JF to arrange.	JF	Asap	Ongoing
	<b>443.3</b>	<b>Website</b>			
		SV asked a question about website content and inclusion of certain SYC related articles from extraneous sources. All agreed could be published at SV discretion.			
<b>444</b>	<b>DATE OF NEXT MEETING</b>				
	Monday 23 <sup>rd</sup> April – please note one week later.				

There being no further business, the meeting closed at 2141

I agree the above to be a true summary of the meeting.

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