

RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 15th DECEMBER 2010

Present:

D Copeman	Commodore
A Saunders	Vice Commodore, Meeting Chair
David Ramus	Rear Commodore & Hon. Treasurer
J Pryke	Director, Captain, Dinghy Section
B Watkins	Director
M Twell	Director
D McSwein	Director, Webmaster
M Mayall	Director, Publicity
K Headon	Director, Training Principal
D Lee	Director, Chair, BSAC
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary
Laurence Woodhams	Ex-officio, Sailing Section Captain
John Taylor	Ex-officio, Director Elect
Terry Kinch	Ex-officio, Director Elect

Apologies:

M Lindsay-Hills	Director, Chair Sussex Sailability
T Voice	Director
D Skinner	Director, Chair, Moorings & Maintenance Committee
Di Saunders	Director
G Whittington	Director

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline; date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

#	WHAT	WHO	WHEN	STATUS
251	MINUTES OF PREVIOUS MEETING			
	Agreed true summary of meeting.			
	Proposed: DR For: 9 Ab: DMcS & KH (not in attendance)			
252	MATTERS ARISING			
	252.2 239.3 – Lions’ Club Catering Event			
	AS confirmed he had spoken to the Caterer and this item is now closed.			
	252.3 243 – Club Development Plan			
	Commodore advised that he would be meeting with AS and DR to discuss the way forward and that the item would be brought to the January meeting.	Commo dore	Asap	Ongoing
253	MEMBERSHIP MATTERS			
	Commodore stated that he believed those new Members who attended the last two New Members’ Evening should be contacted to see whether their expectations of the Club had been met and whether any further assistance could be given to them. JF to provide Commodore names of those who attended.	JF/ Commo dore	asap	ongoing
	DL asked whether they could complete a feedback form. Commodore believed this was a good idea but these are rarely completed. Commodore wanted someone to speak individually to each new Member and they complete a feedback form.	Comm/ AS	Asap	Ongoing

#	WHAT	WHO	WHEN	STATUS
254	COMPLAINTS PROCEDURE			
	The Commodore outlined the complaints procedure as he wished it followed. The rest of this item is in the confidential minutes.			
255	SHOREHAM PORT AUTHORITY			
	LW advised that he and TL attended a meeting with Julian Seaman regarding the general directions for navigation. The meeting was given a summary and a report will be circulated by LW/TL (sent 15/12/10).			
	LW also advised that they spoke about harbour dues for dinghies. The Port would be charging dinghies £35.00 per annum for each members' dinghy using the water. The Club had negotiated a lower rate of £27.20. It was proposed that the Club absorbed this cost for its dinghy members for the year 2011 as rates have already been published. It was thought this would cost the Club some £1,400, after which harbour dues would be payable with dinghy tallies.			
	The proposal was put forward that the Club pay the amount for harbour dues for 2011 for dinghies and safety boats owned by the Club and in relation to privately owned dinghies.			
	Proposed: JP 2 nd : DL For 10 Ab: BW			
256	FINANCIAL DISTRIBUTION			
	MM wanted the Board to consider redistributing some of the current cash surplus held in the bank. He suggested the Club may want to repay its loan, identify maintenance projects that need to be done and possibly pay some back to the Members.			
	Commodore stated that paying back the loan was a Board decision and that maintenance planning happens anyway. MM felt that the matter of the cash surplus would be raised at the AGM.			
	TL advised that there was c. £230,000 in the bank. He had been advised that the loan agreement had no penalty for early repayment, although he was waiting to receive confirmation in writing of this. TL then explained that the above figure was all allocated per budget provision for replacement of depreciated current assets and agreed reserve fund.			
	It was felt that questions could be answered using TL's figures and the right language. The Board were managing the Club's finances well.			
257	CORRESPONDENCE			
	257.1 Adur District Council – Environmental Health			
	A notification of deficiency had been received following a surprise visit to the Club's premises by a Health and Safety Officer. TL will pass the letter to House Committee in order actions are done. (Note: Caterer's actions have been completed. Other actions will be completed before Christmas.	TL	asap	ongoing
	257.2 Letter of Complaint			
	Commodore advised that a letter of complaint had been received concerning Members' conduct and language in the Bar. He would speak with the Member concerned.	Commodore	asap	ongoing
258	ANY OTHER BUSINESS			
	258.1 West Slip Trolley			
	TL reminded the Board that they had previously agreed a release of funds for maintenance on the west slip trolley. After starting this work, it was found that the slip required rebuilding due to higher corrosion levels than initially anticipated.			

#	WHAT	WHO	WHEN	STATUS
	The extra cost of this would be £500 and this extra sum was being sought from the meeting.			
	Proposed: DR 2 nd : DL Carried Unanimously			
258.2	Club Christmas Party			
	AS expressed disappointment that so few Directors had booked tickets for this event.			
258.3	Lift Out of Dive Boat			
	DL asked that the cost of the recent lift of the rib be waived as it was necessary to lift the vessel due to it being returned to the manufacturer. Commodore suggested that the invoice for the lift be included in BSAC's claim against Humber, but should stand.			
258.4	Wavelength			
	MM advised that Wavelength had gone to the printers on Monday 13 th December. He also stated that the majority of the delay was due to some 10% of articles being late and asked all to meet requested due dates.			
	Commodore thanked MM for all his work on Wavelength, especially him driving to Kent to meet with the printers. It was all appreciated.			
258.5	Restaurant			
	MT advised that the Caterer had recently spoken to him and commented that he was not breaking even. The Caterer was asking if the Board could encourage Members to use the restaurant.			
258.6	Footbridge			
	TL advised that the work on the footbridge would be starting in January and the company concerned would be using (and paying for) the slip to launch pontoons and recovery vessels.			

It being the festive season, the Commodore invited all to the bar for drinks.

There being no further business, the meeting closed at 2140.
