

To be RATIFIED

**SUSSEX YACHT CLUB  
MINUTES OF THE MEETING OF THE MAIN COMMITTEE  
HELD MONDAY 18<sup>TH</sup> MARCH 2013**

**Present:**

D Ramus	Commodore
S Vyse	Vice Commodore, Chair, Publicity & New Members
T Kinch	Rear Commodore, Chair, Moorings & Maintenance Cttee
Pat Hill	Rear Commodore, Chair, House Committee
L Woodhams	Rear Commodore, Hon. Treasurer
T Cork	Director, Sailing Section Captain
N Fraser-Betts	Director
D Golding	Director
N Haines	Director, Chair, BSAC
K Headon	Director, Training Principal
I O'Deill	Director, Chair, Dinghy Committee
G Roberts	Director
M Rummery	Director
D Skinner	Director
A Weber	Director, Safety Boat Manager
G Weston	Director
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

**Apologies:** B Watkins Director

**Absent:** None

What: Action to be completed  
Who: Person assigned to complete the Action  
When: Deadline: date by which

the Action is to be completed by assignee  
Status: Ongoing, On Hold, Over Due, Complete

MINUTES OF PREVIOUS MEETING		WHO	WHEN	STATUS
	LW commented that an issue he had with the minutes had been raised too late for inclusion. They had been put in writing and distributed by email.			
	Proposed: Commodore Carried unanimously			
<b>568</b>	<b>MATTERS ARISING</b>			
<b>568.1</b>	<b>577.1 - Catering</b>			
	SV advised that he did not believe it beneficial for the Caterer to have a dedicated web page and that his contents should be	TH	ASA	ONGOING

	with the relevant social function page on the site. House Committee to arrange.			
<b>568.2</b>	<b>577.2 – Sussex University</b>			
	TC reported that the University currently had 8 students signed up to join the Club, although some 17 were regularly out sailing. It was decided that skippers were to inform the Sailing Section of those students who sailed with them and the University were to encourage them to join their scheme. The 6 visit rule would be put in to effect for those who did not join as they were using the Clubhouse as well.			
	Sailing Section were asked to email skippers and ask them to provide the names of any Sussex University students who crew with them. This information would be passed to the University's Sailing Group.	TC	ASAP	ONGOING
	LW asked what the financial costs to the students would be. TC advised that each student would pay the University Sailing Section £20, which would take them up to renewal, 1 <sup>st</sup> October. The University Sailing Section would then pay this money to the Club.			
<b>568.3</b>	<b>557.3 – Heart Defib</b>			
	Dski advised that he was still waiting to hear from Jon Morris from the NHS Ambulance Service. He would chase.	Dski	ASAP	ONGOING
<b>568.4</b>	<b>577.6 – "A" Pontoon Maintenance</b>			
	TK advised that progress was going well and the Boatswains were on to the third section.	TK		ONGOING
<b>568.5</b>	<b>557.7 – Wavelength</b>			
	SV advised that Wavelength was currently with Miles Mayall for ediling.	SV		ONGOING

	568.6	<b>557.8 – RYA Grant Funding</b>			
		SV advised that this item was still ongoing.	SV		ONGOING
	568.7	<b>558.2 – Electricity in Yard</b>  TK stated that this was ongoing. LW suggested that the item be deferred until July's meeting to allow John Pryke to carry out his review.	TK	JULY	ONGOING
	568.8	<b>559 – Sub Committees</b>			
		JF advised that she was still waiting on Sailability and BSAC. Once received she will compile and distribute a summary list.	KHINH	ASAP	ONGOING
	568.9	<b>561 – Comments' Book</b>			
		On agenda.			
	568.10	<b>562 – Shoreham Harbour Development Plans</b>  TL stated that the Club had made the Council aware of its interests in the site of this development and it was noted. The Club will be kept informed of progress.			
	568.10	<b>565.1 – Lobby Clock</b>			
		TL advised that the clock had been repaired at no cost to the Club.			CLOSED
	568.12	<b>565.3 – Parking at Weekend</b>			
		Dski reported that he arrived before 8am on the day of the last Farmers' Market. There were no vehicles associated with the market attempting to park at the Club and any legitimate user of the Club was informed they must display a valid parking permit, those that were not were asked to contact the Office to arrange. JF confirmed there had been a large increase in the number of parking permits requested.			

The exercise will take place again on the next Farmers' Market 13<sup>th</sup> April.

569	<b>FUNDS RELEASE (UNBUDGETED) – GIFT FOR DEANNA</b>			
	PH confirmed that unfortunately Deanna would not be returning to the Club. Deanna did not want a fuss but House Committee would like a lunchtime reception and a gift (possibly vouchers). Commodore happy for the Club (and those Members who wished) to donate. It was suggested, and agreed, that a Commodore's Shield be presented. House to speak to Hocine regarding him providing a buffet and arranging the Members' collection and the Club to donate a gift (value agreed) and shield.	PH	ASAP	ONGOING
	Proposed: PH 2 <sup>nd</sup> : LW Carried unanimously  SV stated he would put some words in Wavelength. NFB to provide	NFB/S V	ASAP	Ongoing
570	<b>REVISED DATES OF MAIN COMMITTEE</b>			
	TL stated that due to the Budget timetable there would be changes to the dates of the next four Main Committee Meetings to:			
	April 29 <sup>th</sup> (instead of 15 <sup>th</sup> ) May (NO Main Committee Meeting) June 3 <sup>rd</sup> (instead of 17 <sup>th</sup> ) June 17 <sup>th</sup> (Finance Committee Meeting)			
	TL asked if anyone had any difficulties with these arrangements – no one did.			
571	<b>MEMBER SURVEY</b>			
	SV reported that this was not yet finalised. TL asked if he was able to commit to a date as the Office was receiving queries regarding the findings. SV stated he could not.	SV	ASAP	ONGOING

572	<b>BAR COMMITTEE</b>			
	<p>Commodore advised that another artist's impression had been arranged. There was a unanimous consensus that the bar top should be made of wood. There had been some comments on why the Club was spending so much on the bar. TC reminded all that the budgeted amount was not just for the bar but the whole of that area and included electrics, decorating etc. IOD commented on the removal of the Wet Bar. LW stated that it was rarely used. LW commented that although £50k had been budgeted for the project, nothing would be spent until the best value received. Each element of the purchase will be scrutinised for best value.</p>			
	<p>GW asked whether it would be possible to email the drawings to the Members for their comments. Commodore confirmed that this would be possible and he would be willing to extend the deadline for comments by one week for this purpose.</p>	Comm	ASAP	ONGOING
	<p>TL advised that further communications had come in for the Commodore, which were passed to him. Office to arrange replies on behalf of the Commodore.</p>	TL	ASAP	ONGOING
573	<b>DOUG BEANLANDS' EMAIL</b>			
	<p>The meeting, who had received a copy of the email string, were advised that due to procedures not being followed, Doug Beanlands' and Tony Cross' proposal for Mrs Meadows to be considered for Honorary Membership had not been processed in accordance with the rules (it was pointed out that this was a deliberate decision made in the best interests to avoid possible embarrassment at AGM. It was unfortunate that this has backfired). This unfortunate situation had been immediately rectified by offering an open invitation for Mrs Meadows to visit the Club and that the proposal would be brought to the AGM in January 2014. GW asked that a communication be sent to Messrs Beanlands and Cross. The Commodore stated he was more than willing to speak with these Members personally. This action was agreed.</p>	Comm	ASAP	ONGOING

574	<b>COMMENTS' BOOK</b>			
	PH advised that there was one comment, unsigned, pertaining to the proposed development of the bar. It was understood that this Member might also have written to the Commodore and would be receiving a reply.			
	GW asked that when the comments in the book were reviewed at Committee, a more detailed response is given in the book, albeit if it were just to say "being dealt with", so that the Members were aware that the Committee were dealing with their queries.			
	SV asked if the book could be left in a prominent place as it keeps being moved to behind a stack of papers and out of sight of the Members. TL to request this of Hocine.	TL	ASAP	ONGOING
575	<b>TARMOUNT HARD</b>			
	LW advised that the owners of the Parcel Force site were, as part of their proposed development plans, bound to offer something back to the community under a Section 106 Agreement. It was envisaged that the development of Tarmount Hard, which is between the Club and the development and which the Club owns, would be a part of this agreement. This would give the community access to the water and would also benefit both the Club and development. The Club would not sell the land but offer a license to the developers.			
	LW also advised that the development of Tarmount Hard came as a result of a suggestion from the local Slipways Group, as they would also benefit from this. As it transpires the area was not suitable for their needs and the Slipways Group will now not support any development for the Hard preferring to try and use the funds for a slipway elsewhere in the river. Some councillors seem to prefer this option also. The developers would be more inclined to favour the development of Tarmount Hard as this is beneficial to their development as well.			

	After discussion, it was agreed that the Flag Officers would put together some form of words to pursue the development of Tarmount Hard as opposed to the monies going to the Slipways Group. LW to arrange meeting to discuss.	LW	ASAP	ONGOING
<b>576</b>	<b>RIVERFEST</b>			
	TL advised that at the last meeting of the Footbridge Steering Committee, Cllr Mike Mendoza mentioned Riverfest. TL stated that he had not heard of the event before and investigations came up blank. The Office was subsequently sent an invitation to attend a Riverfest meeting, at very short notice, and no representative was able to attend. TL wished to ask the Board whether they believed the Club should get involved with event, which was being held over the August Bank Holiday period.			
	SV commented that he had looked in to the event and found very little but believed it was mainly a foodie festival and not relevant to the Club. LW suggested that a rep goes to the next meeting and reports back to the Board. The next meeting would be held on 3 <sup>rd</sup> April. Commodore/LW/TK to attend.	Commdr TK/LW	3 <sup>rd</sup> APRIL	ONGOING
<b>577</b>	<b>MEMBERSHIP MATTERS</b>			
	<b>577.1 NEW MEMBERS' LISTING</b>			
	List read through.			
	Proposed: Commodore Carried unanimously			
	<b>577.2 LIFE MEMBERSHIP</b>			
	Commodore stated that he believed it unfair when a couple had been Members for over 25 years and one of them becomes eligible for Life Membership, the other still has to pay Single Membership.			

After discussion, it was agreed that the Flag Officers would come up with some wording for a proposed change to the Club Rule and report back. PH agreed to try to draft a suitable rule revision for future consideration.

PH April ONGOING

**578 CORRESPONDENCE**

**578.1 5<sup>th</sup> Lancing Sea Scouts**

The Sea Scouts had written thanking the Club for the use of the facilities for their recent official launch of their new vessel.

**579 ANY OTHER BUSINESS**

**579.1 Access to "A" Pontoon**

NH enquired as to when the bridge to "A" Pontoon would be reinstated. TK hoped that it would be back by the end of the week.

**579.2 Micro-filter for Bar Phone**

TC asked if one could be sourced, as when the phone rings, it interferes with the broadband signal. JF confirmed there was one in the office and it would be fitted. Done at mtg end.

JF ASAP CLOSED

**579.3 Responding to Emails**

TL advised the meeting that the Office had a policy that all emails received are responded on day of receipt (within office hours), even if it is just a holding response. TL commented that unfortunately he was awaiting many responses from Board Members from queries sent to them and without which he and other office staff could not respond to the initial enquiry. He asked all to respond as quickly as possible even if it is just to say that you cannot deal with the matter at that time and would get back.

**579.4 Budgets**



LW asked all budget holders to try and avoid requests for unbudgeted funds. All must think carefully of future possible requests now.

**579.5 SOLENT TRAILER**

LW advised that the new trailer had arrived. The old trailer had not been sold as it happened there was a problem which might necessitate the Club keeping both trailers (the purchase of the new trailer was dependant on the sale of the old one).

LW also advised that the Solent RIB also required a modification in order that it could operate off it. The cost of the modification and the non-sale of the rib incurred an extra cost in the region of £1k.

AW advised that the main problem was that the new trailer required a higher level of understanding to use when launching boats from it. He believed that if volunteers were allowed to use the new trailer, there would be damage to the engine of the rib, which would cost in the region of £9k. There was a problem of untrained volunteers.

TC stated he could not believe untrained people were allowed to use the Club's trolleys and that this should stop. TL advised that the Office usually holds a list of those who were authorised to use Club vessels but AW had yet to provide this.

TK stated that it was blatantly clear that the situation required control. LW stated there should be a list available of those people who were trained to use the trolleys and a mechanical device fitted so that only authorised people could use the relevant trolley.

TL also advised that if two trolleys were to be used, then thought must be given as to where they are put after they had been used as the Boatswains do not have the time to move

AW

AGAP

ONGOING

ribs on to the appropriate trolleys.

GW suggested that AW produce usage stats for each trolley and report back at the end of the season. It was agreed that the sale would be deferred for six months after consideration of AW's report.

It was agreed that up to £280 unbudgeted spend for amendments to the Solent rib be provided.

**580 DATE OF NEXT MEETING**

Monday 29<sup>th</sup> April 2013

There being no further business the meeting closed at 2210.

I agree the above to be a true summary of the meeting.

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AW OCT'S ONGOING  
MPET