

RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 19th September 2011

Present: David Ramus Vice Commodore & Hon. Treasurer, Meeting Chair
D Skinner Rear Commodore, Chair Moorings & Maintenance Cttee
C West Rear Commodore, Chair House Cttee
K Phelps Director, Safety Boat Manager
L Woodhams Director, Sailing Section Captain
B Watkins Director
G Roberts Director
K Headon Director, Training Principal
D Lee Director, Chair, BSAC
T Leigh Ex-officio, Secretary
Paula Fox Ex-officio, Minute Secretary

Apologies: A Saunders Commodore
J Pryke Director, Captain, Dinghy Section
M Mayall Director, Publicity
Di Saunders Director
M Twell Director
Pat Hill Director

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline; date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

	WHAT	WHO	WHEN	STATUS
343	DONALD MCSWEIN			
	TL advised that Donald McSwein has resigned from the Committee			
344	MINUTES OF LAST MEETING			
	BW questioned the accuracy of the last meetings minutes as he disagrees with some points and why unratified minutes had been put on the notice board. BW requested that item 337 para 2 be amended			
	BW proposed that minutes should be checked within 10 days of receipt and corrections be emailed to everybody.			
	Proposed: BW 2 nd :DSki For: Ab:1 (LW) Carried			
345	MATTERS ARISING			
345.1	334.3 Mooring Extension at Southwick			
	Terry & Graham are going to the Boat Show to look at equipment for Southwick and will meet again on 4 th October with their findings. The legal side progresses.		ASAP	Ongoing
345.2	334.5 Club Development Plan			
	Amendments to approved plan still ongoing	Comm	ASAP	Ongoing
345.3	334.7 New Computer for Accountant			
	TL confirmed that new computer had been purchased. DL stated that he was concerned about the security of club data and that maybe a server was needed. TL advised that there was no budget			

		for such equipment. CW suggested that DL and LW discuss further between themselves and make suggestions in due course.			
	345.4	335 PRS Music License			
		TL advised that he has written to Chamber of Commerce and PRS setting out arguments against the proposed charges. PRS have said they are looking at assisting charities and CASC's			
346	MEMBERSHIP MATTERS				
	346.1	New Members' Listing			
		List of new members was read through and agreed.			
		Proposed: LW 2 nd : DL Carried Unanimously			
	346.2	Deaths			
		It was suggested that Alan Poole should be added. PF to check if he was a member at time of passing.	PF	ASAP	
347	CLUB FORUM				
		LW suggested a correction to the minutes that he did not wish to exclude sports boats but look into other possibilities for sports boat. LW confirmed that he wanted to encourage the maximum number of boats and people to sail.			
348	FRANCHISE NEGOTIATIONS				
		CW gave an update on the current situations. It was felt that this item should be dealt with as confidential and are held in the confidential minutes of the meeting.			
349	CLUB RULE BOOK				
		MM suggested that 'the locality of Shoreham' be deleted from the handbook. If Comm wishes this, need approval from HMRC first MM suggested that the third party liability insurance stays at £2,000,000. Insurers feel too low, agreed to remain at £3m KP requested discussion around the rules of the Admiral. Agreed that rules need to be adjusted to reflect status and subsequent terms removed.			
		Proposed: D Ski 2 nd : BW Carried unanimously			
350	ALDRINGTON BASIN WHARFAGE				
		TL advised that the club has entered an agreement to manage the wharf, legal documentation is being prepared and we are receiving income from moorings there. Boatswains are making necessary improvements, any expenditure will not exceed predicted income. BW and GR requested more information before anything is signed. TL confirmed that any agreement will come before the board before signature. Dski informed that this was for discussion at M & M			
351	FIXTURE CARD				
		TL requested that section heads ensure their dates are completed and returned by the end of the month. Dski asked that LW checks tide data for Pursuit races			

352	WAVELENGTH				
	TL advised that deadline is 14 th Oct and requested directors to submit material asap.				
353	FINANCE				
	353.1	Budget Revenue Y/end			
		TL requested that budget holders ensure their income streams are utilized. DSki questioned the training profit. KH explained that figure includes all costs and expenses including Sailability which has made the profit look less than usual but training alone is still generating a good profit. Dski electricity is below budget. Dski asked when RER funds might be transferred to sailability. TL advised in hands of Commodore			
	353.2	Ratification Funds Release			
		TL requested that the committee ratify votes for release of £5k legal costs for Southwick Moorings Extension.			
		Proposed DR 2 nd : DSki Carried unanimously			
		LW left meeting at 21.25			
	353.3	BMC Security Funds Release			
		£3k budgeted for improvements to security to replace swipe card system at Southwick and add 3 more cameras to Shoreham			
		Proposed DR 2 nd : DL Carried unanimously			
	353.4	Funds Release Training Laptops			
		KH advised that old training laptops are unreliable and need replacing, also other DVD equipment very problematic and needs updating. £4k is budgeted and £3.5k requested for release.			
		Proposed KP 2 nd : DL Carried unanimously			
354	HEALTH & SAFETY				
	TL advised that a director should hold responsibility on behalf of the board for Health & Safety matters. KP suggests that Terry Kinch has been doing a lot of work on this matter, maybe he should be co-opted onto the board. GR suggested that Terry is asked of his interest first. GR agreed to represent board on H & S matters, all agreed.				Ongoing
355	Emergency Access – Southwick Site				
	DSki informed that section heads are to ensure vehicle access is available at the site. BW suggested maybe signage would be a good idea.				
356	Trinity House				
	TL informed that marks had been inspected and no major faults found, but we were requested to provide top marks "X"s on offshore marks. GR advised that there were no spare marks available. KP to liaise with GR re marks.		GR/KP	ASAP	ongoing
357	Correspondence				
	TL read several letters of praise / thank you notes for club services. There was also one complaint letter regarding a theft from a members store shed				

	and subsequently this member will not renew.				
358	ANY OTHER BUSINESS				
	358.1	Sailability			
		BW advised that on recent occasions Sailability members had been jamming open the back door for access. KH to speak with Sailability members about this at their next meeting.	KH	ASAP	Ongoing
	358.2	Phoenix / ASR			
		TL advised that the club has permission from lawyers to take possession of Phoenix / ASR and we will be making moves to sell the vessel.	TL	ASAP	Ongoing
		Proposed: DR 2 nd : DSki Carried unanimously			
	358.3	New Cruising Flag			
		TL showed the board the new cruising flag on behalf of LW and asked for comment. DSki asked what the suppliers minimum order was. DR thought the letters were too thick. Comments will be fed back to LW.	LW		Ongoing
	358.4	Dogs on Balcony			
		DR advised that a couple of members were not happy about dogs not being allowed on the balcony. DSki checked the rule book and found that the rule was slightly ambiguous. This subject will be put on the agenda for the next meeting. Dski asked about Jacqui and daughter. All send good wishes	TL	Oct	Ongoing
359	DATE OF NEXT MEETING				
	Monday 24 th October, one week later than usual				

There being no further business, the meeting closed at 2205

I agree the above to be a true summary of the meeting.
