

TO BE RATIFIED

SUSSEX YACHT CLUB

MINUTES OF THE MEETING OF THE MAIN COMMITTEE

HELD MONDAY 21st MAY 2012

Present:

A Saunders	Commodore & Chair
David Ramus	Vice Commodore
D Skinner	Rear Commodore, Chair Moorings & Maintenance Cttee
B Watkins	Director
Di Saunders	Director
K Headon	Director, Training Principal
Terry Kinch	Director
Tim Cork	Director, Sailing Section Captain
Ian O'Dell	Director, Dinghy Section Captain
Steve Vyse	Director
Dave Norwood	Director, Chair BSAC
T Leigh	Ex-officio, Secretary
Jacqui Flood	Ex-officio, Minute Secretary

Apologies:

C West	Rear Commodore, Chair House Cttee
L Woodhams	Rear Commodore, Hon. Treasurer
Pat Hill	Director
M Mayall	Director
G Roberts	Director

What: Action to be completed
Who: Person assigned to complete the Action
When: Deadline: date by which the Action is to be completed by assignee
Status: Ongoing, On Hold, Over Due, Complete

457	MINUTES OF LAST MEETING	WHO	WHEN	STATUS
	Agreed as true record of the meeting.			
	Proposed: TK 2 nd : TC Carried Unanimously			
458	MATTERS ARISING			
458.1	446.1 – Crewing Programme			
	Still ongoing.			
458.2	446.2 – Southwick Mooring Extension			
	Still ongoing			
458.3	446.5 – Adele Boysons’ Memorial			
	SV advised that a trophy had been ordered. He had, unfortunately, not been able to make contact with Tony Boysons to show the trophy but will endeavour to do so.	SV	Asap	Ongoing
458.4	446.6 – Bar Franchise Update			
	Commodore advised that Hocine had signed his contract which will be reviewed annually.			Closed
458.5	446.7 – Twinning			
	TL reported that Mr Passmore will contact him to take further.	TL		Ongoing
458.6	437.2 – BSAC Membership			
	Commodore advised that this item will be discussed at the next Flag Officers’ Meeting. DR suggested that DN, BSAC Chair, should be invited.	Comm	Asap	Ongoing
458.7	446.10 – Fixture Card			
	SV reported that item still ongoing.	SV	Asap	Ongoing

	458.8	446.11 – Member Survey			
		SV reported that the item is still ongoing.	SV	Asap	Ongoing
	458.9	446.12 –Members’ Report Book			
		SV advised that nothing had been reported.			
	458.10	446.13 – Club Brochure			
		SV advised still ongoing.	SV	Asap	Ongoing
	458.11	446.14 – Port Byelaws			
		TL advised that Julian Seaman had yet to come back to him regarding a space for boat washing in the canal.	TL		Ongoing
	458.12	448 – Rampion Windfarm			
		SV advised that he was still trying to speak with Tim Loughton MP and that he and LW had been invited to attend a meeting with Eon.	LW/SV		Ongoing
	458.13	450 – Sussex University Sailing Society			
		TC reported that he had met with their representatives. They were looking for a group of approximately 20, some of whom were instructors. Nothing will happen until September/October. Tim to bring back to Main Comm when something further to report	TC		Ongoing
	458.14	453 – Heating System			
		BW reported that he was still waiting to hear from Ian Worthington-Ellis. He would chase.	BW	Asap	Ongoing
	458.15	454.1 – Planning Application Old Parcellforce Depot			
		TL advised that a letter had been sent, outlining the Club’s objections to the proposed development.			
	458.16	455.3 – Security Southwick			
		The subject of Southwick being left unsecured is still ongoing. Commodore advised that the access codes to the upper floor and kitchen will be changed soon. TL also advised that access codes for the front door at both Shoreham and Southwick will be removed from the system and access will be by fob only. Exceptions will be made for visiting sailors and training courses but these codes will be date specific.			
459	FINANCE MATTERS				
	459.1	Finance Committee Meeting 11th June			
		In LW’s absence, TL passed his thanks to all for returning their figures on time. TL advised that LW would be sending out papers which will show budgets as have been submitted with alterations as agreed with LW prior. TL also advised that it was LW’s intention to send out a list of questions he wanted the budget holders to consider before the meeting.			
		LW asked if any queries could be sent to him prior to the meeting in order that he could provide correct answers. He did not envisage the meeting lasting longer than two hours.			
		Finance Meeting: 11 th June, 2000 hours.			
	459.2	Funds Release – Hand Dryers			
		BW reminded all of the inefficiency of the hand dryers. TL believed replacing them with more eco-friendly, efficient dryers would in the long run save the Club money. DSau asked if consideration could be given to replacing the dryer at Southwick also. Buildings Maintenance Committee to discuss.	Build/ Maint		Ongoing

		Proposal for release of £1,000 to purchase dryers.			
		Proposed: BW 2 nd : TC Carried unanimously			
	459.3	Funds Release – Health & Safety			
		TK advised that he had been reviewing the Club's Health and Safety issues. He advised that it was a mandatory requirement for the Club to conform to regulations regarding Health and Safety and Fire Regulations and a lot of work was required to bring the Club up to the required level.			
		TK advised that it was his intention to carry this work out himself but due to the scale of the work required, this would not be possible.			
		He recommended that a Consultant he dealt with be used for the work and to also provide Fire Safety training to the staff. The Consultant was willing to offer the Club a 25-30% discount on his usual charges			
		Commodore enquired whether TK envisaged any cost implications after the inspection had been completed. TK stated he believed that money would need to be spent to make the Club up to the required standard.			
		DSau commented that the upstairs floor in the store area at Southwick is dangerous with the floorboards having holes in them. It is understood that the replacement boards are with the Bosuns Dep. also that there was a large amount of rubbish cluttering up the area outside the members store areas which could be a fire hazard.			
		TK proposed funds release of £1,560 to engage a Health and Safety Consultant be agreed.			
		Proposed: TK 2 nd : Dski Carried unanimously			
	459.4	Funds Release – RYA Online			
		KH advised that there was an opportunity for the Club to register for the RYA's Online Training initiative. He believed this would be beneficial for the Club as it would broaden the Club's profile as all the online courses they offer have to be completed via a RTC.			
		For each course completed via the Club, the Club would receive the payment for the course and would pay the RYA commission on each student, which is built in to the course fees.			
		KH stated that this was the way forward and asked for funds release of £100, which would come from Training budget.			
		Proposed: KH 2 nd : SV For: 9 Ab: 1 (Dski) Carried			
	459.5	Funds Release – Sonar Purchase			
		KH reported that he would be having a meeting with the RYA to discuss the possibility of obtaining sails for Sailability after the Olympics. He also wanted to speak with them regarding the possibility of obtaining (or purchasing) a little used Sonar after the event also as there will not be a Sonar Class in 2016.			
		TK asked what would be happening to the existing Sonars. KH reported that one was in poor condition and required major work. KH commented that it would probably be his intention to dry sail a new vessel to keep it in competition condition. He believed the cost of upkeep would not be that expensive. He commented that he would only purchase, if available, the right boat.			

		After discussion it was agreed that KH would be allowed to offer up to £10,000 if he believed the vessel was suitable. This was a previously budgeted item.			
		Proposal that funds are released in principle.			
		Proposed: KH 2 nd : IOD Carried unanimously			
460	RELEASE OF ASSETS				
	KH reported that the Bahias' sails required changing and it would make more sense to rotate the boats around. He was looking for permission to sell the Bahias and offer to Members or those on courses.				
	Proposal to sell Bahias				
	Proposed: KH 2 nd : TC Carried unanimously				
461	STAFFING				
	TL advised that the Club's Handyman had been off sick since February. TL had been in contact with him and he is uncertain as to whether he will be able to return to work. TL requested that the Board allow him to offer the position on a temporary, monthly rolling contract to the gentleman who is currently fulfilling the role.				
	TC asked whether the current incumbent was costing the Club any money. TL advised he was not. DR suggested that the current incumbent is advised that the position would be held open for him for 6 months and offer the temporary employee a monthly rolling, temporary contract. Commodore suggested that as the current incumbent has already been off for four months, and that there seemed little likelihood of him returning, the termination should be in two months time.				
	All agreed.		TL	Asap	
462	FROSTS/MINELCO DEVELOPMENT				
	TL summarised LW's notes from a recent meeting they had attended with the developers of the Frost site. The developers had outlined their proposals for the site and asked for the Club's views which were given.				
463	SHOREHAM PORT MEETING				
	TL advised that the Club had been invited to attend the annual Shoreham Port tenants' meeting which will be held on Wednesday 4 th July, 1000-1200 hours. It was decided that the Commodore and TC would attend to represent the Club and that TK was attending the meeting also as he was a tenant of the Port. TL to advise the Port of attendees.		TL	Asap	
464	MEMBERSHIP MATTERS				
	464.1	New Members' Listing			
		List read through. DR was sorry to hear of the passing of Ian Harrison.			
		Proposed: Dski 2 nd : DR Carried unanimously			
465	PUBLICITY MATTERS				
	465.1	Open Day			
		Dski arranged with those present rota for duties on the day.			
466	CORRESPONDENCE				

	466.1	Letter of Complaint – Bar Closing			
		TL advised that he had received a letter from a Member who found that the bar had closed relatively early one evening when he wished to use it and asked that the Board speak with the franchisee regarding set closing hours. Commodore advised that House Committee needed to speak to the franchisee.	House Committee	Asap	Ongoing
	446.2	Letters of Apology			
		TL advised he had received two letters of apology from two young members, whose over boisterous playtime ended in some boats being covered in mud. They were genuinely very sorry and assured TL that it would never happen again and their apologies were accepted.			
467	ANY OTHER BUSINESS				
	467.1	Item Found by Cleaner			
		TL advised that the Cleaner had found a substance in the Restaurant area which was believed to be cannabis. It was decided that the best course of action would be to dispose of it.	TL	Asap	Ongoing
	467.2	No 6 Buoy			
		SV reported that No 6 Buoy was sinking. DN stated he would raise the item at his Committee meeting and see if anyone could assist.	DN	Asap	Ongoing
	467.3	Racing Courses			
		SV reported that twice the racing course had interfered with SSC dinghy sailing and he believed an accident may occur. TC confirmed he would speak to SSC in order that both clubs work together.	TC	Asap	Ongoing
	467.4	Marketing of Club			
		TK asked whether there was a marketing strategy for the Club. SV advised that it was his intention to work on this. He believed the Club Brochure would go a long way to achieve this. He currently leads a committee of one so it is likely that most activity will be discussed at main committee meetings.			
	467.5	BSAC Members			
		DN advised that he spoke to 12 BSAC members who have advised that they would have to leave BSAC if they had to join SYC as well. DN believed the way forward would be to have a group membership. Commodore stated that this could be dealt with at the Flag Officers' meeting that DN would be attending.	Flags	Asap	Ongoing
	467.6	2012/13 Budgets			
		DR reported that he had been requested by LW to ask the Board to consider proposals for next year's budget charges based on income effect and gave three possible scenarios with the implication of each. All agreed that LW needed to provide more information before any decisions on percentage rises could be made.	LW	Asap	
468	DATE OF NEXT MEETING				
	Monday 25 th June 2012				

There being no further business, the meeting closed at 2140

I agree the above to be a true summary of the meeting.
