

**RATIFIED**

**SUSSEX YACHT CLUB**

**MINUTES OF THE MEETING OF THE MAIN COMMITTEE**

**HELD MONDAY 15<sup>th</sup> MARCH 2010**

|                   |                 |  |
|-------------------|-----------------|--|
| <b>Present:</b>   | D Copeman       | Commodore  |
|                   | A Saunders      | Vice Commodore & Chair   |
|                   | David Ramus     | Rear Commodore & Hon. Treasurer  |
|                   | W Camp          | Rear Commodore, Chair House Committee  |
|                   | G Whittington   | Director   |
|                   | D Skinner       | Director, Captain, Sailing Section &<br>Acting Chair, Moorings & Maintenance Committee |
|                   | M Lindsay-Hills | Director, Chair Sussex Sailability   |
|                   | K Headon        | Director, Training Principal   |
|                   | D McSwein       | Director, Webmaster  |
|                   | Di Saunders     | Director   |
|                   | D Lee           | Chair, BSAC, Director  |
|                   | M Twell         | Director   |
|                   | B Watkins       | Director   |
|                   | J Pryke         | Director, Captain, Dinghy Section  |
|                   | T Leigh         | Ex-officio, Secretary  |
|                   | Jacqui Flood    | Ex-officio, Minute Secretary   |
| <b>Apologies:</b> | M Mayall        | Director, Publicity  |
|                   | T Voice         | Director   |

**ACTION**

- 159 MINUTES OF PREVIOUS MEETING 15<sup>TH</sup> FEBRUARY 2010**  
Commodore asked for comments regarding accuracy. None.  
Agreed as true summary of meeting.

Proposed: DL      2<sup>nd</sup>: AS      Carried Unanimously

**160. MATTERS ARISING**

**160.1 150.1 Lockers**

WC reported that keys had not been received for the lockers.

**WC**

**160.2 150.2 Lift**

BW reported that he had received a quote of £3,200 for the extra building work required taking the total for the lift to £20,200. Commodore thanked Bernie for his work with this matter.

**160.3 150.3 Colin Hinchcliffe**

KH confirmed he had spoken to Mr Hinchcliffe regarding his son's training options. Item Closed.

**ACTION**

**160.4 154.2 Hocine**

Commodore asked for any suggestions. MT suggested an item that could be presented to Ho and all agreed a good idea. Commodore asked that a presentation be made at the next main function. WC to arrange the agreed gift.

**WC**

**160.5 154.3 Guidance for RIB Storage**

TL confirmed that requested amendments had been made to the guidelines as requested.

**160.6 155 Rule 12**

JF confirmed that Rule Book as been changed to reflect new wording.

**160.7 156.1 Vernon Hardman**

TL advised that he had spoken to the Friday lunchtime group and offered them use of the Royal Escape Room. They refused this offer and are now holding their meetings elsewhere.

**160.8 157.3 Directors' Listing**

JF confirmed all amendments made and new list will be distributed.

**JF**

**160.9 157.6 Club Diaries**

TL advised that he had investigated the possibility of the Club providing diaries for 2011 but for the amount sold each year, approximately 75, it was not financially viable. Commodore commented that he would like to see a Club diary if possible and asked that MM look further in to the matter and liaise with TL.

**MM**

**161 MEMBERSHIP MATTERS**

List read through.

Proposed: MLH 2<sup>nd</sup>: Dski Carried unanimously

**161 FINANCE**

Items 161.1 and 161.2 are held in the Confidential Minutes of this meeting.

**161.3 Unbudgeted Release of Funds – Race Marks**

Dski advised that out of eight racing marks, only four were at sea. Numbers 4 and 6 will be launched at Easter. Two were missing, one inshore and one navigational. There was a spare spar buoy. To race there was a minimum requirement of one navigational buoy, with light and he would also like a spare. Dski informed the Board that he fully appreciated the current financial situation and although his initial request was for £4,900 for the marks, his immediate requirement was for one mark at a cost of £2,500

## ACTION

Commodore advised that Dski's committee needed to consider these items when discussing their budget for next year. Dski acknowledged this and commented that BSAC would be carrying out regular checks on the marks. Dski therefore requested £2,500 for the replacement of one mark.

Proposed: Dski 2<sup>nd</sup>: AS      Carried unanimously.

### **161.4 Unbudgeted Release of Funds – New Dinghy**

JP advised the Board that there was some difficulty in holding on to the Senior Cadets due to the lack of suitable vessels for them to carry their racing on. He and KH suggest buying an SB3 for such use. Dski commented that although he was in favour of encouraging youth sailing, he was somewhat wary that Club owned boats are not looked after. He also believed that the Club could not afford such an expense (£10,000) at this time. Dski suggested that perhaps a J24 would be more appropriate.

KH advised that the Club's current fleet were Lasers and he could obtain a good deal with them. Discussions were held as to whether the Club could entertain such expenditure at this time. DR advised that the requested figure would take the Club below the safety level of funds.

Commodore reminded all that requests for unbudgeted funds are brought to Committee if urgent or necessary and believed that the Dinghy Section should add this item to their budget planning for 2011. The Commodore acknowledged that a proper proposal had been submitted and asked all to support the proposal but not agree to the release of funds. The Commodore also acknowledged that all Directors had the right to vote how they saw fit.

JP advised that he had decided to not pursue the proposal at this time and that he would include it in his budget for 2011.

### **161.5 Fire Detectors**

TL advised that some of the current fire detectors had come to the end of their serviceable life. After taking advice, it has been recommended that all be replaced at a cost of £1,000. This figure is budgeted.

Proposed: WC      2<sup>nd</sup>: DR      Carried Unanimously

**162 DEVELOPMENT PLANS**

Commodore advised that he wanted to create a Club business plan. He asked all to consider up to 8 key points they considered vital to the Club, ie. Promote the Sport of Sailing, Keeping Members' Interests at the Fore. Once a list had been agreed, these points would be used when considering expenditures as a measure of the viability of the proposal that are of benefit to the Club and its Members.

With the development plan comes financial management and forward projecting. The Board must also look at succession planning. MT suggested that all provide the Secretary with their key points before the next meeting in order that they be collated and distributed before hand. Commodore agreed good idea. Suggestions of points, with justifications to the Secretary by 19<sup>th</sup> April.

**ALL**

**163 DIRECTORS' RESPONSIBILITIES**

Commodore reminded all that as Directors they had certain legal responsibilities, which was a fact. The Board also had responsibilities towards the Members in the way that they conducted themselves outside of the Meeting. The Commodore reiterated that no Director should gossip, repeat anything deemed as confidential at a Committee Meeting or express personal opinion, which may differ from the majority of the Board, to the Members as this does not put the Board in a good light. Directors must also be careful on the type of language used and reign in unacceptable behaviour, especially in the Bar due to intoxication.

**164 DIVING OEPRATIONS**

TL advised that the Club had a requirement to conduct underwater maintenance on its moorings. Unfortunately the Port had tightened their procedures and had refused the Club's last request. TL had had much communication between himself, the Port and the Health and Safety Executive and have now reached an agreement at which the Club could carry on with the work. Commodore thanked TL for his work in this matter. JP asked whether anyone qualified could dive on their boat. Commodore advised that they could not.

**165 SOUTHWICK SECURITY**

TL advised that there were funds in the budget to provide additional security at Southwick. The favoured option was a cctv system similar to Shoreham but in order to show due diligence, it was felt appropriate to not totally dismiss other options or a combination of the two. TL confirmed that a letter had been sent seeking opinions which would be taken to Moorings and Maintenance Committee and they would report back. Many present expressed interest in expressing an opinion. TL to distribute letter to Board. TL advised that whatever was agreed, it would probably require planning and/or listed building permission.

**TL**

## ACTION

### 166 PORT OPEN DAY – 18 JULY

TL reported on behalf of MM that he had booked two pitches and a one page advert in the Open Day brochure in which he wished to advertise specific areas of the Club. The Port agreed that the Club could have space for two large boats, and Moonlight Saunter had agreed to be one. MLH confirmed he would arrange cover for the Sailability table. There was also a suggestion of rides for the public in small boats and a demonstration from the Bahias in the canal.

Dski reminded all that it was the Pactolus Weekend. DL commented that the Diving Section would like a table. DL to speak to MM.

DL

### 167 WAVELENGTH

TL confirmed that there would be a Spring issued and the deadline for copy was 30<sup>th</sup> April. MM asked that although there was a budget for three issues, this had included K Phelps' services free of charge, the cost of typesetting would be approximately £800-1000 per issue extra and therefore the Club would either need to budget extra or reduce the number of issues produced. DL offered his services and would speak to Keith Phelps and MM.

DL

TL read a list of article requests from MM, in addition to those, GW and MT offered articles and Training and Diving asked for a larger section. TL reminded all that DMcS co-ordinated the articles.

Diving ½ page with photo Action: Tom Voice

Dinghy section ½ page inc photo Action: Donald McS

Cruiser section 1 page inc photos Action: David Skinner

Sailability 1 page inc photos Action: Martin LH

Club finances ½ page Action: Dave Ramus

House – new caterer 1 page inc photo Action : Will Camp

M & M 1 page inc photo Action: Dave Skinner

Yacht Surveying 1 page Action: Graham W

Commodores piece ½ page with photo Action: Commodore

VC piece ½ page Action: Alan Saunders

Tales from the River Bank - Tim Leigh ½ page

Publicity – Miles – ½ page

Training – Kevin – 1 page

Atlantic trip with photos – John Pryke

It was also agreed to kindly ask the President to contribute ½ page on a subject of his

**168 NEW FOOTBRIDGE**

Dski reported that he had recently attended a meeting regarding the above. He advised that no idea had been given as to the siting of the bridge and that there were limited budget funds which were only available until 2013. Commodore advised that the bridge would be subject to planning permission and that the Club would be given the opportunity to represent at a planning meeting. Commodore also advised that contracts had not been granted..

Commodore to write to the Council expressing concerns on behalf of the Board and asking that the Club be consulted when planning is submitted. The Council need to be made aware that the Club is an interested party.

TL

**169 CORRESPONDENCE****169.1 Stuart Masters**

Letter of thanks from Stuart to the Board for Honorary membership.

**169.2 Anne Thayre**

Letter of thanks from Anne to the Board for Honorary membership.

**169.3 Angela Heasman**

Commodore advised that he had been in communication with Ms Heasman.

**170 ANY OTHER BUSINESS****170.1 Pebbles Restaurant**

WC advised that the owner of Pebbles, who is a Member had asked if crew could be more considerate when parking at Southwick, especially when going away for the weekend. Commodore reminded that Members can only park on Club land at Southwick and guidance must be given.

**170.2 Local Journalist**

GW reported that a local journalist wishes to write an article on the Club's history, Royal Escape and other aspects of the Club. GW confirmed he had given a copy of the Club's book and would be arranging for her to speak with Miles and Steve Vyse.

**170.3 Catamaran Using Slipway**

MT asked whether there had been any change to cats using the slipway. TL advised that the rule had not been changed. The AGM agreed an exception for Speedwell. TL suggested MT speak to him separately to arrange a mutually suitable date.

**ACTION**

**170.4 Website**

DMcS commented that the new website was nice though some items were out of date. TL asked that all required amendments be forwarded to him and he would pass to Steve Vyse.

**170.5 Training Matters**

KH advised that he had acquired more funding for the Youth Team at Cowes. There had also been a boat donated to Sailability.

**170.6 Pontoon Mooring**

DL advised that the Diving Section had written to A Pontoon mooring holders enquiring whether anyone would swap moorings with them. Commodore asked DL to speak about this matter with Dski and the Secretary.

**DL**

**171 DATE OF NEXT MEETING**

Monday 26<sup>th</sup> April (note one week later than usual) 2000 hours

There being no other business, the meeting closed at 2150.

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