

Sussex Yacht Club

Minutes of house committee meeting held at Shoreham on December 11th 2014

	<p>Present : Pat Hill, Brenda West, Sue Large, Neil Fraser-Betts, Giles Weston, Ian Bush, Simon Haffenden, Tim Cork.</p>	
	<p>Apologies for absence: None</p>	
	<p>Minutes of last meeting: Agreed. Matters arising: <i>Matters Arising –previous minutes</i></p>	
	<p>Franchisees Reports: Bar</p> <p><i>Harveys are replacing three hand pumps. A fourth is required. Costings to be supplied to PH. C/F Jan 2015</i></p> <p><i>Tim Cork advised that the lights have been ordered for the River Room. Have arrived, awaiting installation.</i></p> <p><i>Christmas Eve Carols to be on the 24th. The choir has confirmed they are available. Simon to be contacted re buffet.</i></p> <p>The bin area is still not working well for the bar area although it is a great improvement for the kitchen.</p>	<p>TC</p> <p>TC</p> <p>SH</p>
	<p>Franchisees Reports: Catering: Simon has installed a new coin operated coffee machine in the lounge area by the TV. It has been moved to another position and furniture needs to be kept clear to enable access.</p> <p>The office received a complimentary e-mail from Lancing Sailing Club following their recent event. Passed onto Simon.</p> <p>Simon asked about the hot trolley.</p> <p>The kitchen had also had an unannounced inspection by Environmental Health and scored the top rating of 5.</p> <p>Catering: / Functions:</p> <p><i>In future -Club Nights need to differentiate between booked places, which must be served first- suggest 7-30. Any walk ins to be served from 8pm. Details to be included in 'In The Wind' please.</i></p> <p>Nov 15th Prize giving;-Good evening with an excellent DJ.</p> <p>Dec 5th Club Night: extremely good meal/very enjoyable evening.</p> <p>Dec 20th Christmas Party: Buffet style food and a band. Private booking from B & Q for sit down meal. Early start time of 6.30. Will pay a contribution to share the band instead of supplying a disco.</p>	<p>PH/LW</p> <p>PH/JF</p>

	<p>Franchisees Reports:</p> <p>Catering: Simon has installed a new coin operated coffee machine in the lounge area by the TV. It has been moved to another position and furniture needs to be kept clear to enable access.</p> <p>The office received a complimentary e-mail from Lancing Sailing Club following their recent event. Passed onto Simon.</p> <p>Simon asked about the hot trolley.</p> <p>The kitchen had also had an unannounced inspection by Environmental Health and scored the top rating of 5.</p> <p>Catering: / Functions:.</p> <p><i>In future -Club Nights need to differentiate between booked places, which must be served first- suggest 7-30. Any walk ins to be served from 8pm. Details to be included in 'In The Wind' please.</i></p> <p>Nov 15th Prize giving;-Good evening with an excellent DJ.</p> <p>Dec 5th Club Night: extremely good meal/very enjoyable evening. Dec 20th Christmas Party: Buffet style food and a band. Private booking from B & Q for sit down meal. Early start time of 6.30. Will pay a contribution to share the band instead of supplying a disco.</p> <p>Christmas Eve Carols to be on the 24th. Simon to be contacted re food.</p> <p>NYE:- Three course meal to be plated with silver service. No self service. £30 per head. All needed for setting up and decorations NYE.</p> <p>2015 Changed Jan Club night to Jan 9th. Usual raffle. Menus needed.</p> <p>Thurs Jan 15th - Quiz night to recommence. Menu: Chicken Goujons.</p> <p>Jan Sat 24th – Burns Night. Frank has stood down from this event. Ian Bush is organising. Posters are in clubhouse.</p> <p>Feb 6th Club Night -Super raffle with TV and many prizes. OSCARS theme night with appropriate menu.</p> <p>Private Function approvals: Jan 3rd at Southwick Mar 13th Golden Wedding April 25th 90th birthday (12 – 6pm) May 9th RNIB FOC May 23rd Wedding</p>	<p>PH/LW</p> <p>PH/JF</p> <p>SH</p> <p>PH/SH</p> <p>IB</p> <p>PH/SH</p>
--	---	---

	<p><u>Bar Refurbishments</u> Wiring & structural work to be commenced before the cosmetic work. Ready to start mid January to early February during which times it will be possible to run the bar in the evenings and at weekends. A temporary bar will be needed for lunchtimes</p>	
	<p><u>Bar & Catering Updates</u> Going to Main Committee on Dec 22nd.</p>	
	<p>AOB <i>At a recent Wake it was discovered that the Club does not have a DVD player. Agreed one was needed TC to ask Mark to source & purchase. £60 budget. Purchased.</i></p> <p>Notice at Southwick with Alan Saunders name as Chair of House needs amending to just Chair of House, with no name.</p> <p>Christmas Decorations: The small Christmas tree and decorations in the lounge area to be replaced after this year. Funds needed for replacements.</p> <p>It was recently noticed that food had been brought into and was being eaten in the River Room. It was also mentioned that food is regularly eaten in the R/E room when there are courses.</p> <p>The whole of the Shoreham clubhouse is a franchised area where members and visitors are asked to refrain from bringing in their own food or drink to consume on the premises.</p> <p>Notice to this effect to be inserted into 'In The Wind' together with a sign in the bar/clubhouse & R/E room to enable it to be pointed out on the occasion of infringements.</p>	<p>TC</p> <p>LW</p> <p>PH/JF</p>
	<p>Date of next meeting: Thursday January 8th 2015 @ 7.30pm</p>	