

RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 18<sup>th</sup> APRIL 2011

**Present:** A Saunders Commodore, Meeting Chair  
David Ramus Vice Commodore & Hon. Treasurer  
D Skinner Rear Commodore, Chair Moorings & Maintenance Cttee  
C West Rear Commodore, Chair House Cttee  
J Pryke Director, Captain, Dinghy Section  
K Phelps Director, Safety Boat Manager  
D Lee Director, Chair, BSAC  
B Watkins Director  
Pat Hill Director  
G Roberts Director  
D McSwein Director  
M Mayall Director, Publicity  
L Woodhams Director, Sailing Section Captain  
T Leigh Ex-officio, Secretary  
Jacqui Flood Ex-officio, Minute Secretary

**Apologies:** Di Saunders Director  
K Headon Director, Training Principal

**Absent:** M Twell Director

*What: Action to be completed*  
*Who: Person assigned to complete the Action*  
*When: Deadline; date by which the Action is to be completed by assignee*  
*Status: Ongoing, On Hold, Over Due, Complete*

	WHAT	WHO	WHEN	STATUS
294	<b>MINUTES OF LAST MEETING</b>			
	BW (284.4 Sub Committees) wished it be recorded that he stated at the meeting that he, too had been dissatisfied with the service received from the Caterer.			
	(290 Parking Issues). BW also wished that the minutes note his comment that many of the cars blocking the boatyard were non Members who were on commercial diving trips and commercial fishing trips.			
	Proposed: BW 2 <sup>nd</sup> : DL Carried Unanimously			
295	<b>MATTERS ARISING</b>			
	<b>295.1 294.3 – Pigeon Cull</b>			
	KP commented that the pigeons were back and creating more mess. Action was needed. TL advised that the issued had been debated at M&M. DSki advised that there was no unanimous decision reached, although the majority were in favour of a cull.			

		DSki expressed concern amongst some members who were against killing the birds.			
		DSki advised that he would like to investigate an alternative, humane method that had been suggested to him and would advise the board.	DSki	Asap	Ongoing
		Commodore reminded that this item had been going on too long and must be sorted.			
		TL stated that if a cull were required, our contracted Pest Controller had licensed staff who would be able to conduct the cull.			
	<b>295.2</b>	<b>284.5 – Funds Release – Race Marks</b>			
		TL advised that the marks had been received and that the CPA license had been applied for and notices regarding their siting had been issued. Objectors had until 31 <sup>st</sup> May to submit any objections.			
	<b>295.3</b>	<b>285.2 – Report of New Members’ Survey</b>			
		On agenda			
	<b>295.4</b>	<b>287 – Club Development Plan</b>			
		On agenda			
	<b>295.5</b>	<b>289 – Publicity Stand – Paddle Round the Pier</b>			
		On agenda			
	<b>295.6</b>	<b>292.2 – Advertising Banners</b>			
		The Board were advised that the BSAC banner had been removed.			
	<b>295.7</b>	<b>292.3 – Meeting with Shoreham Port Authority</b>			
		On agenda.			
	<b>295.8</b>	<b>292.4 – Ladder for New Piles</b>			
		Meeting advised that this item was still ongoing.	DSki	Ongoing	Ongoing
	<b>295.9</b>	<b>292.6 – SYC Chairs</b>			
		KP reported that the RNLI did not require as many chairs as first thought and there would be sufficient left for the Caterer.			

	<b>295.10</b>	<b>292.7 – Sign on Wall</b>			
		TL stated that the sign would be painted after the Regatta.	TL	Asap	Ongoing
	<b>295.11</b>	<b>292.9 – Online Shop</b>			
		Steve Vyse had advised that he is working on this item.	TL	Asap	Ongoing
	<b>295.12</b>	<b>292.10 – Heating at Shoreham</b>			
		TL advised that the heating company would be at the Club to fix this issue.	TL	20/4	Ongoing
<b>296</b>	<b>BUDGETS 2011/12</b>				
		DR advised all that the budget meeting would be held on 2 <sup>nd</sup> June and all budget holders are required to submit their budgets by 6 <sup>th</sup> May. He asked all to be realistic. JP asked that if a Capital item had not been spent, would a new business plan be required in order to spend it the following year. DR confirmed that it would.	Budget Holders	6/5	Ongoing
<b>297</b>	<b>MEMBERSHIP MATTERS</b>				
	<b>297.1</b>	<b>New Members' Listing</b>			
		List read through.			
		Proposed: CW 2 <sup>nd</sup> : DR Carried Unanimously			
	<b>297.2</b>	<b>New Members' Survey</b>			
		MM commented that, unfortunately, not all new Members were spoken to. Of those that were (15) the large majority were very satisfied with the service they received from the Boatswain's Department. There was also comment that email communications were not being received. There were mixed comments on the catering and many of the new Members did not join to partake in the social side of the Club.			
<b>298</b>	<b>MOORING EXTENSION AT SOUTHWICK</b>				
		DSki advised that he and GR had held a meeting with Julian Seaman and Peter Davis of SPA, where they put forward the Club's proposal for the addition of eight new moorings. Terry Kinch was dealing with tenders and GR had produced drawings. DSki was hoping that PH could assist on the legalities. TL confirmed that he had met with the Bank, who were not averse to a top up loan for this purpose.			
		Once the Port had agreed the plans, another meeting would be arranged, DSki would draw up a formal proposal to present to the Board. The approximate cost would be in the region of £60k, which should have a			

	payback of 5-6 years.			
	Commodore asked DSki to distribute papers before next meeting. It was agreed that any boat offered one of the new moorings must participate in Club sailing events.	DSki	Asap	Ongoing
	DSki advised he would like to see work start by the Autumn.			
<b>299</b>	<b>NEW MOORING PROPOSAL</b>			
	TL advised the Committee that he had been given information by a Member of the possibility of some wharfage at Aldrington Basin that the Club might be able to lease.			
	The land and is owned by a Trust who have been advised not to sell at this time and were looking at ways to generate income from their property until such time as it were sold.			
	TL gave a presentation on what possible moorings could be available there and what the Club would probably have to out lay for a possible 10 year lease. TL advised that even taking the plans to their simplest form, the proposal could not make any form of visible profit.			
	TL did advise that there could be a possibility of the Club managing the moorings on the Trust's behalf with the proviso that the Club is allowed a certain number of the moorings for our Members.			
	After much discussion and deliberation it was regrettably decided that although the Club always welcomed additional moorings, leasing the site would not be economical and the Board asked TL to further investigate the possibility of the Club managing the site. TL confirmed that he would communicate again with the Trust and advise them of the Board's decision. TL was complimented on an excellent presentation and analysis	TL	Asap	Ongoing
<b>300</b>	<b>CLUB DEVELOPMENT PLAN</b>			
	Commodore confirmed that all had received Derek Copeman's Club Development Plan. TL advised there had been a subsequent version distributed by Derek with the typos taken out.			
	After discussion it was agreed that the Plan was required asap as it affected the Club's ability to apply for grants etc. KP advised that the RYA would require a bias towards people and not buildings. Agreed this could be integrated in to the presented Plan. It was agreed that TL and the Commodore would review and tweak current version.	TL/ Commo dore	Ongoing	Ongoing

	TL asked for any comment by 21 <sup>st</sup> April.	All	21/4	Ongoing
<b>301</b>	<b>WAVELENGTH</b>			
	MM advised that at the time of the deadline, most expected articles had been received. He advised that as there was an opportunity to deliver this edition quickly and so that the articles were up to date, he did not wish to wait until after the Royal Escape Race to publish. MM thanked all those who had contributed.			
	MM advised that there was an issue, however. The Club had informally offered the contract to Steve Vyse, who won by tender but as yet no formal contract had been signed. The company who produced the last edition, 39zero, had offered to produce the next edition at cost, which would provide a saving of some £700 to the Club.			
	TL commented that if Steve Vyse was expecting to produce the forthcoming edition and is advised that he would not be, this could jeopardise his participation with future editions. Commodore commented that the Club would be foolish not to accept 39zero's offer to produce the magazine at cost.			
	MM was asked to ascertain as to how long 39zero could offer such a discounted production cost and advise PH, who would speak to Steve Vyse.	MM/ PH	Asap	Ongoing
<b>302</b>	<b>EMAIL COMMUNICATION</b>			
	MM commented that he was conscious of difficulties in the email system. TL advised that unfortunately there were three/four different databases held in the Office which held Members' details which was not satisfactory.			
	TL confirmed that the Office were working on ensuring all databases had the same information on them but this was a long process. What was required was a centralised database. LW advised that this was an area he worked in and would provide TL on details on how this could be achieved. It was agreed that MM/TL and LW would write document for distribution before next meeting	LW/TL/ MM	Before May Meeting	Ongoing
<b>303</b>	<b>PADDLE ROUND THE PIER</b>			
	MM advised that no action had been taken. The meeting was advised that a sum of £1,800 was being sought to provide a Club stand and associated items at the Paddle Round the Pier event, half of the items could be reused by the Club at future events.			

	It was agreed that the event would introduce the Club to a broader section of the public. DSki commented that the event should be looked at as a P.R. exercise.				
	KP proposed that £1,800 be released for the Club to provide a stand at Paddle Round the Pier.				
	Proposed: KP 2 <sup>nd</sup> : MM For: 9 Ag: GR Ab: DR/LW/CW				
<b>304</b>	<b>FRANCHISE</b>				
	CW advised that meetings had been held with both Franchisees and talks were ongoing. He would report more next meeting.		CW	Asap	Ongoing
<b>305</b>	<b>TIME EXPIRED PYROTECHNICS</b>				
	KP reminded all that the RNLi at Poole or the Coastguard do take time expired pyrotechnics. KP had found a company that would be willing to bulk collect these items at a cost of approximately £3 per flare and wondered if the Committee would consider using this and offering it, at the same price, to the Membership.				
	After discussion, it was decided that this was not a viable option.				
<b>306</b>	<b>CORRESPONDENCE</b>				
	<b>306.1</b>	<b>Letter from Mike Large</b>			
		Commodore advised that as he had only seen this letter just prior to the meeting, he wanted to discuss it at May's meeting.			
	<b>306.2</b>	<b>Shoreham Port Authority – Smuts</b>			
		TL advised that there was communication on the website regarding this issue.			
<b>307</b>	<b>ANY OTHER BUSINESS</b>				
	<b>307.1</b>	<b>Adur Chamber of Commerce</b>			
		PH recommended that the Club becomes a member of this at a cost of £90 per year. All agreed good idea. TL to arrange.	TL	Asap	Ongoing
		Proposed: PH 2 <sup>nd</sup> : LW Carried unanimously			
	<b>307.2</b>	<b>Refuse</b>			
		Comment was made on the amount of rubbish in and around the bins. It was also acknowledged that most of it was not "boat" related and should be taken home and disposed of there. TL			

		advised that the Club's refuse collection company is now Biffa, who operate on a once weekly or monthly collection rota. The cost of collection for one general waste and two recycling bins was £60. He had changed the collection cycle to every 21 days.			
	<b>307.3</b>	<b>Access to Dinghies</b>			
		DMcS asked whether there would be any form of refund of parking duties due to the inaccessibility to the dinghies, which was affecting their use. DMcS to speak with DSki	DMcS/ DSki	Asap	Ongoing
	<b>307.4</b>	<b>Port Users' Committee</b>			
		DSki advised that he had attended the recent meeting. He reminded all that the Club's Open Day would be 4 <sup>th</sup> June and that all Directors would be expected to attend on a rota basis, which he would draw up and distribute.	DSki/ All	Asap	Ongoing
	<b>307.5</b>	<b>Balanced Seas</b>			
		DSki advised that at a recent meeting, a presentation was given on the proposed Rampion Windfarm, which would be some eight miles out and could affect Club activities. DSki had written an article for Wavelength on the matter. LW asked that the item be put on the agenda for next month's meeting.	TL	May's Agenda	Ongoing
	<b>307.6</b>	<b>Change of Meeting Date</b>			
		TL advised that May's meeting would be the third Monday of the month but that June's would be one week later on the fourth Monday.			

There being no further business, the meeting closed at 2245 hours.

**Date of Next Meeting:** Monday 16<sup>th</sup> May, 2000 hours.

I agree the above to be a true summary of the meeting.

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