

DRAFT

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 17<sup>th</sup> SEPTEMBER 2012

**Present:**

A Saunders	Commodore & Chair
D Ramus	Vice Commodore
D Skinner	Rear Commodore, Chair Moorings & Maintenance Cttee
C West	Rear Commodore, Chair House Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
G Roberts	Director
DI Saunders	Director
K Headon	Director, Training Principal
T Kinch	Director
T Cork	Director, Sailing Section Captain
I O'Dell	Director, Dinghy Section Captain
B Watkins	Director
D Norwood	Director, Chair, BSAC
S Vysa	Director, Chair, Publicity & New Members
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

**Apologies:**

Miles Mayall	Director
Pat Hill	Director

**What:** Action to be completed  
**Who:** Person assigned to complete the Action  
**When:** Deadline: date by which the Action is to be completed by assignee  
**Status:** Ongoing, On Hold, Over Due, Complete

494	MINUTES OF LAST MEETING	WHO	WHEN	STATUS
	Agreed as true record.			
	Proposed: TC 2 <sup>nd</sup> DSau For: carried by all those who attended July Meeting			
495	MATTERS ARISING			
495.1	488.1 Fixture Card			
	On agenda.			
495.2	480.2 Member Survey			
	On agenda			
495.3	488.3 Members' Report Book			
	CW reported that the book is missing. BW confirmed that it had been missing for a number of weeks. Book to be replaced.	SV	Asap	Ongoing
495.4	476.10 Taylor Wimpey			
	Signage has been agreed, erected and paid for			
495.5	480.11 Three Quarter Tonne Class			
	TC reported item ongoing.	TC		Ongoing
496	CLUB FORUM			
	Commodore advised only DSau and TK turned up. Due to the lack of			

	membership turnout can only presume everyone is satisfied. One Member did attend and discussed some items with the Commodore.			
	Discussions were held as to why the Membership did not attend. Some believed apathy, some that they were happy. SV suggested that Forum be advertised in advance for 2013 and ask for questions, advising that if insufficient reaction gained it could be cancelled. TL advised that first couple of years had some 80 people in attendance.			
<b>496.1</b>	<b>Taps in Boatyard</b>			
	Three taps not working. Commodore reported to M&M	DSki	Asap	Ongoing
<b>496.2</b>	<b>Boatyard Debris</b>			
	To be raised with M&M	DSki	Asap	Ongoing
<b>497</b>	<b>AGM JANUARY 2013</b>			
<b>497.1</b>	<b>Directors Rotation</b>			
	BW asked who the Vice Presidents were. TL confirmed Rob Grierson and Derek Copeman he also advised that Chris West was also eligible to be a Vice President if elected. BW asked whether a Director could also be a Vice President. TL advised that the constitution does not state that anyone could not be both a Director and a Vice President.			
	Commodore confirmed that BW, DSau and KH were due to stand down under rotational rules unless others did so. DSau confirmed she would be standing down and not re-standing. DN also confirmed he would be standing down as he was standing down as Chair of BSAC but his incumbent would be standing.			
	There was discussion as to whether the three Sailing Cups presented at the AGM would this year be presented at the Sailing Section Prizegiving. DSki suggested that the trophies remain being presented at the AGM due to the high number of trophies already presented. After a show of hands, it was decided to keep the presentation at the AGM. TC suggested that a request for recipients go on the website and in In The Wind.			
<b>497.2</b>	<b>President and Vice Presidents</b>			
	TL advised that Rob Grierson had agreed to stand as President if proposed by the Board in October. Derek Copeman has agreed to remain a Vice President if proposed by the board in October. Chris West has agreed to become a Vice President if proposed by the Board in October. Alan Saunders has also agreed to stand as			

		a Vice President if proposed by the Board in October.			
497.3	<b>Flag Officers</b>				
		TL reminded all that Flag Officers are required to stand down each year and re-stand if they wish to stand again for office.			
497.4	<b>Honorary Members</b>				
497.5	<b>Annual Report – Reports Required by 15<sup>th</sup> October</b>		Commodore, LW, KH, IC, ID	Next meeting	Action
498	<b>Finance Matters</b>				
498.1		LW confirmed that the flag pole is back in situ at a cost of £2,500 as approved. DSKI asked if some new flags could go on it. TL advised that the pole was not quite finished and requires stopping again for another several coats of paint.			
499	<b>WEBSITE MATTERS</b>				
499.1	<b>Training and Shop</b>				
		SV stated that there will be an experiment on a second site before going live on Club site. He also believed that there needed to be a separate Training website dedicated to training and the ability to book and pay online. SV asked the Board for their opinion.	SV	Oct. Mtg	Action
		LW stated that he believed that a separate Training website would deter from the Club's identity. SV stated that if would be better from an online marketing position it would be more beneficial to have a dedicated training website. Commodore asked if anyone was unhappy with SV's proposal. SV confirmed a copy of the site would be available at October's meeting.	SV	Oct's Mtg	Action
		Commodore advised SV that he would like to discuss the shop element with himself and TL.	SV/Commodore	Oct Mtg	Action
500	<b>WAVELENGTH</b>				
		SV advised that he would speak with the Commodore outside the meeting.	SV	Oct Mtg	Action
501	<b>FIXTURE CARD</b>				
		SV advised that there is a web based pro forma fixture card with tidal data. He asks that one rep from each sub comm. is nominated to input data and sign off the data by a deadline to be set by SV in due course. Date for final production is c. 17/18 December 2012.	All Sections	Oct Mtg	Action
502	<b>MEMBER SURVEY</b>				
		SV advised that he had a draft of the sort of questions he would like asked and distributed copies. It was his intention to distribute the survey with the next edition of Wavelength. The survey would be anonymous and postage			

	would be freepost. The survey could also be completed on line. LW asked what the cost would be. SV advised that it was thought to be in the region of £700. All data would be collated by himself and analysed and he would report back to the Committee. SV confirmed he would email a copy to everyone for their consideration and comments.	SV	Asap	Ongoing
<b>503</b>	<b>FAIRVIEW SAILING</b>			
	KH advised he had not as yet moved very far forward and will bring business plan to October's meeting.	KH	Oct's Meeting	Ongoing
<b>504</b>	<b>1<sup>st</sup> FLOOR RENOVATION</b>			
	DR advised first Committee meeting held and work is in hand. BW asked why this item had been taken out of Buildings Maintenance budget. LW advised that the Committee were only discussing and sourcing ideas. Commodore advised that the committee were coming up with the design brief etc. There will be no spend, with Board approval, until after 1 <sup>st</sup> October 2013.			
<b>505</b>	<b>SAILING SECTION</b>			
	<b>505.1</b> <b>Concerns over Rallies</b>			
	TC advised that Hazel Arnold had been appointed Rally Secretary at the AGM.			
	<b>505.2</b> <b>VPRS</b>			
	To be utilised next year. Details to be distributed.			
	<b>505.3</b> <b>Update from AGM – 16.9.12</b>			
	Nothing to advise.			
<b>506</b>	<b>SOUTHWICK MOORING EXTENSION</b>			
	DSki informed by Land Registry that despite no objections to the Club obtaining title to the land had been received the application had been passed to the next level. TC suggested that current and possible mooring users be written to asking their possible usage in order that some idea can be gleaned as to future requirements.			
<b>507</b>	<b>CATERING CONTRACT</b>			
	CW advised contract has been signed and the Caterer is still well received. SV asked the Board if he could offer Simon his own page on the website. All agreed good idea. SV to speak to Simon.	SV	Asap	Ongoing
<b>508</b>	<b>COMMODORE'S COCKTAIL PARTY</b>			
	Commodore advised that a Cocktail Party had been arranged for 20 <sup>th</sup>			

	October. The aim of the evening would be as a handover to the new Commodore. All new Members from the past year will be invited as well as others by invitation. Formal invitations will be sent.	Comms/JF	ASAP	Action
<b>509</b>	<b>OLD PULTENEY AWARDS</b>			
	Unfortunately the timespan for submissions was missed.			
<b>510</b>	<b>MEMBERSHIP MATTERS</b>			
<b>510.1</b>	<b>New Members' Listing</b>			
	Proposed: DR 2 <sup>nd</sup> : TK Carried Unanimously.			
	TC asked what sort of Members were leaving? It was decided that categorising leavers by activities may be difficult but could be possible from information held on their accounts.	JF	ASAP	Research
<b>511</b>	<b>COMPLAINT</b>			
<b>511</b>	<b>Bar Early Closing</b>			
	CW advised that he had held a meeting with Hocine and Hocine advised that the Bar was never closed before 2100 hours regardless of how long it was since the last customer left. Hocine advised that he keeps the Bar open until 2100. CW confirmed that Hocine was working within his contract.			
<b>512</b>	<b>CORRESPONDENCE</b>			
<b>512.1</b>	<b>Mrs Voit</b>			
	Commodore advised that Mrs Voit's letters were a Sailability matter. TL advised that the correspondence were addressed to Chris Peiling. The Board agreed that Sailability should deal with the correspondence.			
<b>512.2</b>	<b>Letter from Dave Norwood (BSAC)</b>			
	DN stated that he felt it disconcerting that BSAC were discussed at a Flag Officer's meeting without his knowledge. He also advised that he subsequently had had discussions with Chris West who asked, in DN's opinion, inappropriate questions regarding BSAC's assets. LW advised DN that at the meeting it was agreed there would not be a separate Dive Section at the Club. Commodore advised that CW raised the issue, which he was entitled to do but he was asked to speak to BSAC but there was no intention to create a separate SYC Dive Section.			
	Commodore asked DN whether his reply sufficed. DN confirmed that it did.			

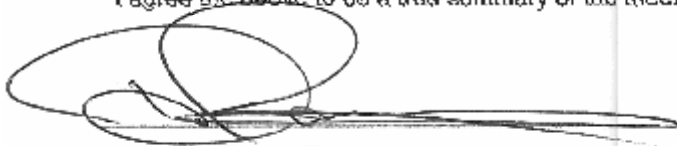
	<b>513.3</b>	<b>Email from Dave Norwood (BSAC)</b>			
		TL asked DN whether his email response to DN's letter regarding signage was satisfactory. DN confirmed it was.			
<b>514</b>	<b>ANY OTHER BUSINESS</b>				
	<b>514.1</b>	<b>Footbridge Rig</b>			
		Commodore advised that the large rig that has arrived over the weekend may cause damage. Commodore and TL to meet with Osbornes to discuss the issue.	TL	Asap	Ongoing
		DN advised that he had previously held a meeting with Osbornes regarding dust entering the Compressor Room filtration units. Osbornes said they would act to make any remedial work. DN advised that this has not happened. CW advised that the Club's Solicitor holds a disk of photographs of the West end of the yard which has been certified in case of any possible damage. Osbornes are aware of this.			
	<b>514.2</b>	<b>Comeback from Contractors</b>			
		Dski commented that any claims the Club may have against Osbornes should be dealt with quickly. LW advised that at a meeting with Osbornes they advised that they could not make any monetary decisions without communication with West Sussex County Council. LW advised the situation would be monitored and would keep dialogue open with Osbornes.			
	<b>514.3</b>	<b>Sussex University</b>			
		TC advised Sussex University had been in contact again and it was suggested that they form a group membership. It was agreed that they are charge x times £45 per member. TC to provide Office with co-ordinator details.	TC/JF	ASAP	Action
	<b>514.4</b>	<b>Annual Report</b>			
		JF advised that she required reports from the following Officers; Commodore, Dinghy Captain, Sailing Captain, Treasurer and Training principal no later than 15 <sup>th</sup> October for insertion to the Annual Report.	AS/OD/C LW/KH	15 Oct	
	<b>514.5</b>	<b>Commodore's Cocktail Party</b>			
		Dsau believed that the word "Cocktail Party" was somewhat dated. After discussion it was agreed it would be called "Commodore's Reception".	JF	ASAP	

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DATE OF NEXT MEETING; MONDAY 15<sup>th</sup> OCTOBER.

There being no further business, the meeting closed at 2230

I agree the above to be a true summary of the meeting.

  
D Ramu

15/10/2012



15/10/2012