

## SUSSEX YACHT CLUB

## MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 24<sup>th</sup> October 2011

<b>Present:</b>	A Saunders	Commodore & Chair
	D Skinner	Rear Commodore, Chair Moorings & Maintenance Cttee
	C West	Rear Commodore, Chair House Cttee
	K Phelps	Director, Safety Boat Manager
	L Woodhams	Director, Sailing Section Captain
	B Watkins	Director
	G Roberts	Director, Health & Safety
	M Twell	Director
	Pat Hill	Director
	K Headon	Director, Training Principal
	D Lee	Director, Chair, BSAC
	T Leigh	Ex-officio, Secretary
	Jacqui Flood	Ex-officio, Minute Secretary
<b>Apologies:</b>	David Ramus	Vice Commodore & Hon. Treasurer
	J Pryke	Director, Captain, Dinghy Section
	M Mayall	Director, Publicity
	Di Saunders	Director

*What: Action to be completed*  
*Who: Person assigned to complete the Action*  
*When: Deadline; date by which the Action is to be completed by assignee*  
*Status: Ongoing, On Hold, Over Due, Complete*

Commodore informed the meeting that two Members were attending to observe. Commodore advised the Members that they were welcome to make comment, at the appropriate point, but any questions must be through the Chair.

	WHAT	WHO	WHEN	STATUS
<b>360</b>	<b>MINUTES OF LAST MEETING</b>			
	The Commodore advised that item 349, Club Rule Book, should have read; "... <i>third party liability insurance stays at £3,000,000</i> ".			
	Agreed true summary of the meeting.			
	Proposed: MT 2 <sup>nd</sup> : DSKI Carried unanimously			
<b>361</b>	<b>MATTERS ARISING</b>			
<b>361.1</b>	<b>345.1 Mooring Extension at Southwick</b>			
	Item still ongoing.			Ongoing
<b>361.2</b>	<b>345.2 Club Development Plan</b>			
	Commodore advised that the Plan will be brought to January's meeting.	Comm.	January	Ongoing
<b>361.3</b>	<b>346.2 Deaths</b>			
	TL advised that unfortunately the Office had not yet investigated as to whether Mr Poole was a Member when he passed away. JF to advise. (subsequent to mtg, record checked and he resigned Feb 2011)	JF	Asap	Ongoing
<b>361.4</b>	<b>354 Health &amp; Safety</b>			
	Confirmed that a meeting was being held on 4 <sup>th</sup> November.			
<b>361.5</b>	<b>356 Trinity House</b>			
	GR confirmed that the work required on the marks would be carried out			

		over the winter and completed before the next inspection.			
<b>361.6</b>	<b>358.1 Sailability</b>				
		KH confirmed that he had spoken at a recent Sailability meeting of the issue with the back door being wedged open. He hoped it would not happen again.			
<b>361.7</b>	<b>358.2 Phoenix/ASR</b>				
		TL advised that a sale document had been prepared and interested parties had been notified of the availability of the boat. TL confirmed he would keep all advised of progress.	TL	Nov	Ongoing
<b>361.8</b>	<b>358.3 New Cruising Flag</b>				
		LW stated that he was collating views on the possible new flag. KP commented that he had submitted a further design for the flag but had heard nothing from the people he sent it to.	LW	Jan '12	Ongoing
<b>361.9</b>	<b>358.4 Dogs on Balcony</b>				
		TL apologised but he unfortunately omitted to put this item on the agenda. Commodore asked that it be put on November's.	TL	Nov	Ongoing
<b>362</b>	<b>MEMBERSHIP MATTERS</b>				
<b>362.1</b>	<b>New Members' Listing</b>				
		Listing read through.			
		Proposed: LW      2 <sup>nd</sup> : PH      Carried unanimously			
<b>363</b>	<b>FRANCHISE NEGOTIATIONS</b>				
		CW advised the meeting that he and Dave Ramus had conducted quite long negotiations with the Bar Franchisee and previously all meetings had been kept confidential at the request of Hocine. At the last meeting held, Hocine stated that the matter was no longer confidential and that the Club would be receiving his written intention to leave SYC, which has now been received. The Commodore commented that despite the best efforts of many people, Hocine had decided that he wished to leave for personal reasons. BW asked if any directors other than flags had seen the new bar contract as he had not. LW advised he had			
		TL advised that prior to this evening's meeting, he had been handed a letter from Hocine and was asked to read it at the meeting. TL read out Hocine's letter, in which he outlined his concern that confidential minutes were published on the Club's website which gave personal incorrect information regarding his financial situation. This caused Hocine distress. The minutes were relooked at by the meeting and agreed appropriate to publish, though all were sorry if anything caused Hocine distress. PLEASE ALL NOTE THAT SUBSEQUENT TO THIS MEETING AND FOLLOWING A CONVERSATION WITH DAVID RAMUS AND THE COMMODORE, IT WAS AGREED THAT THE MINUTE DID CONTAIN FACTUAL INACCURACIES AND SHOULD BE ALTERED. THIS HAS BEEN DONE AND HOCINE HAS RECEIVED AN APOLOGY FOR ANY DISTRESS CAUSED AS A RESULT.			
		TL read Hocine's letter of intent to leave SYC confirming that Hocine's last day of working would be 11 <sup>th</sup> December and that Hocine wished all well. PH asked that it be reiterated that Hocine is not an employee of the Club. LW suggested that the wording "surrendering the franchise" be used instead of "resignation" in any reply to Hocine. TL advised that he had not, as yet, replied to Hocine's letter.			
		LW enquired as to the last date Hocine paid a franchise fee. He was advised that this was in July 2010. LW asked whether the current caterers were paying a fee. CW confirmed they were. LW stated that he was somewhat confused as Hocine commented in his letter that they were not. Commodore confirmed that in the past the caterers had paid for just the utilities but this equated to a similar sum as the bar franchise fee.			

	LW commented that he had had a discussion with Hocine at the Laying Up Supper and believed from that conversation that he had already made his mind up to leave. Commodore confirmed that Di had also spoken to Hocine and had come to a similar conclusion. Commodore commented that reluctantly the Club must accept Hocine's intent to leave SYC.			
	Proposal to accept Hocine's intent to leave SYC.			
	Proposed: PH 2 <sup>nd</sup> : LW Carried unanimously			
	Commodore stated that the Club must now move forward and that House Committee must now look at what could happen with the franchise possibly offering the bar and restaurant as one franchise. Enquiries were made as to whether Hocine's staff wished to stay on. CW stated that Hocine advised that none wish to stay.			
	Discussion ensued as to the possible way forward. The Commodore stated that he wished House Committee to take this to their meeting on 26 <sup>th</sup> October. PH advised that if the Club were to offer a single franchise, then a new contract would have to be drawn up.			
	TL asked if the Board would give House Committee a mandate on what they could do before coming back to the Board for approval. After further discussion it was agreed that House Committee would email the Board the decision reached at their meeting	CW	After 26/10	Ongoing
<b>364</b>	<b>FIXTURE CARD</b>			
	JF advised the meeting that she had updated the Fixture Card to include HMS Sussex social events and a Lecture Series for BSAC. Clash of dates between BSAC and Club Christmas Party noticed. JF to clarify with Dave Norwood.	JF	Asap	Ongoing
	Proposed: DL 2 <sup>nd</sup> : DSki Carried unanimously.			
<b>365</b>	<b>FINANCE</b>			
	<b>365.1 2010/11 Draft Audited Accounts Adoption of</b>			
	Commodore asked for any questions. There were none.			
	Proposed: DR 2 <sup>nd</sup> : DSki Carried unanimously			
<b>366</b>	<b>DIRECTOR ELECTIONS</b>			
	<b>Update of Nominations/Resignations</b>			
	TL advised that under the Club's Articles one third of the ordinary directors are required to stand down each year. The two oldest appointed directors were DMcS, who has already stood down and KH, who will be standing down but restanding at the AGM. TL stated that two more directors were required to stand down and there were five who would be next in length of service. MT commented that he may stand down as it was his intention to go sailing next year. TL stated that unfortunately a decision was required at the meeting, otherwise names would be drawn by ballot.			
	Commodore confirmed that he had spoken to JP, who was willing to stand down as he was no longer Dinghy Captain. TL reiterated that DMcS, KH, MT and JP would be standing down.			
	LW stated his intention to stand as a Flag Officer and TL reminded him that to do this he had to resign as a director. After discussion it was agreed that LW would stand down and JP would not.			
<b>367</b>	<b>HONORARY POSITIONS</b>			
	TL confirmed he had asked the current President and Vice Presidents if they wished to restand and all have agreed.			
	TL reminded all that following changes to the Rule Books the gift of the Admiral	Comm		Ongoing

	was now in the hands of the Commodore. After discussion it was agreed to offer the role to Tony Boysons for another year.			
	A discussion was held that as there were three Vice Presidents whether this number would be increased. After discussion it was felt that the route to becoming a President/Vice President should be through Commodoreship.			
<b>368</b>	<b>HONORARY MEMBERS</b>			
	TL advised that Peter Huxtable had been nominated for Honorary Membership following his retirement from Shoreham RNLI. DSki asked that consideration also be given to Chris Bunby and Charlie Hubbard. Agreed all nominations were accepted and added to the current list of Honorary Members which was also agreed as stands.			
	Proposed: DSki 2 <sup>nd</sup> : CW Carried unanimously			
<b>369</b>	<b>RECOGNITION AWARD</b>			
	Commodore reminded all that KP made the suggestion that an award be made outside of the Percy Ludgate Trophy to a person not associated with a committee but who offers a lot to the Club. It was agreed that the awards will be made at the AGM and it would be nice if the recipient was present but not essential. After discussion nominations were made which are held in the Confidential Minutes of the meeting.			
<b>370</b>	<b>PADDLE ROUND THE PIER 2012</b>			
	Discussion was held as to whether the Club should have a stand at the 2012 event. It was felt by some that the £2,500 spent, some £700 over budget, was a justified expenditure.			
	The Commodore asked that a proposal be brought to November's meeting when the Treasurer would be present.	Anyone wanting P RTP	Nov	Ongoing
<b>371</b>	<b>CORRESPONDENCE</b>			
	<b>371.1 Letter from Mr J Weller Regarding Catering</b>			
	TL read Mr Weller's letter to the Board. It was following a private hire function he had arranged at the Club on 8 <sup>th</sup> October. TL also read a letter from Mr Weller's mother-in-law who was in attendance in the afternoon to decorate the room.			
	CW advised that he had spoken to the caterer and advised the Board of the caterer's comments. CW confirmed that he had responded to Mr Weller's letter.			
	LW asked whether the hiring agreement outlined what the caterer was responsible for. He was advised that the agreement was purely for the hire and was between the Club and hirer. If a hirer required anything of the restaurant, they would have to speak with the caterer.			
	<b>371.2 Letter from Hocine</b>			
	This letter had been superseded by the one handed to TL and read earlier in the meeting. The only director not to receive a copy at the time it was sent was handed a copy. Item not discussed.			
	<b>371.3 Letter from George Bliss</b>			
	TL read a very complimentary letter from Mr Bliss who was very impressed with the service he received from the Boatswain's Department, especially Ben.			
	<b>371.4 Email from Laurence Woodhams Re Laying Up Supper</b>			
	TL read LW's email in which he advised how much he had enjoyed the event and how excellent the catering had been, not just on this evening but on many occasions he had dined at the Club recently.			
	<b>371.5 Letter from Tim Loughton MP</b>			

		Commodore advised that he had received a letter from Tim Loughton MP in reply to the Clubs letter regarding the PPL. Although a long letter it did not provide the Club with any assistance.			
	<b>371.6</b>	<b>Letter from The Performing Rights Society</b>			
		TL advised that he had received a letter from the PRS on the same subject and they advise that there was a possibility of CASCs being eligible for a reduced license fee. TL would keep the Board informed.			
<b>372</b>	<b>ANY OTHER BUSINESS</b>				
	<b>372.1</b>	<b>Rampion Windfarm Meeting</b>			
		LW confirmed he would be attending the meeting on behalf of the Club and would report back.	LW	Nov	Ongoing
	<b>372.2</b>	<b>Terrace Lights</b>			
		BW commented on how nice the lights looked since they had been fitted.			
	<b>372.3</b>	<b>Windfarm Meeting at Cowes</b>			
		TL asked LW if he were able to provide an update on the meeting recently held at Cowes. LW replied that unfortunately he was unable to make the meeting but Tim Cork did and he was waiting to hear back from him. LW to update TL.	LW	Nov	Ongoing
<b>373</b>	<b>DATE OF NEXT MEETING</b>				
	Monday 21 <sup>st</sup> November.				

There being no further business, the meeting closed at 2238

I agree the above to be a true summary of the meeting.

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