

RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 22nd NOVEMBER 2010

Present:

A Saunders	Vice Commodore, Meeting Chair
David Ramus	Rear Commodore & Hon. Treasurer
D Skinner	Director, Chair, Moorings & Maintenance Committee
Di Saunders	Director
J Pryke	Director, Captain, Dinghy Section
G Whittington	Director
B Watkins	Director
M Twell	Director
D Lee	Director, Chair, BSAC (arrived 2005)
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary
Laurence Woodhams	Ex-officio, Sailing Section Captain
Chris West	Ex-officio, Rear Commodore elect
John Taylor	Ex-officio, Director Elect
Terry Kinch	Ex-officio, Director Elect (joined meeting at 2010)

Apologies:

D Copeman	Commodore
M Lindsay-Hills	Director, Chair Sussex Sailability
T Voice	Director
M Mayall	Director, Publicity
K Headon	Director, Training Principal
D McSwein	Director, Webmaster

What: Action to be completed

Who: Person assigned to complete the Action

When: Deadline; date by which the Action is to be completed by assignee

Status: Ongoing, On Hold, Over Due, Complete

AS welcomed those prospective/elected member of the Board. AS stated that all could join in the discussions but could not vote. He also advised that the minutes and meeting were confidential and people would not speak their minds if they believed their words were being repeated by others outside of the meeting. AS stated that Directors must behave in an orderly manner and not bring the Club in to disrepute. Any complaints should be brought to the Board or to a Flag Officer.

#	WHAT	WHO	WHEN	STATUS
238	MINUTES OF LAST MEETING			
	DR commented that under item 227.1 Finance, it should have read that the Club had sold the old hoist and not the new one.			
	Proposed: MT 2 nd : DSau Carried unanimously.			
239	MATTERS ARISING			
239.1	225.7 Scrubbing Posts			
	Item on agenda.			
239.2	233 Fixture Card			
	Item on agenda.			
239.3	236.2 Lions' Club Catering Event			
	AS advised that he had spoken to the Caterer and would be writing to the Lions' Club.	AS	Immed	Ongoing

#	WHAT		WHO	WHEN	STATUS
240	MEMBERSHIP MATTERS				
	240.1	New Members' Listing			
		DSki advised that Bob Wakeford, pass Cruising Captain, who appeared on the list of resignation had unfortunately passed away and had not resigned. He confirmed that he had attended Bob's funeral.			
		Proposed: DR 2 nd : DSki Carried Unanimously			
241	AGM 2001 – MATTERS				
	241.1	Annual Report – Distribution			
		TL reminded all that agreed that following the new Companies Act, the Club could distribute the Annual Report via the website and email. As the Report was almost to bed, he wished to ask the Board how they wished to proceed regarding distribution.			
		DSki stated that he did not feel happy with the Report being available on the website as it could be viewed by anyone. After discussion it was felt by the majority that this was not an issue.			
		A majority agreed that the current format should be kept.			
		A proposal was put forward that to facilitate a saving of some £1,600, the report be distributed on the website and by email and that hard copies be available from behind the bar and office for anyone who just wished to view the Report. The Report would also be printed for those Members who did not have the facility to do so themselves. A few copies would be available for the AGM.			
		Proposed: GW 2 nd : DL For: 7 Ab: 1 (DSki)			
242	FIXTURE CARD				
		TL advised that the Fixture Card required approval from the Committee. He advised that there was one known conflict between Deaf Sailing and the Sussex Regatta and that Kevin Headon had agreed to move the Deaf Sailing to Shoreham. LW advised that the dates of the Sailing Meeting and Mast Raising had been swapped.			
		Discussions were held as to whether it would be possible to distribute the Fixture Card in the same way as the Annual Report. The majority believed that a printed version should be available and TL to put the printing out to tender.	TL	IMMED	Ongoing
		Proposed: DL 2 nd : JP For: 7 Ab: 1 (GW)			
243	CLUB DEVELOPMENT PLAN				
		AS advised that the Commodore had completed the first draft and this should be brought to December's meeting.	Commodore	13/12	Ongoing
244	SPA MEETING – 24TH NOVEMBER 2010				
		TL advised that LW and himself would be representing the Club at this meeting. TL asked if there was anything the Committee would like them to raise at the meeting.			
		LW read through the agenda of the meeting. JP believed that it was going to be a requirement to notify the Port seven days in advance of races giving details of the participants etc and that the Port would issue a certificate. JP stated that this was not possible.			

#	WHAT	WHO	WHEN	STATUS
	LW suggested that the Port be given a list of Club vessels and races and they could be sent race results giving details of who actually took part. LW believed that it should be shown that there was a tangible benefit in the new regulations. JP asked would the Club be covered under insurance if they raced without a Port certificate.			
	AS commented that consideration was needed to be given to the speed of vessels through the canal. Mrs Pannel also raised this concern as yachts and moorings were being damaged.			
	TL advised that in a pre-meeting with the Port, he believed that items could be negotiated.			
	DSki commented that as his boat was over 10m he had to radio whenever he moved his vessel and that he had to have an anchor ready for deployment, which was not allowed for certain races. LW commented that according to the letter of the regulations he would but after the first race with every vessel over 10m radioing in to the Port, the Port would find it unworkable.			
	Further discussions were held regarding clarifications that would be appreciated if Laurence could raise. TL advised that the Harbour Master would probably be willing to hold a separate meeting to discuss the Club's concerns.			
245	FLAG OFFICERS' MEETING – 22ND NOVEMBER 2010			
	TL advised that the Club had received a letter of complaints from a Member to another Member who is also a Director and the meeting was held to discuss what action was to be taken. A further meeting is now required and the item will be discussed at December's meeting.			
246	STAFF OVERTIME PAYMENTS			
	MT reminded all that it was discovered last month that the Office staff did not receive overtime, although they worked hours over their contracted hours. The Club was a business and the extra hours worked should be paid. Not paying the overtime was unprofessional.			
	DSki commented that many members give extra time. He also reminded it had been agreed to hire extra staff which should alleviate the situation. BW stated that if the extra hours were worked regularly perhaps the actual hours worked should be increased. MT if that is agreed their pay should be reflected such.			
	TL confirmed that it was intention to advertise the vacancies at the beginning of December with a New Year start date.			
	LW commented that at the last meeting changing the standard hours of the Office was discussed and the meeting was advised that this was not wanted. LW stated that if extra hours were regularly worked a change was required. If the overtime was exceptional, ie. Royal Escape Race, a number of hours overtime should be agreed.			
	CW agreed with DSki that a number of Members put in a number of hours. He also concurred with LW that extra hours for special items be agreed. It was acknowledged that the Office staff were not in the same situation of volunteering members.			

#	WHAT	WHO	WHEN	STATUS
	TL advised that he had previously spoken to MT on this item. TL stated that all staff were appreciative of the reasons he wished to bring the item to the meeting. TL advised that all staff were entitled to claim overtime if it is justified and must be approved by TL. TL's contract excluded him from claiming overtime. TL stated that all the staff had an infinity for those they worked for and wanted to serve to their best ability, which may include working extra hours. TL advised that the way the Office currently works is beneficial for the staff and all appreciate the flexibility in working hours.			
	AS asked MT whether he still wished to make the proposal. MT advised that after hearing what TL had to say he was happy that it was being dealt with.			
	The proposal was withdrawn.			
247	FINANCE			
	247.1 Request for Extra Funds for Scrubbing Posts			
	DSki advised that unfortunately he had been unable to source the required wood. The new ones would cost an extra £1,150 and he was therefore asking for the Board to increase the agreed sum for this project by this amount. There was no change to the material just that they would now be new.			
	Proposed: DSki 2 nd : GW Carried Unanimously			
248	CORRESPONDENCE			
	None.			
249	ANY OTHER BUSINESS			
	249.1 Shelving for Diving Trophies			
	DL asked if this was being arranged? DSki commented that it had not been discussed at House Committee. CW advised that it had been discussed over a number of years but had not been raised recently. DSki asked DL to raise the matter with House Committee.			
	249.2 Question from Member			
250	DATE OF NEXT MEETING			
	Monday 13 th December 2010.			

There being no further business, the meeting closed at 21.22
