

DRAFT

**SUSSEX YACHT CLUB  
MINUTES OF THE MEETING OF THE MAIN COMMITTEE  
HELD MONDAY 29<sup>th</sup> APRIL 2013**

**Present:**

D Ramus	Commodore
S Vyse	Vice Commodore, Chair Publicity & New Members
Pat Hill	Rear Commodore, Chair, House Committee
T Kinch	Rear Commodore, Chair Moorings & Maintenance Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
T Cork	Director, Sailing Section Captain
D Golding	Director
N Fraser-Betts	Director
N Haines	Director, Chair BSAC
K Headon	Director, Training Principal
I O'Dell	Director & Chair Dinghy Committee
G Roberts	Director
M Rummery	Director
A Weber	Director, Safety Boat Manager
G Weston,	Director
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

**Apologies:** D Skinner Director

**Absent:**

What: Action to be completed  
Who: Person assigned to complete the Action  
When: Deadline; date by which the Action is to be completed by assignee  
Status: Ongoing, On Hold, Over Due, Complete

**581 MINUTES OF PREVIOUS MEETING**

WHO WHEN STATUS

Agreed true summary of the meeting.

Proposed: Commodore Carried Unanimously

**582 MATTERS ARISING**

**582.1 568.1 – Catering**

PH confirmed that the advertising on the website for social events will be dealt with by Jacqui in the Office and herself.

CLOSED

**582.2 568.2 – Sussex University**

TC reported that this item was still ongoing.

TC      Asap      Ongoing

- 582.3 568.3 – Heart Defib**  
 In DSki's absence, item taken over to next meeting  
 DSki June Ongoing
- 582.4 568.4 – "A" Pontoon Maintenance**  
 TK advised that the maintenance was on hold whilst work was being carried out on the Southwick moorings. A letter was going out to berthholders updating them on the situation.
- 582.5 568.5 – Wavelength**  
 SV reported that the next edition would be a little later than planned as an article from the Bar Refurbishment Committee was to be added.
- 582.6 568.6 – RYA Grant Funding**  
 This item was still ongoing  
 SV Ongoing
- 582.7 568.8 – Sub Committees**  
 JF reported that all information had been received.  
 CLOSED
- 582.8 568.12 – Parking at Weekend**  
 Item on agenda.
- 582.9 569 – Funds Release Gift for Deana**  
 PH advised that food arranged. She was to speak to Deana to arrange convenient date for her to visit the Club.  
 PH ASAP Ongoing
- 582.10 569 – Funds Release Gift for Deana**  
 SV advised that he had received the article for Wavelength.  
 CLOSED
- 582.11 571 – Member Survey**  
 Item on agenda.

**582.12 572 – Bar Committee**

Commodore advised that following the comments received from the Members it had been decided to put the refurbishment on hold until such time discussions could be held with the Members. This is to be arranged.

Comm    ASAP    Ongoing

**582.13 573 – Doug Beanland’s Email**

Commodore advised that he was still to speak to Messrs Beanlands and Cross.

Comm    ASAP    Ongoing

**582.14 574 – Comments Book**

TL advised that the book was being kept in a visible place and being used. On agenda.

**582.15 575 – Tarmount Hard**

LW advised that he had met with the Slipways Group and had a very productive meeting. He also advised that the funding allocation was to be discussed at a future Planning Meeting. LW would ascertain when this would be discussed and sought support for the Club’s proposal from as many Members as possible to attend the relevant meeting.

LW    ASAP    Ongoing

**582.16 576 – Riverfest**

SV advised that he attended the Riverfest Meeting on behalf of the Club. He did not believe that the Club would be approached for participation, nor did he feel it would be able to do so with restricted public access to the Clubhouse.

**582.17 577.2 – Life Membership**

This item was ongoing.

PH    ASAP    Ongoing

**582.18 579.5 Solent Trailer**

AW advised that the trailer was soon to be made roadworthy. He had designed a usage spreadsheet for all trailers for the report he was preparing for October’s meeting.

### 583 DIRECTOR RESIGNATION

TL advised that Bernie Watkins had resigned as a Director of the SYC and had been removed from the register at Companies House.

### 584 RULE CHANGE –RULE 5

A change to Club Rule 5 had been proposed by the Moorings & Maintenance Committee. It was agreed that parking at the Club was an issue and needed sorting but the validity of the proposed new rule was questioned. It was decided that PH/TK and GW would meet to discuss all aspects and report back to the next meeting.

PH/TK/  
GW      ASAP      Ongoing

### 585 LEASE OF WATER

TK advised that he was waiting for the updated lease from SPA in order that it may be signed.

### 586 FINANCE COMMITTEE

#### 586.1 Half Year Management Accounts

LW thanked KH for his comments regarding instructor fees and advised that the notes were for guidance only. He asked for any other questions, none.

#### 586.2 Budget Requirements

LW advised that the Finance Committee Meeting is for budget holders but all were invited to attend. Meeting 17<sup>th</sup> June decisions to go to July's Board for ratification. In order that the meeting is concise, LW asked that budgets are received as early as possible. LW asked all Sections to provide details of Committee meetings in order that he may attend. TL asked that if any Committee were hoping to spend larger sums of monies on projects if approximate dates could be provided. LW outlined what was required of a business case and their order of importance.

Budget  
holders      Asap      Ongoing

## 587 MEMBER SURVEY

SV confirmed that a breakdown of responses had been distributed and that it was his intention, with the Board's agreement, to publish this document in Wavelength. All agreed. He was a little disappointed with the low participation, 5%, but those received made valid points. Commodore thanked SV for a fantastic job.

SV      ASAP      Ongoing

## 588 NAMS (New Active Member Scheme)

SV outlined the principle of NAMS, which was to target active, new Members by offering a substantial discount on their first year's membership fees. He wanted the Board to advise whether; 1) if the scheme was wanted and 2) was the Board comfortable with the suggested level of discount being offered?

AW asked how the scheme would be advertised. SV advised that details would be on the website and in Wavelength. IOD commented that the eligibility criteria did not mention dinghy sailors. SV said he would amend this to include dinghy sailors.

Discussions were held as to what would constitute an active Member. SV commented that before a NAMS application was accepted it would have to be signed off by a Board Member, who would be confirming the applicant's eligibility to the scheme.

KH commented that the scheme would take money away from him as it would always be more cost efficient for someone to join under the scheme and then take the Member rate for training courses. KH advised that he had a large take up from non-Members on most courses and he would lose this income stream. He suggested that training be removed from the eligibility document.

TK believed that the scheme should be targeted at those who wish to join in and get on the water. LW believed that more thought was needed. Commodore stated that membership uptake was slow at the moment. TC advised that he was in favour of anything that brought in more Members but it must be the right thing and the proposal needed

to be relooked at and brought back to the next Committee Meeting. TK commented that that would be June and well in to the sailing season.

A vote was taken to ascertain the opinion of the Board.

For: 14 Against: 1 (LW)

SV stated that he would not be comfortable going further forward without the support of the Treasurer. SV to rework and bring to next meeting, 3<sup>rd</sup> June. SV June Ongoing

Commodore stated that if the item could be sorted by email, all the better as all comments received had been noted by SV. TL reminded all that Companies Act allowed for resolutions to be done by email.

#### **589 WEST ENTRANCE**

TK advised he was still waiting on WSCC and Osbornes to come back with revised drawings on the disabled access to the West entrance. LW asked whether there was any idea of the cost to the Club? TK advised that a cost could not be ascertained until the drawings were received and the Club's responsibilities were known. TK ASAP Ongoing

#### **590 OPEN DAY**

SV advised that he had spoken with DSki regarding this year's Open Day. Due to the limited pedestrian access and focus of the town being on Beach Dreams it was agreed the Club would not get the footfall. SV has suggested that this year's event be either cancelled or delayed. Consensus was that this seemed the logical option

#### **591 RNLI OPEN DAY**

SV advised that the RNLI would be holding their Open Day on Sunday 30<sup>th</sup> September and have offered the Club a table. All in agreement to accept. TL to advise RNLI. Done 1<sup>st</sup> May. TL ASAP Closed

## **592 ROGUES GALLERY**

SV believed that it would be a good idea to have photos of the Board on the website. SV asked if anyone had any objections. None did. TC asked if each Director could have a dedicated email address. SV suggested that each Section had their own email. All asked to forward an informal photo to the Office asap. It was also agreed that the staff would have a group photo on the site.

ALL      ASAP      Ongoing

## **593 CAR PARKING**

GW commented that as a meeting had already been arranged to discuss this matter, no further comment was required.

## **594 COMMENTS BOOK**

PH read through the comments received. One stated that a menu was attached but unfortunately it was not in the book. PH will speak with the person to get a copy of the menu they referred to. Another item was agreeing with the sentiments in item 595 and their questions would be answered by that minute. Other comments made reference to the quality of toilet roll holders in the ladies and lack of full length mirror. Both of which had been sourced, but yet to be installed. PH to respond.

PH      ASAP      Ongoing

## **595 CHANGING ROOM REFURB**

All confirmed they had received the correspondence string. Commodore advised that he had met with Mr Lainchbury and agreed that Mr Lainchbury had many valid points. Commodore agreed that the workmanship was not up to a standard that the Club should have accepted. Mr Lainchbury believed that the contractor should rectify the situation. Commodore stated that the work needed to be put right. Mr Lainchbury was also concerned that there was no sight of proper minutes discussing the tenders received for the job.

SV asked whether anyone had spoken to the contractor. TL advised that the director responsible had signed off the work and the bill had been paid, the director had subsequently resigned from the Board. On the question of whether the club had any legal recourse PH advised

the Board there was little chance of success and the responsibility for any shortcoming to the tiling in the gents should be shouldered by the Board.

TL to invite Mr Lainchbury to the next BMC meeting. Done 1<sup>st</sup> May

TL      ASAP      Closed

## **596 BAR ARTWORK**

Item covered under Matters Arising.

## **597 CCTV COVERAGE**

Commodore advised that concerns had been raised that the camera in the Bar was intrusive. The camera had been moved away from the area it was covering, the trophy cabinet, but has been returned to its proper site. The Commodore also advised that the camera was not powerful enough to view who was at the Bar and he was satisfied that there was no intrusion.

Comments had also been received that there was insufficient signage notifying people of the cameras and more signs have been arranged. SV asked TL how long he spent on the initial query. TL advised a whole working day. GW stated that it should not be considered a day wasted as TL was dealing with a Member's query.

## **598 MEMBERSHIP MATTERS**

### **598.1 New Members' Listing**

TC commented that Rob McLean did not appear on the list. JF said she would investigate and if it were an omission all in agreement list could be retrospectively reissued with the correct information.

JF      ASAP

Proposed: Commodore      Carried Unanimously

## **599 CORRESPONDENCE**

None received.

## **600 ANY OTHER BUSINESS**

### **600.1 Emergency Expenditure – West Slip Trolley**

TK advised that the West Slip trolley had broken. An immediate repair was required at a cost of £1,500 due to boats being booked on to use the facility. TK was seeking retrospective authority to spend the money.

Proposed: TK 2<sup>nd</sup>: LW Carried unanimously

### **600.2 Pigeons**

AW advised that the safety boats were being covered in bird effluence. TK advised that he had a meeting with Keith Phelps to discuss the matter. In the meantime, AW was offered a tarpaulin.

### **600.3 Atlantic Rowers**

JF enquired as to whether anyone would be attending their Gala Dinner, being held at the Club. Unfortunately it was a busy sailing weekend and no one was available. Commodore believed that the Club should support the rowers and stated he would seek representation and advise the Office. John and Lavender Ramus to attend in Commodore's stead.

Comm ASAP Closed

### **600.4 Donation by SPA**

KH stated he had been advised that SPA had an article on their website which said it had donated a boat to the Club. KH asked the Board if anyone had seen it. No one had. KH said he would send a link to the story to the Office for further investigation.

KH ASAP Ongoing

### **600.5 Youth World's Championships in America**

KH advised that it was his intention to take a Youth Team to participate in this event. He will keep the board apprised of progress.

KH

Ongoing

**601 DATE OF NEXT MEETING**

Monday 3<sup>rd</sup> June

There being no further business the meeting closed at 2227.  
I agree the above to be a true summary of the meeting.

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