

DRAFT

**SUSSEX YACHT CLUB
MINUTES OF THE MEETING OF THE MAIN COMMITTEE
HELD MONDAY 18th NOVEMBER 2013**

Present:

S Vyse	Vice Commodore, Chair Publicity & New Members
T Kinch	Rear Commodore, Chair Moorings & Maintenance
L Woodhams	Rear Commodore, Hon. Treasurer
T Cork	Director, Sailing Section Captain
D Golding	Director
N Fraser-Betts	Director
N Haines	Director, Chair BSAC
K Headon	Director, Training Principal
I O'Dell	Director, Dinghy Section Captain
G Roberts	Director
M Rummery	Director
D Skinner	Director
A Weber	Director, Safety Boat Manager
G Weston,	Director
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary
Hazel Arnold	New Director Elect
Martin Naldrett	New Director Elect

Apologies:

D Ramus	Commodore
Pat Hill	Rear Commodore, Chair House

Absent: None

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline; date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

SV welcomed Hazel and Martin to the meeting and reminded them that they were welcome to contribute to the discussions being held but were not able to vote.

WHO WHEN STATUS

660 MINUTES OF LAST MEETING 28TH OCTOBER 2013

All confirmed they had received a copy of the October minutes, which are also posted on the noticeboard at the Club. There were no queries or amendments requested.

Proposed: SV Carried unanimously

661 MATTERS ARISING

661.1 645.2 – Heart Defibrillator

Background: In late 2012 the staff received health and safety training and a follow up meeting suggested that the Club should hold a defibrillator, which would cost in the region of £1,200. This required minimal training and should be kept in a public place. Following this suggestion, Dski advised he had contacted the NHS who advised him that they were looking for sites for public defibrillators and that the Club could be considered as such a site. Due to the closure of the West

Entrance the item was deferred.

Dski advised that it was his intention to follow this item up now the Club has access to the West Entrance.

Dski Dec Ongoing

661.2 645.3 - RYA Grant Funding

Background: In 2012 the RYA changed its parameters for funding, making it harder for clubs to qualify for funding. KH was under the opinion that the Club could still qualify but more work and a dedicated person would be required to make any applications. SV would deal with applications, with KH's assistance.

SV reported item still outstanding.

SV/KH Dec Ongoing

661.3 645.4 – Life Membership

Background: PH was asked to look in to ambiguities within the rules pertaining to Life Membership and Joint Members. When one of a couple qualifies for Joint Membership due to age/length of membership, but their partner does not as they are younger, the younger Member currently has to pay single membership until they attain the age of 75. This was felt unequal.

Due to PH's non-attendance at the meeting, the item will be discussed at December's meeting.

PH Dec Ongoing

661.4 645.7 – Cine Film

Background: The son of a past Member had made available to the Club a number of cine films from the 1960s of sailing activity at the Club. SV was tasked at looking at the feasibility of transferring the film to DVD and if feasible, whether the Club would gain any benefit from having such items. On viewing the films it was decided that they would be a great addition to our archives. SV wanted to be able to use the films at various events and the Club's website and had to seek authority from the owner of the films for his authority for them to be used in this way.

SV advised that he was still waiting to hear from Mr Spurling to agree copyright.

SV Dec Ongoing

661.5 645.8 – Main Entrance Barriers

Background: The Moorings & Maintenance Committee advised the Board that they had discussed the possibility of having some form of secure entrance barrier to the Club, perhaps fob operated. They would draw up designs and report back.

GR advised that it was his intention to hold a meeting with the Committee and Boatswain to discuss logistics. They may install temporary cones to see whether the proposal for the barrier would be feasible. GR to report back. GR

GR Dec Ongoing

advised that the cost would probably be in the region of £15k.

661.6 651 – Comments Book – Fishing at Shoreham

Background: A query was raised as to whether fishing was allowed at Shoreham and if not if signs could be erected to that affect.

This item is to be raised at the next M&M meeting and brought to December's meeting.

TK Dec Ongoing

661.7 654 – Club Brochure

Background: At no expense to the Club, SV had arranged for a professional brochure about the Club to be produced. Revenue was gained by advertising and the Club had right of veto on advertisers. Unfortunately the advertisers list was not provided and a company advertising RYA training was included. Although the brochure was excellent this aspect was very disappointing. It was previously suggested that the Club seek legal advice for retribution.

SV advised he would be speaking with PH and would report back at December's meeting.

SV Dec Ongoing

661.8 656 – Sonar Worlds

Background: Following the Youth Teams' participation in the Sonar Worlds in America this year, it was suggested that they make a presentation about their experiences.

KH confirmed representatives of the Team would be attending December's meeting.

KH Dec Ongoing

661.9 659.2 – Fire in Clubhouse

Background: On Monday 28th October, there was a fire in the ladies changing room, which was noticed by an off duty fire officer driving past the building. The Fire Brigade were called and the Clubhouse evacuated for some 1½ hours. The fire started in the area of the vent in the wall and could have possibly been started by a build up of dirt or a jammed motor. TL would be submitting an insurance claim.

TL advised that the Insurers had given permission to go ahead with all required work. The cost to the Club would be the excess of £1,000 and the room should be back in action in approximately three weeks. It was advised that rumours circulating suggesting a member had slept in the room the previous night were unfounded and untrue

TL Dec Ongoing

661.10 Trailer Usage Stats

Background: In March 2013, six month's usage stats were requested for the Club's trailers as new ones were requested to be purchased and the Board wished to see the feasibility of such an expenditure.

This item will be discussed at December's meeting.

LW/AW

Dec

Ongoing

662 BAR FRANCHISE

Background: Hocine had approached the Board to request a year's sabbatical for personal reasons and he asked the Board to "caretake" the Bar during his absence. The Board were happy to do so but this required investigation on possible implications to the Club. The Club did not wish to disrupt the service given to the Members. Initially Hocine wished to commence his leave at the beginning of December but has subsequently confirmed he can stay until the end of December if required.

After investigation of all options, a franchise route was considered the most appropriate. SV advised that an advert had been drawn up seeking a temporary Franchisee with a week's cut off for applications. He suggested that this be posted at the Club, on the website, on the Shoreham Facebook page and the Shoreham by Sea website. Discussions were held as to whether it would be beneficial to place in a paper but decided, due to time constraints, that it would not.

SV asked for vote on his suggested course of action.

Proposed: SV Carried unanimously

SV/TL

Dec

Ongoing

663 COMMITTEE MINUTES FORMAT

Background: Comment had been received that although the current format of the minutes were sufficient for those who attend the meetings as an aide memoire, for Members reading them they were not as informative as the Membership would like.

All agreed that the format of the minutes be expanded for greater understanding by those not in attendance.

664 HRH Visit

Background: On 13th November the Club was visited by HRH Duke of Gloucester, who was officially opening the new Adur Ferry Bridge. Preparation for this visit commenced some months ago as there were due to be smaller openings before the official one but these did not transpire.

SV expressed his indebtedness to all of those who gave so much of their time to make the day a success and the Club look so wonderful. He was very proud to represent the Club on the day. It was unfortunate that the new Club sign was not in position on the day as permission has not yet been received.

662 BAR FRANCHISE

revisited

SV advised the meeting that he was also seeking approval for a sub committee to comprise DR, SV, PH & GW, to be able to consider applications for Franchise, interview and appoint as this would be required before December's meeting.

Proposed: SV For: 12 Ab: LW Carried

665 FUNDS RELEASE EPOS BAR TILL

Background: As part of the refurbishment of the Bar it was the Club's intention to purchase an EPOS till, which would be able to report on all transactions and allow accurate analysis of sales data. It would also be sited on the bar in view of the customers.

It was discussed whether purchasing the till so soon before the refurbishment was necessary. SV advised that it was vital that it was sited correctly within the new scheme.

SV Asap Closed

Proposed: SV Carried unanimously

TL reminded the Bar Committee that funds release request for the full refurbishment would need to be brought to the December meeting if work was to start in mid January.

SV/
Commodore Dec Ongoing

666 COMMENTS BOOK

Background: Within the Bar area there is kept a Comments Book where Members are invited to write down any suggestions/comments they may have that affect their Club, its Members and themselves. These comments are read at the following Main Committee Meeting and responses noted in the book.

NFB read the comments received since last meeting.

Jim Partridge asked if replies to comments could be written more clearly. This would be addressed.

Rory Dryden commented on a nice lunch he had had at the Club.

An unknown author advised that there was a mark at sea with a light that was not working. GR would investigate.

GR Dec Ongoing

667 WEST ENTRANCE

Background: As part of the refurbishment of the West entrance, the Club was looking to replace the West Entrance door and suggestions have been sought as to the best design.

The Board were asked to provide more ideas over the next week/10 days so all be compiled for the sub committee's consideration. The Board were advised that a new relay was required on the West Entrance and it was currently being secured at night manually.

668 MEMBERSHIP MATTERS

Background: Each month the Board is provided a list of joiners/leavers and those members who have completed their year's probationary membership.

It was noted with sadness the passing of Peter Mockridge. It was noted that it was positive to have 17 new Members from Sussex University, thanks to those involved with getting them on board.

The Board were advised on the process of Members becoming shareholders in Sussex Yacht Club Ltd. After a Member had served their year's probationary Membership, they are invited (unless circumstances prevent this) to apply for a share in the company. If accepted, they are issued a share certificate.

Comment was made on the lack of take up and how the Club was not able to encourage members to take up the share offer, although it was for their benefit to give themselves a voice in the running of their Club.

GW advised that if the Club were "limited by guarantee" we would negate this issue. TL to look in to ramifications of changing the Club's company status and report back.

TL Dec Ongoing

Proposed: TC 2nd: DG Carried unanimously

669 Amanda Jupp

Amanda Jupp is the Chair of West Sussex County Council, who were the hosts of the Royal visit to the Club. She was very impressed with our facilities and hinted that we could be a perfect location for some of her charity events. Mrs Jupp was deemed to be a good ally for the Club and the Flag Officers would have liked to have offered her Honorary Membership of the Club but unfortunately this was too late for the coming year.

The Flag Officers were advising the Board that they intended to offer Mrs Jupp the Club's facilities as a guest until such time as she is able to be proposed as an Honorary Member. All agreed.

TL Dec Ongoing

670 CORRESPONDENCE

670.1 Lidl Development

TL advised that local residents had received a communication regarding the proposed building of a Lidl supermarket on the Brighton Road. Due to the location of the new build, past the Amenity Tip, it would not impact on the Club and it was his opinion that the Club should not get involved in any discussions on the project. All agreed.

671 CORRESPONDENCE

671.1 RYA Inspection

KH advised that the annual RYA inspection would be taking place at Southwick on Sunday 24th November at 1000 hours.

671.2 Large Trophy in Cabinet

TC advised that discussions were being held between the Sailing and Dinghy Sections as to the most appropriate use for the largest of the trophies in the trophy cabinet. For the past two years it had been presented to the "Yacht of the Year" at the Sailing Section Prizegiving but the Dinghy Section felt that this was inappropriate as it was a dinghy trophy.

Dski commented that from his memory the three larges

trophies were on a permanent loan to the Club from the Council and that the Club insured them. SV asked TC to provide a report on the trophies to be brought to December's meeting for further discussion.

TC Dec Ongoing

671.3 Office Staff

TC reported that he witnessed a senior Member of the Club being disrespectful to the Office staff. SV asked him to provide a report to the Flag Officers for their consideration.

TC Asap Ongoing

671.4 Website

Dski asked if out of date items could be removed from the website. SV advised that adverts for social events, etc were removed when out of date but articles pertaining to sailing were kept both for archive purposes and also as they were beneficial to search engine rankings. DS to provide SV with list of articles to be reviewed.

671.5 Annual Report

KH/IOD, LW and TC were chased for their reports.

KH/IoD/LW/
TC Asap Ongoing

671.6 Anchor Outside Entrance

TL advised that he had received three complaints that the anchor was a health and safety risk due to the slowness of the pir light shining on it. All agreed anchor was a welcome addition to the Club. TC suggested ornamental lighting around the anchor – agreed good idea.

TK Dec Ongoing

TK advised that M&M were discussing replacing the current pir lights with dusk till dawn ones.

TL to write to those expressing concern of the Board's decision.

TL Asap Closed

671.7 AGM

TL reminded all Directors that it was a three line whip to attend, especially the new Directors. TL also reminded all present that after the December meeting the Commodore usually stands a drink in the Bar and unusually the December meeting would be the last for directors standing down.

All

SV wished the Commodore a speedy recovery on behalf of all present.

There being no further business the meeting closed at 2120

Date of Next meeting: Monday 16th December 2013

I agree the above to be a true summary of the meeting.
