

DRAFT

**MINUTES OF THE ANNUAL GENERAL MEETING  
OF SUSSEX YACHT CLUB LTD  
HELD SATURDAY 17<sup>th</sup> FEBRUARY 2018**

The meeting commenced at 10.01 hours

TL welcomed everyone to the meeting and advised of fire regulations and formally declared the meeting open.

**Present:** Steve Vyse, Commodore, Terry Kinch, Vice Commodore, Laurence Woodhams, Hon. Treasurer & Rear Commodore, Kevin Headon, Rear Commodore, Giles Weston, Rear Commodore, and 68 shareholding and 7 non-shareholding Members

**Apologies:** Tony Curtis, Charles Harrison, David Carroll, Brian Thomas, Hazel Pawley, Roger Pawley, Frank Kay, Clive Willmott, Stephen Marsh, David Terry, David Golding, Sheila Wood, Steve Popple, Sue Moffatt, Roy Moffatt, Jim Hollingsworth, James Bangert, Neil Fraser Betts, Andrea Redman, Vernon Hardman, Pam Hardman, Mike Large, Sue Large, Sarah Weston, David Nash, Patricia Hill, Anna Barden, Andrew Phillips, Chris Redman.

**1. FLAG OFFICERS' ADDRESS**

Steve Vyse, Commodore, thanked everyone on the Board for their help over the last two years and gave Terry Kinch and his new team his good wishes.

**2. ADOPTION OF THE MINUTES OF THE 91<sup>st</sup> ANNUAL GENERAL MEETING HELD ON 18<sup>th</sup> FEBRUARY 2017**

SV advised that the Minutes had not yet been approved by the Board. A vote was taken for the adoption of the Minutes.

Proposed: Alan Phillips; Second: Dave Lee; In Favour: Unanimous; Against: 0  
Abstained: 0 Carried.

**3. MATTERS ARISING FROM THE 91<sup>st</sup> ANNUAL GENERAL MEETING**

SV asked the meeting if there were any questions from the 91<sup>st</sup> AGM. None were received.

**4. ADOPTION OF THE MINUTES FROM GENERAL MEETING HELD ON 4<sup>th</sup> NOVEMBER 2017**

SV advised that the Minutes had not yet been approved by the Board. A vote was taken for the adoption of the Minutes.

Proposed: Terry Kinch; Second: Laurence Woodhams; In Favour: Unanimous;  
Against: 0; Abstained: 0. Carried.

**5. COMMODORE'S RECOGNITION AWARDS**

The Commodore did not present any Recognition Awards.

**6. ADOPTION OF ANNUAL REPORT AND ACCOUNTS**

Laurence Woodhams opened his report with a look at the Sussex Yacht Club Ltd accounts. LW did not wish to repeat what was in the Treasurer's report but highlighted a couple of points that he felt needed clarification.

LW stated that it would appear an apparent surplus of £147,000 was made. LW explained however that when the budget was set, a loss was forecast. A lot of money had been allowed for expenditure on the slipway, the clubhouse building, developing the Southwick moorings, and the Heritage Lottery Fund for the Southwick clubhouse. All these items required budgeting for.

LW noted that things had changed immediately the budget had been set and a lot of capital expenditure was not used. The usual activity has remained broadly the same and that explained why there is a surplus.

LW invited questions on this topic.

Questions:

**Alan Phillips** asked about expenditure for the next year and LW requested that as this relates to future financial matters this would be better raised in Any Other Business when the current year and future years will be considered by the Treasurer elect.

LW noted that no further questions were received in the room or had been previously submitted.

A proposal was made for the adoption of the Annual Report and Accounts for the year ending 30<sup>th</sup> September 2017.

Proposed: Hon Treasurer Laurence Woodhams; In favour: Unanimous; Against: 0  
Abstained: 0. Carried.

**7. ADOPTION OF ANNUAL REPORT AND ACCOUNTS FOR SYC (BAR AND CATERING) LTD**

LW presented the Annual Report and Accounts for SYC (Bar and Catering) Ltd and invited questions.

Questions:

**Alan Phillips** asked the nature of the item marked as Management Fees of £26,400.

LW replied this was the payment made for the Steward for consultancy services rather than being paid a wage. AP asked if this is a departure from the previous year and if so, why. LW stated that Jon Edon had left quite suddenly and at the time the Club quickly found someone on a temporary basis until someone permanent was found. This was because at the time it was unsure whether the bar and restaurant would remain in-house or return to a franchise.

**Alan Phillips** noted and congratulated the team in reducing the deficit reduced from £30,000 to £10,000 and asked what the plan is for next year. LW stated this would be answered in Any Other Business with the Treasurer elect.

LW noted that there had been an excellent turn around throughout SYC Bar and Catering.

Proposed: David Nunn; Seconded: Giles Weston; In favour: Unanimous; Against: 0  
Abstained: 0. Carried.

SV offered a personal thank you to Natalie Stansell and the staff for working hard to turn the bar and restaurant around during the year.

#### **8. ELECTION OF COMMODORE**

The following has offered himself for election:

Commodore: Terry Kinch

There being no other nominations, in accordance with the Company's Articles of Association, the nominee to Commodore was deemed elected.

TK thanked SV on behalf of himself and the membership for his time as Commodore. He presented a gift in recognition of his term of office.

#### **9. ELECTION OF VICE COMMODORE**

The following has offered himself for election:

Vice Commodore: Kevin Headon

There being no other nominations, in accordance with the Company's Articles of Association, the nominee to Vice Commodore was deemed elected.

#### **10. ELECTION OF HON. TREASURER**

TK thanked Laurence Woodhams for his service to the club.

The following has offered himself for election:

Hon. Treasurer: David Nunn

There being no other nominations, in accordance with the Company's Articles of Association, the nominee to Hon. Treasurer was deemed elected.

#### **11. ELECTION OF REAR COMMODORES**

TK thanked Giles Weston for his service to the club.

The following have offered themselves for election:

Rear Commodore: Graham Roberts

Rear Commodore: David Terry

There being no other nominations, in accordance with the Company's Articles of Association, the nominees to Rear Commodore were deemed to be elected.

**12. ELECTION OF DIRECTORS**

There have been six resignations (David Golding, Samantha Lippett, Graham Roberts, David Terry, David Nunn, David Skinner) and six nominations received from: Laurence Woodhams, Miles Mayall, David Carroll, Sue Large (Jnr), Mark Sharp, David Skinner. As nominees did not exceed vacancies no ballot was required.

All new Directors were thanked for standing and welcomed to the new committee.

**13. ELECTION OF PRESIDENT AND VICE PRESIDENT**

No objections were received from the new committee for the election of President and Vice Presidents en bloc.

Derek Copeman has been proposed by the Board and has agreed to offer his services as President;

Alan Saunders has been proposed by the Board and has agreed to offer his services as Vice President;

David Ramus has been proposed by the Board and has agreed to offer his services as Vice President;

Steve Vyse has been proposed by the Board and has agreed to offer his services as Vice President.

Proposed: Commodore; In favour: Unanimous; Against: 0; Abstained: 0. Carried.

**14. ELECTION OF HONORARY MEMBERS**

The Honorary members listed in the Annual Report are proposed by the Board to be elected en bloc.

Proposed: Commodore; In favour: Unanimous; Against: 0; Abstained: 0. Carried.

**15. ALTERATIONS TO HONORARY MEMBERS LIST**

Timothy Hague is noted as the new Director of Development at Shoreham Port Authority.

**16. ELECTION OF ADDITIONAL HONORARY MEMBERS**

Alan Prevot has been proposed as an Honorary Member by David Skinner.

DS introduced Alan Prevot as someone who is well known to those members who attend Fecamp. He is a great supporter of the Royal Escape Race and has provided prizes on many occasions.

Proposed: David Skinner; Seconded: Terry Kinch; In Favour: Unanimous; Against: 0; Abstained: 0. Carried.

**17. APPOINTMENT OF AUDITORS**

The Board proposed that Clark Brownscombe be appointed for a further year. TK reported that they have again undertaken a very thorough audit of the accounts and

have supported the club in additional ways including the impending introduction of the Xero accounting system.

Proposed: Terry Kinch; In favour: 74; Against:1 (Alan Phillips); Abstained: 0. Carried.

## 18. PRESENTATION OF RACING PRIZES

Trophies were presented by the President, Derek Copeman.

**Heron Cup:** Awarded for the best or most improved female cadet in dinghy sailing:  
Awarded to Katrina Browne.

**Thompson Cup:** Awarded for the best or most improved male cadet in dinghy sailing:  
Awarded to Dominic Holden (collected on his behalf).

**Trusler Cup:** Best of Dinghy Sea Series: Not awarded.

**Cream of the Fleet:** Best of Dinghy River Series: Awarded to Steve Popple (collected on his behalf).

**Percy Ludgate Trophy:** Awarded to person or persons for outstanding yachting achievement or services to the club. Awarded to Steve and Tracey Thomas for long standing services to racing, handicapping, and Royal Escape Race organisation. Accepted by Sue Large Jnr on their behalf.

**Compass Challenge Cup:** Awarded for the Best Kept Log. Awarded to: Barbara Runnalls.

**Windflower Cup** – Awarded to the skipper for the Longest Sailed Passage in any consecutive 21-day period. Awarded to: George Bliss for trip from Spain to Shoreham. George Crate accepted on his behalf.

**Matthey Challenge Cup** – Awarded to the helmsman for the Highest Number of Logged Miles in the Preceding Calendar Year Divided by Thames Tonnage. Awarded to: Brian Thomas (absent).

**Bulldog Trophy** – Awarded for Extraordinary Services in a Supporting Role to Sailing. Awarded to: Chris West for assisting and supporting sailing section over very many years.

**Lulu Trophy** – Awarded to the skipper for Services to Pursuit Racing participating in true spirit of racing. Awarded to: Cornelius Van Rietschoten (absent).

The Commodore congratulated all recipients.

## 19. ANY OTHER BUSINESS

No questions had been previously submitted.

## Questions

### **Dave Lee**

DL asked whether the committee are aware of the upcoming General Data Protection Regulations requirements and asked for confirmation that it is being dealt with.

TK confirmed the Board are aware and have discussed the matter at three main committee meetings. TK confirmed that actions are in place and that the introduction of Harbour Assist will be beneficial in this regard.

TK explained that under the new legislation members will have to actively consent to the club holding their personal information. TK encouraged everyone to engage with the club and give their consent to hold information.

### **Alan Phillips**

AP asked for an update on the latest position on the clubhouse redevelopment.

TK confirmed that things are moving quickly towards the planning applications. Agreement has been made in principle with the Council, Heads of Terms have been agreed and are at contract preparation stage with lawyers. Planning applications for the clubhouse may be delayed to April/May and coincide with the incoming new Council following local elections but the plan is to dovetail the two applications for the new flood defences and clubhouse together.

Technical design development is going ahead and moving forward. TK reiterated that the regular SDP meetings are open to members.

### **Alan Phillips**

AP asked what impact will be felt next year on the club's finances.

David Nunn replied that next year has a lot of unknowns, and at the moment a lot is guesswork. There will be a lot of disruption in the yard, bar and club. At the moment it is a watching brief and as things develop the information will be shared. Cash flow will be of great importance.

AP asked if a worse case situation had been considered. DN replied there is not at this point in time as no agreement has been made on what will be spent on the development. Until that is agreed a worse case scenario cannot be considered.

AP asked what are the ambitions for the bar. DN reported that the main committee have a business plan proposal for approval for the bar area. They are looking to at least make it break even.

### **Peter Lewis**

PL asked about moorings plans with the Port Authority and whether any dates have been assigned.

TK stated that there are no set dates, but the aim is as soon as possible. The first submission has been received from the three tenderers for the revised layout. It was

thought there would be a larger scheme throughout Lady Bee area, but it is now SYC and The Port only. Once the next two submissions are received and MMC have considered them they will go for tenders from all three companies. The aim is to get the new arrangements in before the end of the year if possible.

#### **Stan Park**

SP asked for the earliest date when the construction work will start in the yard. TK advised that it depends on the design process and logistics of where boats can be put and the yard facilities at the time. TK said the hope and intent is that this will be by the end of this year.

#### **David Skinner**

DS offered an update on the Sailing Through History project at Southwick. He stated that the feeling is that this has to wait until more is known about the cost of what is happening at the club house. The project is moving ahead and it is expected to be done but no dates are available at the moment.

#### **Kevin Gilroy**

KG asked how much room will be taken up in the yard by the contractors. TK stated that there will still be yard facilities available. The intention is for a 3.5m strip to be sold leaving approximately a 7m working strip inside for the harbour wall project, but this is unconfirmed. The rest of the yard and the land from Tarmount Hard will hopefully be available for club use.

TK thanked the Assistant Club Secretary, Jenni Bignell for her work over the last year and presented flowers. JB accepted on behalf of the whole office, noting that the office work as a team.

The meeting closed at 10.46 am.