

**DRAFT**

**SUSSEX YACHT CLUB  
MINUTES OF THE MEETING OF THE MAIN COMMITTEE  
HELD MONDAY 28<sup>th</sup> APRIL 2014**

**Present:**

D Ramus	Commodore
S Vyse	Vice Commodore, Chair Publicity & New Members
Pat Hill	Rear Commodore, Chair, House Committee
T Kinch	Rear Commodore, Chair Moorings & Maintenance Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
Hazel Arnold	Director, Rally Secretary
T Cork	Director, Sailing Section Captain
D Golding	Director, Buildings Maintenance Committee
N Fraser-Betts	Director, House Committee
K Headon	Director, Training Principal
M Naldrett	Director, Chair BSAC Committee
J Pryke	Director, Chair, Dinghy Committee
G Roberts	Director, Moorings & Maintenance Committee
M Rummery	Director, Moorings & Maintenance Committee
D Skinner	Director, Moorings & Maintenance Committee
A Weber	Director, Safety Boat Manager
G Weston	Director, House Committee
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

**Apologies:** None

**Absent:** None

What: Action to be completed  
Who: Person assigned to complete the Action  
When: Deadline; date by which the Action is to be completed by assignee  
Status: Ongoing, On Hold, Over Due, Complete

**WHO      WHEN      STATUS**

**734    MINUTES OF LAST MEETING 17<sup>th</sup> MARCH 2014**

Agreed true record of the meeting.

Proposed: Commodore                      Carried unanimously

**MATTERS ARISING**

**734.1    719.7 – Bar Franchise Legal Update**

Item ongoing.

PH                      Ongoing

**734.2    719.8 – Wavelength**

SV advised that this should be going to print next week.  
Dski enquired whether there would still be three editions  
this year. SV said there would be if enough material.

SV                      Ongoing

**734.3    719.9 – Main Entrance Signage**

TL advised that a cherry picker had been sourced, which was available Wednesday 7<sup>th</sup> or Thursday 8<sup>th</sup> May. JF to contact sign company to make necessary arrangements.

JF Asap Ongoing

#### **734.4 719.11 – Riverfest 2014**

*Background: Riverfest is a relatively new, annual festival held in Shoreham over the August Bank Holiday. The Club was invited to participate and the Board asked KH and JP to meet with a representative of the Festival. This meeting took place and JP was to ascertain whether any Dinghy Section members might be interested in participating.*

KH advised that JP had not received any notice of interest in the event and therefore the Club would not be taking part this year.

Closed

#### **734.5 719.12 – Bar Refurbishment Update**

*It was decided at February's meeting that the way forward for this project would be to gain the services of an outside surveyor, who could gather tenders and deal with the whole process. Commodore stated he would speak to someone.*

Commodore advised that, regrettably, the quantity surveyor he wished to use was unable to carry out the work due to other commitments, although he was happy to help in an advisory capacity.

Commodore also advised that LW had agreed to take on the project. LW advised that although not an expert he had spoken to those who know about such matters. He would be looking for best price and all would be brought back to the Board.

GR enquired as to whether the work required by the Environmental Health would be carried out as a matter of urgency? Commodore advised that the cellar work would be but the shelving requirement would not as this would be totally replaced during the refurb.

LW Ongoing

#### **734.6 723 – BSAC Proposal**

*Background: BSAC 007 joined SYC in 1999 and have been active in their sport from SYC premises since that time. Although it is customary for the Chair of BSAC to be a Director of SYC and sit on the Board, they are a separate entity to SYC with their own budgets and accounts. In past years there have been discussions regarding their integration into SYC. At February's meeting MN distributed his Committee's proposal for integration and was asked to come back to the Board with financial projections for the following year. SV and LW offered to assist.*

MN was unable to attend March's meeting and stated that BSAC were still interested in integration. It was suggested that he met with LW and SV before the next meeting and

MN/SV/LW ASAP Ongoing

that the item be discussed at May's meeting.

### 734.7 Rear Mat Costs

*Background: It had been suggested that a mat, similar/same as main entrance mat, be installed at the rear entrance to the Clubhouse. TL was asked to look in to the cost of this.*

TL advised that a logo'd mat would cost £668 per annum and this price had been passed to the House Committee for discussion. SV stated that although, initially, he thought the cost very high, when a mat could be purchased from B&Q he realised that the man-hours taken to clean would be excessive and it not having the Club's logo printed on it would be a security risk. He fully supported the expenditure. House Committee to discuss and decide. Matter did not need to return to the board

PH

Closed

### 734.8 732.3 Stiletto Heels

*Background: At March's meeting a letter was read, requesting that Members be reminded that the wearing of stiletto heels in the Restaurant damages the floor and new signs were required.*

JF confirmed that new signs had been put up. SV also advised that Members are reminded of this when they request to hire the Club or when Club functions are held.

Closed

## 735 FUNDS RELEAST EPOS TILL (Revised)

*A revised proposal for an EPOS till was submitted.*

TL, spoke with Mark to ascertain what his requirements were and the Office sourced alternative, cheaper tills than first proposed. TC commented that the new proposed till, although cheaper did not include all necessary software and it needed clarifying as to whether it would be able to swipe membership cards for dual charging purposes.

LW commented that if money were to be spent on a new till, it must be used to its best capacity.

PH

Asap

Ongoing

Discussion was held as to whether the Club wished to introduce a two tier (Member and Non-Member) pricing system for the Bar. It was felt that having the ability to swipe a Member's membership card could have many advantages for both Club and Bar. It was also felt that the Club's Members should receive the best Bar prices over outside people who may be using the Club.

SV asked that the newly proposed till be investigated to see whether it would facilitate the Club's current membership cards and whether it would import information from the Club's database and for this information to be reported back to the Board. The proposal was withdrawn in order that further information may be gained on proposed till. This information is to be distributed to the Board for vote, if applicable.

PH/TL

Asap

Ongoing

### 736 HEADSAIL RULE

TK advised that following comment that the previous, proposed wording changes to the above rule was too vague, he had subsequently reworded this and brought it to the meeting.

GW commented that the rule should state a length of time requirement for the mast sail to be secured. TL advised he would change wording to suit

TL Asap Closed

Proposed: TK 2<sup>nd</sup>: TC Carried Unanimously  
(subject to rewording).

### 737 DISABLED CHANGING ROOM

Commodore advised that he was seeking £4,500 for a refurbishment of the disabled changing room. TC agreed that the work was required and asked whether the constant flooding of the hallway would be looked in to. TL advised that the drain cannot be altered or moved but it was the tiler's intention to make the necessary changes to the drop in floor level to, possibly, eradicate this. TL also commented that most of the flooding was due to misuse of the changing room by non-disabled Members (laundry etc).

SV advised that ways of prohibiting non-disabled Members and guests from using the facility were being looked in to. It was believed that ideally a solution would be to use the entrance fobs

LW asked what the terms and conditions of business were with the tiler. TL explained that these had not yet been seen as the Club had only received quotes so far.

KH asked whether the item was budgeted? TL advised that it would come under club has general maintenance budget and this falls within.

Proposed: Commodore Carried unanimously

### 738 BUDGETS 2014/15

LW advised that he was still waiting on dates from Buildings Maintenance Committee, Training and Publicity. LW to meet with KH and SV before next Board meeting.

LW/SV/KH Asap

Dski asked whether non-budget holders could attend the meeting? LW confirmed that they would be allowed and he also encouraged BSAC and Sailability to attend. TL reminded all of the key dates for the budget process which have been distributed to all.

### 739 ADUR FLOOD DEFENCES

TK advised that an exhibition was held at the Club on proposed Flood Defences. TK asked if anyone had any comments they wish to be passed to the organisers as their proposal could affect the Club's property.

## **740 FOB ACCESS DENIAL**

The Office, via the Commodore had suggested that one month after the due date of membership fees, if not paid the Members' fob would be deactivated. It was suggested that this would be a "memory jogger" in case a Member had forgotten to pay their membership. It was also felt that as there was some three (nearly four) months between memberships being due and non-payees being lapsed, it was not appropriate for those who did not intend to renew their membership to gain access to the Clubhouse.

GW commented that this action should be advised on the renewal invitation. KH suggested that the Office be open the first Saturday after the deactivation date. This was agreed a good idea.

SV asked whether this would mean a rule change. TL advised that it was a procedural one and a rule change was not required.

Proposed: Comm For: 15 Ag: 1 LW AB: 1 Dski Carried

## **741 COMMENTS BOOK**

*Within the Bar area there is kept a Comments Book where Members are invited to write down any suggestions/comments they may have that affect their Club, its Members and themselves. These comments are read at the following Main Committee Meeting and responses noted in the book.*

PH advised that there was one comment from Elkin Shepley, thanking Simon for lunches on Fridays.

## **742 MEMBERSHIP MATTERS**

### **742.1 New Member Listing**

List read through, commented that it was nice to see that year on year membership numbers were up. This was the first time in many years that it has happened.

Commodore noted the sad passing of Frank Hoare, a well-known Member and condolences were offered to his family.

Proposed: Commodore Carried Unanimously

## **CORRESPONDENCE**

TL advised that none had been received

## **743 ANY OTHER BUSINESS**

### **743.1 Benches in Ladies' Changing Room**

MN advised that there were insufficient benches and hooks in the ladies' changing room for female divers with full kit.

### **743.2 Double Lay-Up Rate**

MN advised that he was approached by a Member who was being charged double rate for lay-up. All were advised

that if any Director was approached in this way over minor administrative matters, they must advise the Member to speak with the Office as it is not a board consideration

**743.3 Bar At Southwick**

DG commented that it was good to see the Bar being used at Southwick. TC confirmed that it was his intention to open this more frequently during the sailing season

**743.4 Item in Confidential Minutes**

**743.5 Item in Confidential Minutes**

**743.6 Sussex Regatta 2014**

TC thanked all those involved in helping with the Regatta. Commodore advised that a letter of thanks had been received from BMYC for SYC's hosting of the event.

**743.7 Parking**

GW asked whether there had been any progression regarding the organising of parking at the Club? TK advised that there were still boats to be moved in order that the trial area can be arranged. It is in M & M plans

**743.8 PHAB Day**

JP advised that regrettably the group usually taken sailing on PHAB Day were unable to attend this year. KH said he would speak with Sailability to see whether any other groups may be interested.

KH Asap

**743.9 Harvey's Brewery Trip**

SV wanted to thank TC, Mark and Emma for organising a fantastic trip to the Harvey's Brewery. All had a great afternoon.

**743.10 Royal Escape Race 2014**

SV advised that there were nearly 60 entrants and that the Race had attracted a significant, new sponsor, Ancaster Marine.

There being no further business the meeting closed at 2145

**Date of Next meeting: Monday 19<sup>th</sup> May 2014.**

I agree the above to be a true summary of the meeting.

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