

# Sussex Yacht Club

**Minutes of house committee meeting held at Shoreham on September 17<sup>th</sup> 2015**

	<p><b>Present :</b> Ian Bush, Brenda West, Neil Fraser-Betts.</p>	
	<p><b>Apologies for absence:</b> Simon Haffenden, Pat Hill, Giles Weston, Jon Edon.</p>	
	<p><b>Minutes of last meeting: Agreed.</b> <b>Matters arising:</b> <i>Matters Arising –previous minutes</i></p>	
	<p><b>Reports: Bar</b> Leave decision on the A boards to Jon. <i>An easel has been purchased.</i> Heel protectors have been obtained and supplied when necessary. Office to purchase further high heel protectors in various sizes.</p> <p><u>Comments Book:-</u> Good comment about the lunchtime food.</p> <p><u>August House meeting:</u> Suggested an exit release button at the west/Twitten end of the club to enable guests at functions to use the exit to leave the premises. <u>Raised at main committee meeting; September 14th</u> Door release button required for Twitten Exit – TL advised that the reason why no auto release button was fitted originally as anyone who is on premises without permission could use this as an escape route. TC suggested an entryphone for exit be fitted instead.</p> <p>Waste receptacles attached to the wall are required on the balcony.</p>	<p><i>JE/Ongoing</i></p> <p><i>Office Ongoing</i></p> <p><i>Office to source. Ongoing</i></p> <p><i>Office to source. Ongoing</i></p>
	<p><b>Franchisees Reports:</b> <b>Catering:</b> <b>Catering: / Functions:</b> <b><u>Forthcoming Functions</u></b> Commodores Party – date to be confirmed.</p> <p>Friday Sept 4<sup>th</sup> – Club Night - Well attended.</p> <p>Friday Oct 2<sup>nd</sup> Club Night – menus &amp; advertising needed. We also need to publicize Credit Card facilities are now available. Signs to be obtained &amp; displayed.</p> <p>Sat November 14<sup>th</sup> – Prizegiving. DJ as last year. Suggested Menus received.</p> <p>Simon is intending to have an evening to show the examples of the menus to be supplied, so that a uniformity of dishes will be maintained whoever is in the kitchen.</p>	<p><i>SH/JE Office</i></p> <p><i>SH/JE Date required.</i></p>

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	<p><b><u>Bar Refurbishments &amp; Bar Furniture</u></b></p> <p>We need to have a uniformity between the bar &amp; restaurant area.  Sounds centre/cubby hole needs new doors as it is out of keeping with bar. <i>Close up completely and make access to sound centre from the storage cupboard on bar side.</i></p> <p>The plaster in the restaurant is due to be painted during Cowes week. Clarity is needed with regard to the beams around the windows. Around the large south facing windows in the restaurant the beams form a frame, as they do in the lounge area. Should the windows on the north wall be made to match?</p> <p>Blackout blinds to north windows – quote required.</p>	<p><i>Ongoing JE</i></p> <p><i>Nearing completion Ongoing JE to contact BC/Jezz</i></p> <p>Office</p>

	<p><u>Main committee meeting; September 14th</u>  <b>Funds Release – New Epos Till</b>          LW asked for any questions on distributed papers. TC proposed system link between restaurant and bar. LW confirmed it would. New system will also have provision to take membership cards as method of payment          LW asked for the release of £2,400 brought forward from next year.          Prop; LW 2nd: GW Carried Unanimously</p>	
	<p><b>AOB</b>          Joining packs need to be behind the bar.  <i>Items supplied are just a group of leaflets. Needs to be a prestigious pack.</i></p> <p>Also cables hanging down above the doors need attending to.</p> <p>With regard to the West/Twitten entrance door, could the tension on the door be altered so that the door closes slower.</p> <p>Members are using the top of the staircase from the River Room for smoking and the smoke comes into the clubhouse. Should the Club have a designated smoking area.</p>	<p>PH/SV          Going to          Flags.          Ongoing.</p> <p>TL Ongoing</p> <p>BMC</p>
	<p><b>Date of next meeting:</b>          Tuesday 13<sup>th</sup> October 2015 @ 1900 (note earlier time)</p>	